



DHANRAJ BAID JAIN COLLEGE

(AUTONOMOUS)

Co-educational Minority Institution

(Managed by Tamilnadu Educational & Medical Trust)

Approved by Government of Tamilnadu

Affiliated to University of Madras

ACCREDITED BY NAAC AT B++ LEVEL

ISO 9001 : 2000 Certified Institution

Jyothinagar, Oggiyam Thorapakkam, Chennai - 600 097.

Phone : 24960889, Fax : 24963435

CALENDAR 2012 - 2013

DAY STREAM / SHIFT - I

STUDENTS PERSONAL PROFILE

Name

Class Roll No.

University Examination Register No.

Address

.....

.....

Telephone No. Cell No.

Date of Birth

Parent's / Guardian's Name

& Address

.....

.....

Occupation.....

Height..... Weight.....

Blood Group.....

Contact Person / Phone In case of Emergency

.....

.....

STUDENTS PERSONAL PROFILE

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Height..... Weight.....

Blood Group.....

Contact Person / Phone In case of Emergency

.....

.....



SHRI SETH DHANRAJ BAID

Whose pious wish was to build
a college for Higher Education

Shri Dhanraj Baid hailed from Lashkar (Gwalior) in M.P. He came to Chennai in the year 1903 and started his business career. During the early 1930's and 1940's he became a leading member of the Jain community and contributed his wealth for the growth and welfare of the activities of Jains in particular and the society in general. He executed a will earmarking all his properties for the pursuit of higher education which culminated in the establishment of **Dhanraj Baid Jain College in the year 1972.**

College Prayer

Jain Mahamantra

தமிழாக்கம்

NAMO Arihantanam

நமக்குள்ளிருக்கும் பற்று, வெறுப்பு
ஆகிய எதிரிகளை அழித்து ஜீவன்
முக்தர்களாக விளங்குபவர்களை
வணங்குகிறேன்.

NAMO Siddhanam

கர்ம வினைகளை ஒழித்து அமரர்களாகி
விட்ட சித்தர்களை வணங்குகிறேன்.

NAMO Aayariyanam

ஜென சமயத்தின் தலைசிறந்த
சாதுக்காளாகிய ஆசிரியர்களை
வணங்குகிறேன்.

NAMO Vuvajzhayanam

நமக்கு நல்வழிகாட்டும் கல்வியிற்சிறந்த
குருமார்களை (உபாத்யாயர்களை)
வணங்குகிறேன்.

NAMO Loye Savve Sahunam

இவ்வுலக பந்தங்களினின்று விடுபட்டு,
பேரின்பமாகிய வீடு பேற்றை
(மோட்சத்தை) நாடும் எல்லா
சாதுக்களையும் வணங்குகிறேன்.

Ayso Pancha Namu Karo

இந்த ஜந்து வித நமஸ்காரங்களும்

Savva Paava Pano Sano

எல்லா வித பாவங்களையும் அழிக்கும்

Mangala Nancha Savvesim

எல்லா வித மங்களங்களையும் விட

Padhamam Havai Mangalam

இது மிக உன்னதமான மங்களமாகும்

English Translation:

- To Arhants the perfect souls embodied
Possessed of infinite cognition Knowledge, happiness and power

- To Siddhas, the perfect souls in nirvana
Formless and bodiless, free from all karmic attachments

- To Acharyas, the masters of adepts in spirituality

- To Upadhyayas, the adepts, guiding the scholar - ascetics

- To All the sadhus, the ascetics devoted to the contemplation of self I
make obeisance humble.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்

சீராடும் வதனமெனத் திகழ்பரதக் கண்டமிகில்,

தெக்கணமும் அதிர் சிறந்த திராவிடநல் திருநாடும்

தக்கசிறு பிறைநுதலும் தரித்தநுறுந் திலகமுமே

அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற

எத்திசையும் புகழ்மணக்க இருந்த பெருந் தமிழணங்கே!

- தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து

வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

- மனோன்மணியம் சுந்தரனார்

National Anthem

Jana gana mana adhinayaka jayahe
Bharatha Bhagya Vidhata
Punjaba Sindu Gujaratha Maratha
Dravida Utkala Vanga
Vindhya Himachala Yamuna Ganga
Ucchhala Jaladhi Taranga
Tava Shuba name jage
Tava Shuba asisa mage
Gahe tavajaya gatha
Jana ganamangala dayaka jayahe
Bharatha Bhagya Vidhata
Jaya he, Jaya he, Jaya jaya jaya jaya he

Short Version

Jana gana mana adhinayaka Jaya he Bharata bhagya vidhata
Jaya he, Jaya he, jaya jaya jaya jaya he

Translation

Thou art the ruler of the minds of all people,
Thou dispenser of India's destiny
Thy name rouses the hearts of Punjab, Sindhu Gujarat
and Maratha of Dravid, Orissa and Bengal.

It echoes in the hills of the Vindhyas and Himalayas, mingles in the music of the Jumuna and Ganges and is chanted by waves of the Indian Ocean.

They pray for Thy blessings and sins Thy praise.
Thou Dispenser of India's destiny.
Victory Victory Victory, to thee.

The Pledge

India is my country

All Indians are my brothers and sisters

I love my country,

and I am proud of its rich and varied heritage

I shall always strive to be worthy of it.

