

Dhanraj Baid College(AUTONOMOUS)

Thoraipakkam,Chennai-600097,Tamilnadu

EXTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

2021-2022

Held on August'22

Session: 2021-22

Date of Visit by the Auditors: 19/08/2022 (Friday)

Members:

- 1. Dr.R.Meganathan,
Principal,
Mohamed Sathak College of Arts and Science,
Chennai**
- 2. Dr.C.B.Senthil Kumar
Professor & Head,
Department of Commerce,
Dr.MGR Educational & Research Institute,
Chennai.**
- 3. Dr.A.R. Somasundaram,
Chartered Accountant,
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A. R. Somasundaram
C.P. 8732
COMPANY SECRETARY

PROFILE OF THE COLLEGE

Dhanraj Baid Jain College is one of the premier institutions, established in the year of 1972 by the Tamil Nadu Educational & Medical Foundation. Spanning over 50 years of enriching value-based education and striving firmly towards the upliftment of Human Excellence.

Dhanraj Baid Jain College is re-accredited with 'B+' grade by NAAC in the year 2018 as a testimony to the academic distinction. As Equality of Education is the major motive of the founder, the college has fastened the fee structure to the lowest possible to help the downtrodden to reap the fruits of Higher Education. With a sprawling campus of 17.37 acres

of land with over 1,07,000 Square feet of buildings, it is in Rajiv Gandhi Express ITway, Thoraipakkam, Old Mahabalipuram Road, Chennai, which is a vibrant and friendly place to live, study and socialize. The college follows “No Donation No Capitation “and give education for the economically poor students.

PRESENT STATUS

The college is having nine UG courses and 3 PG courses. NCC and NSS wings of the College are very active through which the students are engaged in giving service to the society. In the new millennium, the scenario in higher education has undergone unprecedented changes. The present day challenges have been brought out by globalisation, privatisation and liberalization on one hand and our exorbitantly high expectations on the other. Further, in order to cope with the logistical challenge in its transition from annual system to semester system, the stakeholders must prepare to work with more devotion and challenge.

OBSERVATIONS:

A. Curricular Aspects

The College follows the curriculum developed by Board of Studies with external subject expert, University Nominee, Academic council and Governing Body for effective delivery of curriculum most of the departments are maintaining a course file. However, the detail lesson plans with course progress record needs to be institutionalised. Departments follow academic calendar of Dhanraj Baid Jain College for effective planning of activities academic of the department.

B. Teaching Learning Aspects

Assessment of learning levels after admission to identify slow and advanced learners. The College follows student centric learning methods for effective curriculum delivery a detail unit wise plan for experiential and participative learning adapted for enhancing the learning experiences of the students.

The college is incorporate more different modes for continuous internal evaluation. Program Outcome, Program Specific Outcomes and Course Outcomes are described in the syllabus. The

attainment of the learning outcomes to be evaluated properly. All the departments conduct internal examination as per requirement of the affiliating University.

C. Research, Innovation and Extension

The overall research culture in the College needs to be strengthened. Several departments are conducting very effective extension activities. Involvement of the students in those activities should be encouraged.

D. Infrastructure

The College has adequate infrastructure facilities for all academic activities. The infrastructure is well maintained. The library and IT facilities are also adequate.

E. Students support and Progression

Several Departments conduct capacity building and skill enhancement activities for the students. Placement of the students and progression to higher education, though limited, are encouraging. Students need more encouragement for participation in extra-curricular activities.

F. Professional development activities

Several teachers have participated in FDP. The rest of the teachers should also regularly participate in FDPs.

G. Events

The college has conducted Entrepreneurship Development programme, Skill Development programme, seminars and industry academia innovative practices programmes.

H. Placement and Training Programme

Around 110 students aptitude training were given by Titan Leap, around 27 students IT training were given by Protechsoft and around 75 students JAVA training were given by ACEPRO skills. Around 233 students were placed in various companies during the year.

I. Faculty Career Development

During the year 3 faculty members belongs to Department of Commerce, 2 faculty members belongs to Department of Computer Science and 3 faculty members Corporate Secretaryship has completed their Doctorate degree.

SWOC ANALYSIS

Strength of the Institute:

- Easy accessibility from the bus/train stations attracts students from the outskirts of the city.
- ICT infrastructure with campus Wi-Fi.
- Community outreach and extension activities by inculcating social responsibility among the students and equipping them with skills and life values to face the challenges of life thereby contributing towards nation-building.
- The Career Guidance and Placement Cell facilitates counselling and placement opportunities.
- Majority of the faculty members are qualified with Ph.D. degree
- The college premise houses a girls' hostel

Weakness of the institute:

- Lack of sufficient permanent teaching and non-teaching staff continues to increase the workload and administrative responsibilities of the regular faculty..
- Very few research project.
- Research and consultancy services have to be looked into.

Recommendations

Based on the finding members of the audit committee recommend the following for enhancing the teaching-learning system of the College:

- i. The college may strengthen a language lab.
- ii. Research culture needs improvement and interdisciplinary research to be initiated.
- iii. Proper documentation is required for all activities based on NACC recommendations.

- iv. Best practices of individual departments need to be institutionalised for effective delivery of curriculum and the course file to be assessed by IQAC.
- v. More students should be involved in the extension activities
- vi. More collaborations need to be established for faculty exchange, students exchange and internship etc.

Action Taken Report

1. The language department will conduct remedial classes to improve the language skills of the students who came from Tamil medium both at the departmental and college levels in the next academic year.
2. The college will take initiatives to introduce interdisciplinary research in the research field.
3. The department will take the necessary steps to maintain proper documentation for all activities based on NACC recommendations.
4. The college will encourage each department to introduce innovative healthy practices, and the department will make all the students contribute to those activities on a regular basis.
5. The department will encourage more students to get involved in the extension activities in the next academic year.
6. The college will endeavour to increase the scope of collaborative activities for faculty exchange, student exchange internships, etc. in the coming years.

Name of the AAA Member

Signature of the AAA member with Seal

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