4.4.2 Procedures and policies for maintaining and utilizing Physical academic and Support facilities – Laboratory, Library, Sports complex, Computers, Classrooms etc.

## Physical academic and Support facilities

#### Lecture halls

- ❖ Lecture halls assignments are made based on the number of students in each section.
- ❖ The college has a planning, building, and maintenance committee made up of members of the management who are in charge of overseeing the lecture hall maintenance, painting, and white washing.
- ❖ The lecture halls are kept spotless on a daily basis.

### **Computer laboratories**

- ❖ Computer laboratories are properly equipped and maintained by a full-time IT team hired by the college to ensure network security, server maintenance, and system security by installing anti-virus software and original software.
- ❖ Based on wear and tear, computers and printers are fixed or replaced.
- ❖ Practical are conducted in an organised manner in computer labs that are fully equipped with appropriate equipment. There are lab technicians and lab assistants in every lab.

## Library

- ❖ Books, periodicals, newspapers, CDs/DVDs, N-LIST e-resources, journals, cartographic resources, and an e-Question Bank are among the academic materials available at the Library.
- ❖ Library services are provided using Library Management Software (LMS) and are monitored by chief librarian and assistants.
- ❖ Faculty and students can access Current Awareness Services through Library e-groups (WhatsApp and Google Groups).

# **Sports**

- ❖ The institution has a state-of-the-art playground facility that meets international standards.
- ❖ There are four cricket grounds, as well as football and hockey fields, Volleyball, Kabaddi, and Kho Kho and Tennis courts.
- ❖ An indoor table tennis of 6 and shuttle court is available, with maintenance provided by the facility.

### Canteen

- ❖ The Canteen has a RO Plant that provides pure drinking water.
- ❖ A generator is available to provide continuous power.
- ❖ The management is providing free lunch to all non-teaching staff and technicians.
- ❖ The management is also providing free refreshment both session to all teaching and non-teaching staffs.

#### Hostel

- ❖ DBJC offers widespread hostel facilities within the campus. We recognize that most of our students leave their homes for the first time. So we endeavour to make the changeover as smooth as possible within the campus, providing a homely environment.
- ❖ All the rooms are planned to provide sufficient moving space and plentiful air and light.
- Each hostel has its individual mess providing hygienic and nourishing meals three times a day on a menu cycle suggested in consensus with the students.
- \* We take all efforts to provide the best of services and amenities within the hostels.
- ❖ To make the stay of the students a pleasant one, several events, and celebrations are held within the hostel.
- Various sports clubs have been made for the students to increase their involvement and knowledge.

#### **Others**

- ❖ The college's different support services are shown near the main entrance.
- College maintenance activities are assigned to staff.
- ❖ The campus's greenery is meticulously maintained by skilled gardeners on a daily basis.
- Trained plumbers and electricians are on hand to help with any repairs on campus.
- Cement seats are strategically positioned throughout campus to allow students to relax during their lunch or break.
- ❖ Cement dust containers are placed across the campus to keep it clean.
- Flex boards, quotes, and directions outlining where fixtures should be installed.
- ❖ Moral ideals are depicted in murals on the walls.
- ❖ Home guards are used on campus to improve discipline and security.
- ❖ Students and employees can park their automobiles in a separate huge parking space.
- ❖ With speed breakers, proper roads are created for communication within the campus.
- \* Rainwater harvesting has been implemented to improve water management.