I shall give my parents, teachers and

all elders respect

And treat everyone with courtesy

To my country and my people

I pledge, my devotion

In their well-being and prosperity

alone, lies my happiness

தீண்டாமைப் பழக்கத்தைக் கைவிட

மேற்கொள்ளும் உறுதிமொழி

இந்திய அரசியலமைப்பால், இடைவிடாத, உளமார்ந்த பற்றுள்ள இந்தியக் குடிமகனாகிய நான் நமது அரசியலமைப்பின்படி தீண்டாமை ஒழிக்கப்பட்டுவிட்டது, என்பதை அறிவேன். தீண்டாமையை அடிப்படையாகக் கொண்டு, எவர்மீதும் சமூக வேற்றுமையை மனம், வாக்கு, செயல் என்ற எந்த வகையிற் கடைபிடிக்கமாட்டேன் என்று இதனால் உளமார உறுதியளிக்கிறேன். அரசியலமைப்பின் அடிப்படைக் கருத்திற்கிணங்க சாதி, சமய வேறுபாடற்ற சமத்துவ சமுதாயத்தை உருவாக்குவதில் நேர்மையுடனும் உண்மைடனும் பணியாற்றுவது எனது கடமையாகும், மேலும் தீண்டத்தகாதவர்கள் என்ற கொடுமைக்கு ஆளாகியுள்ள மக்களிடையே காணப்படும் தீண்டாமை உணர்வையும் போக்குவது நமது சமூகக் கடமை என்பதையும் உணர்ந்து செயல்படுவேன், இந்திய அரசியலமைப்பின்பால் எனக்குள்ள முழுப்பற்றிற்கு இது என்றென்றும் எடுத்துக்காட்டாக விளங்குமென்றும் இதனால் உளமார உறுதியளிக்கிறேன்.

HISTORY OF THE COLLEGE

Tamil Nadu Educational and Medical Trust (Team Trust) was formed in 1972 by Jain Minority Initiated by Five Founders namely 1. Sri C. Ratanchand Savansukha, 2. Sri C.L. Metha 3. Sri Sughanmal Srisrimal 4. Sri Sundarlal Nahata, 5. Sri Dayachand Savansukha to promote Arts, Science, Technical and Medical Education. Later on following persons joined the Trust Board namely Sri Lalchand Munoth, Sri Kushalchand Galada, Sri Pukhraj Jain, Sri Vasraj Jain, Sri Shantilal Munoth and Sri Jaswant Munoth. After the demise of Sri Sughanmal Srisrimal, Sri Kushalchand Galada and Sri C.L. Metha the following joined the Trust Board Sri S. Mahaveerchand Jain, Sri K. Vinaychand Galada and Sri Harish L Metha. It is established with a primary objective of providing higher education to deserving Jain students. However, others are also admitted without reference to religion, caste or creed, their rights of conscience being respected.

The Tamil Nadu Educational & Medical Trust (Team Trust) has the following Educational Institutions.

- a) Dhanraj Baid Jain College (Arts & Science) - Autonomous
- b) Misrimal Navajee Munoth Jain Engineering College.
- c) Dhanraj Baid Jain Institute of Management.

The Jain Community well known for its philanthropy, runs several educational institutions, hostels, dispensaries, hospitals, begger homes, pinjarapoles etc., in the city. The starting of D.B. Jain College was the culmination of the growing aspiration of the Jain Community to run a college exclusively for Commerce Subjects. It was hoped that the College would be able to provide facilities for advanced studies in Commerce and allied subjects and the hope has come true.

Dhanraj Baid Jain College came into being on 30th June 1972 by the spontaneous donation of Rs. 7.5 Lakhs by Dhanraj Baid Charities Trust and Rs. 2.5 Lakhs by Sri. Champalal Savansukha Family Trust. These amounts were donated by Sri. C. Ratanchand Savansukha, Managing Trustee of Dhanraj Baid Charities Trust to promote high standard of Commerce Oriented Education. Sri. Ratanchand Savansukha was the President and Sri C. L. Metha was the secretary and Correspondent, and they continued till 1995. In consonance with the spirit and sentiments of the College Management, it is gratifying to note that Harish Metha the multi-dimensional personality and the illustrious son of Dr. C.L. Metha and alumnus of this college is the present Secretary and Correspondent. The college has a team of dedicated men on its management which

D.B. JAIN COLLEGE

has always been responsive to the growing needs of the Student Community in a fast changing world and has been introducing new job oriented courses and subjects. Under their able foresighted dynamism and unwavering commitment, the college has completed 40 years of service and the late founder secretary Dr. C.L. Metha's noble policy "No capitation fee in any sort or form", which is unique in the management of education, is being followed under the secretaryship of his son Shri. Harish Metha.

Situated on a vast campus within a mile from the seashore in Jyothi Nagar, Oggiam Thorappakkam along the Old Mahabalipuram Road, the now famous I.T. Highway, the place is surrounded by industrial houses and is close to the Instronic Campus - leaders in Information Technology ; and is near to Tidel Park (Computer Centre).

OUR MISSION

To instill an everlasting urge in the students to learn and think clearly and objectively; to develop energy and vitality in them and to enable them to perform effectively to bring peace and prosperity in the society.

OUR VISION

Transformation of Human mind and creation of a new culture that has a patience for rules, laws, code of conduct, moral values, natural courtesies and human dignity.

OUR GOALS

Life is a constant process of teaching and learning, so much emphasis is laid on the quality of education being imparted, the quality that shapes, persuades and patterns a person - a total human being vibrant with honesty, sincerity and truthfulness and is thus established in goodness both outwardly and inwardly.

OUR QUALITY POLICY

To create a powerful army of youth, knowledgeable, sensitive to nature, proactive with a spirit of adventure, scientific temper and a deep inner craving for structuring a Globe of concord and harmony.

**Trustees of the
Tamilnadu Educational & Medical Trust
(TEAM Trust)**

Thiru. M. Lalchand Munoth	Chairman
Thiru. C. Ratanchand Savansukha	Managing Trustee
Thiru. Harish Metha	Secretary
Thiru. S. Mahaveerchand Jain	
Thiru. R. Dayachand Savansukha	
Thiru. J. Pukhraj jain	
Thiru. K. Vinaychand Galada	
Thiru. Jaswant Munoth	
Thiru. Shantilal Munoth	

**D.B. Jain College Management Committee
Members**

Thiru. S. Mahaveerchand Jain	President
Thiru. C. Ratanchand Savansukha	Managing Trustee
Thiru. Harish Metha	Secretary
Thiru. K. Vinaychand Galada	Treasurer
Thiru. R. Dayachand Savansukha	
Thiru. M. Lalchand Munoth	
Thiru. L. Jaswant Munoth	
Thiru. J. Pukhraj Jain	
Thiru. J. Mohanlal Chordia	
Thiru. K. Subash Chand Ranka	
Thiru. L. Uday Metha	
Thiru. Shantilal S. Jain	
Dr. M. Sakthivel Murugan	Principal

GOVERNING BODY MEMBERS

Thiru. Harish Metha	Chairman
Thiru. A.K. Dogra	Joint Secretary, UGC Nominee
Thiru. C. Ratanchand Savansukha	Member
Thiru. S. Mahaveer Chand Jain	Member
Thiru. K. Vinaychand Galada	Member
Thiru. L. Uday Metha	Member
Thiru. K. Subash Chand Ranka	Member
The Joint Director of Collegiate Education, Chennai Region	GOVERNMENT NOMINEE
Dr. P.T. Srinivasan	University Nominee
Dr. V.V. Sugumar	Member
Prof. V. Chandrasekhar	Member
Dr. M. Sakthivel Murugan	Principal, Member Secretary

Dr. M. Sakthivel Murugan, M.Com., A.C.S., M.Phil., Ph.D., A.M.T., **Principal**

Dr. V.V. Sugumar, M.Com., M.Phil., Ph.D., **Professor Incharge
(Day College)**

Dr. K. Prasad, M.A., MBA., M.Phil., Ph.D., **Controller of
Examinations**

Prof. V. Chandrasekhar, M.Com., M.Phil., **Additional Controller of
Examinations**

ACADEMIC COUNCIL MEMBERS

Dr. M. Sakthivel Murugan	Principal (Chairman)
Dr. K. Prasad	Controller of Examinations
Prof. Nagalakshmi Sugumar	Head, Department of English
Prof. A. Vijayalakshmi	Head, Department of Tamil

D.B. JAIN COLLEGE

Prof. V. Chandrasekhar	Department of Corporate Secretaryship
Prof. K.S. Bharathan	Head, Department of Mathematics
Dr. V.V. Sugumar	Head, Department of Commerce
Dr. K. Minraj	Head, Department of Co-operation
Prof. S. Balaji	Head, Department of Computer Science
Dr. R. Desingurajan	Head, Department of Physical Education
Dr. M.R. Srinivasan	Professor, Department of Statistics, University of Madras, Chennai - 5.
Dr. A. Karuppaiah	Professor & Head, Department of Sociology, University of Madras, Chennai - 5.
Dr. J. Khaja Sheriff	Lecturer, Department of Management Studies, University of Madras, Chennai - 5.
Dr. Grace Rathnam	Principal, C.L. Baid Metha College of Pharmacy, Chennai - 600 097.
Thiru. C.A.V. Murali	Chartered Accountant
Thiru. V. Kalyanaraman	Cost Accountant
Thiru. D.S. Luther	Educationist
Dr. M. Rajesh	Nominated Member
Thiru. J. Senthil Kumar	Nominated Member
Thiru. T. Kirupanandan	Nominated Member

FACULTY

**List of Day College Staff
(AIDED STAFF)**

Faculty of Mathematics

Prof. K.S. Bharathan, M.Sc., M.Phil.,	Associate Professor & Head
Dr. P. Roushini Leely Pushpam, M.Sc., B.Ed., M.Phil Ph.D.,	Associate Professor
Dr. A.K. Kalyani, M.Sc., M.Phil., Ph.D.,	Associate Professor

Faculty of Economics

Dr. K. Prasad, M.A., MBA, M.Phil., Ph.D.	Associate Professor & Head
Dr. U. Thirunavukkarasu, M.A., M.Phil, B.Ed, B.B.M., MBA, Ph.D,	Associate Professor

Faculty of Commerce

Dr. V.V. Sugumar, M.Com., M.Phil., Ph.D.,	Associate Professor & Head
Dr. R. Vijayaraghavan, M.A., M.Com., M.Phil., Ph.D.,	Associate Professor
Dr. T.S. Deenadayalan, M.Com., M.Phil., Ph.D.,	Associate Professor
Dr. V. Segar, M.Com., M.Phil., Ph.D.,	Associate Professor
Dr. K.B. Chandrasekaran, M.Com., M.Phil., Ph.D.,	Associate Professor
Dr. S. Sudharsanam, M.Com., M.Phil., F.I.C.W.A., Ph.D.,	Associate Professor
Prof. K. Santhakumari, M.Com., M.Phil.,	Associate Professor

Faculty of Corporate Secretaryship

Dr. M. Sakthivel Murugan, M.Com., A.C.S., M.Phil., Ph.D., A.M.T.,	Principal & Head
Prof. V. Chandrasekhar, M.A., M.Com., M.Phil., M.Ed.,	Associate Professor

Faculty of Co-operation

Dr. K. Minraj, M.A., M.Phil., Ph.D.,	Associate Professor & Head
Dr. C. Nagarajan, M.A., M.Phil., Ph.D.	Associate Professor

Faculty of Physical Education

Dr. R. Desingu Rajan, M.A., M.P.E.S., M.Phil., Ph.d., N.I.S.,

Director of Physical
Education

Non-Teaching Staff

Thiru. P. Sambandam, B.Com.,

Assistant

Thiru. D. Srinivasan

Junior Assistant (Spl. Grade)

Thiru. N. Siddarthan

Record Clerk (Spl. Grade)

Thiru. J. Ghousemohideen

Office Assitant (Spl. Grade)

Thiru. S. Sambandam

Sweeper (Spl. Grade)

Thiru. V. Mani

Sweeper (Spl. Grade)

Thiru. C. Mani

Waterman (Spl. Grade)

Thiru. T. Devendran

Marker

FACULTY**List of Day College Management Staff****Faculty of Tamil**

Tmt. A. Vijayalakshmi, M.A., M.Phil., SLET & NET	HOD
Tmt. K. Padmini, M.A., M.Phil.,	Lecturer
Selvi. V.K. Lakshmi, M.A., M.Phil., SLET	Lecturer

Faculty of English

Tmt. A. Nagalakshmi Sugumar, M.A., M.Phil., M.Ed.,	HOD
Tmt. J. Jennifer, M.A., M.Phil.,	Lecturer
Tmt. J. Benita Selvakumari, M.A., M.Phil.,	Lecturer

Faculty of Mathematics

Thiru. V. Karunakaran, M.Sc., M.Phil., MLIS,	Senior Lecturer
Tmt. M. Purushothama Nayagi, M.Sc., M.Phil.,	Lecturer
Tmt. N. Vanitha Jothy, M.Sc., M.Phil.,	Lecturer
Thiru. K. Muthuvel, M.Sc., M.Phil.,	Lecturer

Faculty of Economics

Selvi M. Manjula Devi, M.A., M.Phil.,	Lecturer
Dr. K. Nandhakumar, M.A., M.Phil., Ph.D., SLET	Lecturer
Dr. A. Sahaya Assumpta, M.A., B.Ed., M.Phil., Ph.D., SET	Lecturer
Thiru. P. Mohan, M.A., M.Phil., SET	Lecturer
Tmt. R.L. Poonguzhali, M.A., M.Phil.,	Lecturer
Thiru. K. Gubendiran, M.A., M.Phil., SET	Lecturer

Faculty of Commerce

Dr. E. Viswanathan, M.Com., M.Ed., M.Phil., Ph.D.,	Lecturer
Tmt. C. Mekkal Roy, M.Com., M.Phil., B.Ed.,	Lecturer
Dr. G. Rajesh, M.Com., M.Phil., Ph.D	Lecturer
Thiru. S. Gothandaraman, M.Com., M.Phil., MBA	Lecturer
Selvi. E. Indira Gandhi M.Com., M.Phil.,	Lecturer
Thiru. E. Paranthaman M.Com., M.Phil.,	Lecturer

Selvi. M. Sangeetha M.Com., M.Phil.,

Lecturer

Faculty of Corporate Secretaryship

Dr. M. Rajesh, M.Com., M.Phil., Ph.D.,

Senior Lecturer

Thiru. G. Vinayagamurthy, M.Com., M.Phil., MBA

Lecturer

Tmt. R. Lavanya M.Com., M.Phil.,

Lecturer

Faculty of Co-Operation

Thiru. T. Kirupanandan, M.A., M.Phil., SLET

Senior Lecturer

Faculty of Computer Science

Thiru. S. Balaji, M.C.A., M.B.A., M.Phil.,

HOD

Thiru. J. Senthil Kumar, M.C.A., M.Phil., MHRM.,

Asst. Professor

Thiru. B. Jagadhesan, M.C.A., M.B.A., M.Phil.,

Asst. Professor

Thiru. V.K. Anand, M.C.A., M.Phil.,

Lecturer

Tmt. K.C. Tamil Selvi, M.C.A., M.Phil.,

Lecturer

Thiru. M. Karthick, M.C.A., M.Phil.,

Lecturer

Thiru. K. Rajasekaran, M.C.A., M.Phil.,

Lecturer

Tmt. S. Bhuvaneswari, M.Sc., M.Phil.,

Lecturer

Thiru. P. Navaneethan, M.C.A., M.Phil.,

Lecturer

Thiru. P Saravanan M.Sc., M.Phil.,

Lecturer

Thiru. D. Elangovan, M.C.A., M.Phil.,

Lecturer

Library

Thiru. G.K. Ashok, M.A., M.L.I.S., M.Phil.,

Librarian

Thiru. P. Vijaya Baskar, B.Sc., MLIS., M.Phil.,

Assistant Librarian

Selvi. K.S. Girija, M.L.I.S., M.Phil.,

Assistant Librarian

Placement Officer

Thiru. S. Ganapathy M.Com., M.Phil.,

N.C.C. OFFICER

Lt. E. Viswanathan, M.Com., M.Ed., M.Phil., Ph.D.,

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N.S.S. PROGRAMME OFFICERS

Thiru. T. Kirupanandan, M.A., M.Phil.,

Dr. M. Rajesh, M.Com., M.Phil., Ph.D.,

Mr. S. Gothandaraman, M.Com., M.Phil.,

OFFICE ADMINISTRATION

Thiru. P.J. Velayutham	Administrative Officer
Selvi. C. Helen Glady, B.A.,	Senior Assistant
Thiru. S. Karthik Narayanan, M.C.A.,	Programmer (Exam. Dept.)
Selvi. R. Chitranagadevi, B.Sc.,	PA to Principal
Tmt. M.Venkadeswari, M.Com.,	Assistant
Thiru. A. Tamilazhagan,	Assistant
Mr. P.S. Umapathi, M.Com.,	Accounts Assistant
Tmt. S. Rani B.B.A	Assistant
Thiru. M. Suresh Kumar, B.Com.,	Assistant
Selvi. M. Megala MCA.,	Assistant

Technical Staff (Computer)

Thiru. S. Rajesh M.Sc.,	System Administrator
Thiru. T. Sathya Arasu, M.Sc.,	Programmer
Thiru. A. Sekar, M.C.A.,	Programmer
Thiru. M. Madhankumar B.Sc.,	Programmer
Thiru. T.A. Abhinath B.Sc.,	Programmer

Administrative Staff (Computer)

Tmt. K. Latha B.A.,	Assistant
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Contingent Staff

Thiru. K. Ganesh Basker	Office Assistant
Thiru. Shanmugam	Office Assistant
Thiru. D. Mohan	Watchman
Thiru. Krishnamurthy	Watchman
Thiru. Harilal	Watchman
Thiru. Tej Bahadur	Watchman
Thiru. N. Balaraman	Marker
Thiru. M. Bharathkumar	Marker

College Council

Dr. M. Sakthivel Murugan	Principal & Head, Department of Corporate Secretaryship
Dr. V.V. Sugumar	P.G. HOD, Dept. of Commerce
Dr. K. Prasad	Controller of Examinations
Prof. K.S. Bharathan	P.G. HOD, Dept. of Mathematics
Mrs. Nagalakshmi Sugumar	HOD, Dept of English
Prof. A. Vijayalakshmi	HOD, Dept. of Tamil
Dr. K. Minraj	HOD, Dept. of Cooperation
Prof. S. Balaji	HOD, Dept. of Computer Science
Dr. R. Desingurajan	Physical Director
Dr. P. Roushini Leely Pushpam	U.G. HOD, Dept. of Mathematics
Dr. R. Vijayaraghavan	U.G. HOD, Dept. of Commerce
Prof. V. Chandrasekhar	Dept. of Corporate Secretaryship
Dr. C. Nagarajan	Dept. of Cooperation
Thiru. G.K. Ashok	Librarian

NAAC Committee

Dr. M. Sakthivel Murugan	Chairman
Dr. V.V. Sugumar	Coordinator
Dr. R. Vijayaraghavan	Member
Prof. V. Chandrasekhar	Member
Prof. K.S. Bharathan	Member
Prof. S. Balaji	Member

Statutory Admission Committee

Dr. M. Sakthivel Murugan	Principal
Dr. V.V. Sugumar	Member
Prof. V. Chandrasekhar	Member

Calendar Committee

Prof. K.S. Bharathan	Convener
Dr. R. Vijayaraghavan	Member
Dr. K. Minraj	Member

Time Table Committee

Dr. V.V. Sugumar	Convener
Prof. V. Chandrasekhar	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. C. Nagarajan	Member
Dr. M. Rajesh	Member

Planning & Evaluation Committee

Dr. V.V. Sugumar	Convener
Prof. K.S. Bharathan	Member
Dr. V. Segar	Member
Prof. S. Balaji	Member

Grievance Appeal Committee

Dr. R. Vijayaraghavan	Convener
Prof. V. Chandrasekhar	Member
Dr. A.K. Kalyani	Member
Dr. K. Minraj	Member

Examination Committee

Dr. K. Prasad	Controller of Examinations
Prof. V. Chandrasekhar	Addl. Controller of Examinations

Library Committee

Dr. M. Sakthivel Murugan	Convener
Dr. V.V. Sugumar	Member
Dr. K.B. Chandrasekaran	Member
Dr. S. Sudharsanam	Member
Mrs. Nagalakshmi Sugumar	Member
Prof. V.K. Lakshmi	Member

D.B. JAIN COLLEGE

Prof. B. Jagadhesan	Member
Dr. K. Minraj	Member

Students Welfare Committee

Prof. V. Chandrasekhar	Convener
Dr. T.S. Deenadayalan	Member
Dr. K. Minraj	Member
Dr. K.B. Chandrasekaran	Member
Dr. A.K. Kalyani	Member
Dr. C. Nagarajan	Member
Prof. K. Santhakumari	Member
Prof. J. Senthil Kumar	Member

Internal Quality Assurance Cell

Dr. M. Sakthivel Murugan	Convener
Dr. V.V. Sugumar	Member
Prof. V. Chandrasekhar	Member
Dr. R. Vijayaraghavan	Member

Extra Curricular Activities

Dr. R. Vijayaraghavan	Convener
Dr. T.S. Deenadayalan	Member
Prof. K. Padmini	Member
Dr. A. Sahaya Assumpta	Member
Prof. S. Balaji	Member
Prof. V. Karunakaran	Member

Academic Audit Committee

Dr. G. Gopal	Professor & Head, Department of Statistics, University of Madras
Dr. S. Gurusamy	Professor, Department of Commerce, University of Madras
Mr. Sujith Kumar	Regional Head, Human Resources, INFOSYS, Chennai

Students Union

D.B. JAIN COLLEGE

Dr. T.S. Deenadayalan	Convener
Prof. V. Chandrasekhar	Member
Dr. R. Vijayaraghavan	Member
Dr. K. Minraj	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. A.K. Kalyani	Member
Dr. M. Rajesh	Member

Training and Placement Cell

Prof. S. Ganapathy	Placement Officer
Prof. B. Jagadhesan	Placement Convener
Prof. J. Senthil Kumar	Member
Prof. V. Karunakaran	Member
Prof. T. Kirupanandhan	Member
Prof. G. Vinayagamurthy	Member
Prof. K. Nandhakumar	Member
Prof. G. Rajesh	Member

Magazine Committee

Dr. R. Vijayaraghavan	Convener
Mrs. Nagalakshmi Sugumar	Member
Prof. A. Vijayalakshmi	Member
Prof. M. Manjula Devi	Member

Sports Council

Dr. R. Desingurajan	Convener
Prof. V. Chandrasekhar	Member
Dr. K. Nandhakumar	Member
Dr. M. Rajesh	Member

Rover and Ranger Leaders

Prof. J. Senthil Kumar	Convener
Prof. S. Balaji	Member
Prof. K. Padmini	Member

Anti-Ragging Committee

D.B. JAIN COLLEGE

Dr. M. Sakthivel Murugan	Convener
Mrs. Nagalakshmi Sugumar	English
Prof. A. Vijayalakshmi	Tamil
Prof. K.S. Bharathan	Mathematics
Dr. K. Prasad	Economics
Dr. V.V. Sugumar	Commerce
Prof. V. Chandrasekhar	Corporate Secretaryship
Prof. S. Balaji	Computer Science
Dr. R. Desingurajan	Physical Education

Anti-Ragging Squad

Dr. K. Minraj	Convener
Prof. V. Chandrasekar	Member
Dr. R. Vijayaraghavan	Member
Dr. C. Nagarajan	Member
Dr. T.S. Deenadayalan	Member
Dr. S. Sudharsanam	Member
Dr. V. Segar	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. A.K. Kalyani	Member
Prof. K. Santhakumari	Member
Dr. M. Rajesh	Member
Prof. T. Kirupanandan	Member

Women Students' Forum

Dr. P. Roushini Leely Pushpam	Convener
Dr. A.K. Kalyani	Member
Prof. K. Santhakumari	Member

Entrepreneurial Development Cell

Dr. M. Sakthivel Murugan	Convener
Dr. V.V. Sugumar	Member
Prof. V. Chandrasekhar	Member
Prof. K.S. Bharathan	Member
Dr. K. Minraj	Member
Prof. S. Balaji	Member
Dr. K. Prasad	Member

Courses of Study Offered

Medium of Instruction is English for all courses.

A) UNDER GRADUATE

1. B.A., (Economics)
2. B.Com., (Co-operation)
3. B.Com., (Corporate Secretaryship)
4. B.Com., (General)
5. B.Sc., (Mathematics)

B) POST GRADUATE

1. M.Com.,
2. M.Sc., Mathematics
3. M.A., Business Economics

C) RESEARCH PROGRAMMES

1. M.Phil. in Commerce
Full time & Part time
2. Ph.D. in Commerce
Full time & Part time
3. Ph.D. in Corporate Secretaryship (Full Time)
4. Ph.D. in Maths (Part Time)
5. Ph.D in Physical Education (Part Time)

D) MASTER OF COMPUTER APPLICATIONS (MCA) (SELF SUPPORTING)



CHOICE BASED CREDIT SYSTEM (CBCS)

REGULATIONS

What is CBCS?

Choice - Based Credit System is a flexible system of learning. 'Credit' defines the quantum of contents / syllabus prescribed for a course and determines the number of hours of instruction required. The distinguishing features of CBCS are the following:

It permits students to

- learn at their own pace.
- choose electives from a wide range of elective courses offered by the various departments.
- undergo additional courses and acquire more than the required number of credits.
- adopt an inter-disciplinary approach in learning.
- make best use of the expertise of available faculty

1 - Schools, Departments and Programmes:

1.1 There are several departments of ..study and research in the college which are grouped into various schools. Most of these departments offer programmes at various levels under the CBCS. The programmes offered include:

- a) Master's degree Programmes.
- b) M.Phil., Programmes.
- c) P.G. Diploma Programmes.
- d) Diploma Programmes.
- e) Certificate Programmes.
- f) Under Graduate degree Programmes.

2 - Courses

2.1 A programme consists of a number of courses. A 'course' is a component (a paper) of a programme. Every course offered by any department is identified by a unique course code. A course may be designed to involve lectures / tutorials / laboratory work / seminar / project work / practical training / report writing / viva voce, etc., or a combination of these, to meet effectively the teaching and learning needs and the credits may be assigned suitably,

3 - Semesters:

3.1 An academic year consists of two semesters.

Odd semester: June to November

Even semester: December to April.

3.2 A Semester normally extends over period of 15 weeks. Each week has 30 hours of instruction spread over a 5 day week.

4 - Credits

4.1 Credit defines the quantum of contents / syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, normally in each of the courses, credits will assigned on the basis of the number of lectures / tutorials / laboratory work and other forms of learning required to complete the course contents in a 15 week schedule.

1 Credit = 1 hour of lecture per week

(1 Credit course = 15 hours of lectures per semester)

3 Credits = 3 hours of instruction per week

(3 Credit course = 45 hours of lectures per semester)

Instruction can take the form of lectures / tutorials / laboratory work / field work or other forms. In determining the number of hours of instruction required for a course involving laboratory / field work, 3 hours of laboratory / field work is generally considered equivalent to 1 hour of lecture.

CBCS for U.G.

Study components	No.of Courses	Credit for Course	Total Credits
Part - I Tamil / Other Languages	2+2=4	3	12
Part - II English	2+2=4	3	12
Part - III Core Subjects	13-15	4-5	60
Allied Subjects	4	5	20
Project / Electives with three courses			15
Part - IV			
1(a) Those who have not studied Tamil upto XII std and taken a non-Tamil language under Part-I shall take Tamil comprising of two courses (level will be at 6th standard)			
(b) Those who have studied Tamil upto XII std and taken a non-Tamil language under Part-I shall take Advanced Tamil comprising of two courses.			
(c) Others who do not come under a+b can choose non-major elective comprising of two courses.	1+1=2	2	4
2. Skill based subjects (Elective)	3+3=6	2	12
3. Environmental Studies	1	2	2
4. Value Education	1	2	2
Part - V Extension Activities	1	1	1
Total			140

Notes:-

- 1 Distribution of marks between Theory and Internal Assessment
75:25
- 2 Practicals 60:40
- 3 There is a pass minimum for external and overall.
- 4 Project

Report Present	80
Viva-voce	20
Total	100
- 5 B.Com, BCA, BBA, and other Job Oriented Courses - Present system for languages shall continue excepting that each paper shall carry an internal assessment component 75:25

CBCS for P.G.

Study components	No.of Courses	Credit for Course	Total Credits
Subject (including practicals)	14-17	4-5	70
Electives (Major / Non-Major)	4-5	4-5	20
Total			90

Notes:-

- 1 Each paper carries an internal component.
- 2 There is a pass minimum for external component.
- 3 Theory : Internal Assessment : 80:20
- 4 Practical : 60:40

AUTONOMOUS

Our College has a distinction of obtaining the coveted B++ from NAAC in May 2005 for the academic excellence achieved by us for the last quarter of a Century. Our College is also an ISO 9001:2000 Certified Institution.

Our consistent and unflinching effort in attaining nobler height in the field of higher education culminated in the autonomous status being conferred on us in June 2006.

This again is no small honour as we passed through the evaluative gaze and the critical assessment of the Expert Committee of the University Grants Commission.

Autonomy means literally autonomy in the introduction of useful courses that serve as a springboard for students to reach higher level of employment on one side and to pursue enduring research that vertically take them to greater heights in academic attainments on the other. It confers on us the province to initiate examination reforms that brings to the fore the talents lie hidden in a student. It is again within our competence to device and practice with success curriculum innovation, conduct of seminars and arranging project work, formulating schemes for the benefit of the State and the Nation, establishing enduring nexus with leading industrialists to create conduit for the gainful employment of our students. All these will follow with a redoubled vigour, fervent enthusiasm sequel to the autonomous status attained by us.

The special feature of Autonomy is introduction of Internal Assessment System which would help teachers to continuously assess the performance and bring to the fore their latent talents. Adequate attention could be focussed on communication skills, Personality Development and other soft skills so that students after appointment could get along with personnel in any organization with team spirit.

The College is empowered to constitute Board of studies and Academic Council which will decide the syllabus, Question Paper Setting and evaluation in accordance with the UGC guidelines. Proper credit to each subject could be determined.

The doyens and stalwarts in industry and educational field who represent the Board of studies and Academic Council would guide the institution to bring about reforms.

Thanks to the autonomous status all our efforts in future would be concentrated on maintaining higher level of excellence in education, accommodating new schemes (courses), introducing new methods of teaching and creating conducive climate for study in the campus.

Fees

1. All items of fees payable to the College or the University must be paid in time on dates as mentioned in the Calender. No extension of time will be granted.

2. If the payment is not made within the dates in the manner indicated in the Calender, the name of the student concerned will be struck off the rolls and he will not be eligible for any of the privileges enjoyed by students of this college, i.e. attendance, participation in extracurricular activities, applying to the University for appearance at the examination, bus or railway concession etc., However, the student can apply for re-admission on payment of a fine of Re.5/- per working day after the first due date and an admission fee of Rs.100/- and this too has to be done before the expiry of one month from the date on which the fees first become due for payment.

3. All fines imposed are payable within a week's time from the date of notice.

4. After Payment of fees, the students should produce the original challans to the Departments concerned for verification and keep them safe for future reference if needed.

D.B. JAIN COLLEGE

**D.B. Jain Collegew (Day College)
UG/PG Course Tution Fess Special Fees University Fees Admis-
sion Fees Details for the Year 2012 - 2013**

	M.A	M.Com	M.Sc	All UG Courses
Tuition Fees	500	750	750	Nil
Special Fees	300	300	300	225
University Fees	410	410	410	410
Admission Fees	50	50	50	50
Total	1260	1510	1510	685

Eligibility for Under Graduate Courses :

- ◆ A pass in the Higher Secondary (+2) examination of Tamilnadu (or) equivalent examination recognised by the University of Madras.
- ◆ For admission to B.Com, B.Corn-Corporate Secretaryship courses, the candidate should have studied Commerce and Accountancy in the academic stream or accountancy in the Vocational Stream of the higher secondary course.
- ◆ The candidate should not have completed 21 years of age as on 1-7-2012

Eligibility for Post Graduate Courses :

- ◆ A pass in the 3 year degree course B.Com., B.A., B.Sc in respective major subject.
- ◆ Candidate should not have completed 24 years of age as on 1-7-2012

BUS ROUTES AVAILABLE TO REACH THE COLLEGE

FROM SAIDAPET

19B, 19BCut, 19K

68

FROM T. NAGAR

5G

19C

FROM ADYAR

19K Cut

M-5, 19D

FROM THIRUVANMIYUR

T-51

FROM BROADWAY

21H, T-21, H21, 521, 519

FROM KOYAMBEDU

T-70, 570

BY TRAIN ROUTE :

Suburban Electric Trains : Saidapet Station

MRTS Electric Trains : Perungudi Station

Discipline

1. Students shall come clean tidy and smartly dressed.
2. Students must have Identity Card issued by the college.
3. They shall be regular and punctual in attending the classes and all the activities under the auspices of the college.
4. The first bell announcing commencement of the session shall find them seated in their respective classes.
5. Gathering in groups at entrance and exit pathways playfield, garden, gateways and veranda is strictly prohibited.
6. Strict silence should be observed inside the class.
7. They will get up quietly as lecturer enters the class and keep standing till the latter sits or desires them to be seated.
8. Students will not be permitted to attend the classes without the text books.
9. No student will leave the classroom without permission of the teacher.
10. Students are expected to read notices put up on the college Notice Board. Ignorance of any notice thus displayed with not be accepted as an excuse for failing to comply with directions contained in it.
11. No meeting of any kind shall be held in the College without the previous written permission from the Principal.
12. No Notice of any kind shall be circulated among the students or pasted on the notice-board without the previous written permission from the Principal.
13. Bicycles and other vehicles must be parked safely in .the allotted places.
14. Students witnessing games are expected to show sportsmanship in their appreciation and encouragement. They must not indulge in jeering or shouting that wilt distract any player or team.

15. While attending College or any public function they will conduct themselves in such a way as to bring credit to themselves and to the institution.
16. Students are forbidden from collecting money for any purpose without the permission of the Principal.
17. Students are not allowed to address any authority in a body. Such combined action is subversive of good order.
18. Students should not address public meetings or take part in political activities of any kind.
19. Regular attendance in the class room as well as submission of periodical assignments are expected of all the students.
20. Any irregularity in this regard or absence without prior permission will affect adversely the evaluation of the student concerned and may entail disciplinary action.
21. The Principal can suspend a student for irregular attendance for habitual neglect of homework, indolence, disobedience and disrespect towards teachers and office staff and for indecorous conduct.
22. Students should not indulge in misbehavior such as ragging, eve-teasing, etc., Such students shall be strictly dealt with as per law and may be dismissed from the college. (See Tamil Nadu Government Act in the next page)
23. Cell Phones are not permitted within the campus.

Dress Code

Both men and women students are to dress modestly.

- ❖ Men students are expected to wear Neat and Formal dresses only. Rubber chappals are not permitted.
- ❖ Girl students are permitted to wear chudidhars with their duppattas pinned, or sarees only. They are expected to braid their hair properly. Tight and transparent fittings are strictly prohibited. Students are requested to avoid wearing precious and costly jewellery. The college authorities will not hold any responsibility for the loss.

MOST IMPORTANT

TAMIL NADU GOVERNMENT GAZETTE EXTRAORDINARY

The following Act of the Tamil Nadu Legislative Assembly received assent of the Governor on the 14th February 1997 and is hereby published for general information.

Act No. 7 of 1997

An Act to prohibit ragging in educational institutions in the State of Tamil Nadu. Be it enacted by the Legislative Assembly of the State of Tamil Nadu the Forty eighth year of Republic of India as follows.

Short title, extent and commencement:

1. 1. The Act may be called the Tamil Nadu prohibition of Ragging Act 1997
2. It extends to the whole of the State of Tamil Nadu.
3. It shall be deemed to have come into force on the 19th day of December 1996.

Definitions

2. In this Act unless context otherwise requires, "ragging" means display of noisy disorderly conduct during any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear shame or embarrassment to a student in any educational institution and includes.
 - a. Teasing, abusing of, playing practical jokes on, or causing hurt to such student or.
 - b. Asking the student to do any or perform something which such student will not in the ordinary course willingly do.

Prohibition of Ragging

3. Ragging within or without any educational institution is prohibited.

Penalty for Ragging

4. Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or without any educational institution shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

Dismissal of Student

5. Any student convicted of an offense under section I shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

Suspension of Student

6. 1. Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an educational institution, or to any other person responsible for management of the educational institution, such head of the educational institution or person responsible for the management of the educational institution shall inquire into the same immediately and if found true shall suspend the student, who has committed the offense, from the educational institution.
2. The decision of the Head of the Educational institution or the person responsible for the management of the educational institution that any student has indulged in ragging under sub section (1) shall be final.

Deemed abetment

7. If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in sub-section(l) of section 6 when a complaint of ragging is made, such person shall be deemed to have abetted the offense of ragging and shall be punished as provided for in section.

Power to make rules

8. 1. The state Government may make rules for carrying out all any of the purposes of the Act.
2. All rules made under this Act shall be published in the Tamil Nadu •Government Gazette and unless they are expressed to come in to force on a particular day, shall come into force on the day on which they are published.
3. Every rule under this Act, shall, as soon as possible after it is made, be placed on the table of the Legislative Assembly and if, before the expiry of the session in which it is so placed or the next session the Assembly makes any modification in any such rule, or the Assembly decides that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be, so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

Repeal and Saving-Tamil Nadu Ordinance 10 of 1996

9. 1. The Tamil Nadu Prohibition of Ragging Ordinance 1996 is hereby repealed.
2. Notwithstanding such repeal anything done or any action taken under the Ordinance shall be deemed to have been done or taken under this act.

(By Order the Government)

A.K. Rajan

Secretary to Govt. Law Dept.

Student Attendance & Leave Procedure

1. University and College rules require Regular Attendance in all classes.
2. For a Student to sit for the University / Autonomous Examination the University / course require that he or she has (a) attended 80% of the working days and (b) satisfied the college by his or her conduct and academic progress, (c) The College expects students to attend classes regularly. The College will keep the record of the student's attendance.
3. The absentees must submit their application for leave to the Principal as early as possible following the absence and in any case within three days. Late applications will not be considered.
4. Student's leave applications should be in the prescribed format and should be countersigned by the parent/guardian the convenor of the Discipline committee and attendance committee.
5. Application for sick leave for more than 3 days must be accompanied by a medical certificate. The medical certificate must be submitted on the day the student returns to classes.
6. A student go on leave / on duty for any occasion (NSS, NCC, Sports, Cultural etc.) must submit the application well in advance and that should be approved by the principal.
7. If student is absent without leave for more than 10 working days at a stretch his name will be removed from the rolls.

Leave Application Form

Name of the Student :

Class and Section :

Roll No :

Day of absence :

Signature of the Student.

Cause of absence :

Signature of the Parent/Guardian

Signature of Head of the Dept.

Principal's Order

Issue of Certificates

1. A notice of three working days is necessary for the issue of the certificates.
2. Qualification certificates of students who have passed the University Examination should be obtained from the University and not from the college.
3. A student applying for T.C. and C.C. during the academic year on one day of the year in which he has been enrolled or within one year after leaving the College will be given such certificate upon payments of all fees and fines or payment of all dues. Students leaving the college after the reopening date must pay the fees for all the terms of the academic year.
4. For obtaining a T.C. after a period of one year from the date of leaving, a fee of Rs. 50/- has to be paid. In the event of loss of original T.C. the applicant has to produce a certificate from a gazetted officer or a copy of the complaint given to the police for the loss of the original T.C.
5. For a duplicate C.C. for obtaining a C.C. after a period of one year from the date of leaving a fee of Rs.50/- has to be paid.
6. For the issue of a bonafide certificate course certificate, fee of Rs.50- has to be paid.

LIBRARY AND THE STUDENTS

1. Library books are the assets of the college and its is the responsibility of all the students to handle them carefully.
2. Access to the library including entering in to the reading room is strictly on the basis of the students IDENTITY CARD. Without Identity Card no student is permitted even to enter in to the library. Borrowing of library books shall be allowed only on production of the Identity Card.
3. All students are required to sign the register placed at the entrance of the library.
4. Personal belongings are to be kept outside the library.
5. No student shall deface the library books by underlining, scribbling notes, in the margin. Any damage, mutilation, theft and mal practice will be severely dealt with including imposing fine and suspension.
6. Printed books, note books are NOT allowed inside the library other than library books. If necessary only papers are allowed for reference to write notes.
7. Do not disturb the furniture in the library in any way.
8. All the UG students are permitted to take 2 books, PG students 3 books, for M.Phil and research scholars 4 books at a time. The students can retain the books for a maximum period of 30 days only. If the students are desirous of extending the period, they shall do so only with the approval of the librarian, such extension shall be granted only for 15 days after which they have to return the books. If the due date falls on a holiday he/she should return it on the next working day. However, if a student wants to keep a book during the holiday (Except summer holidays) he/she has to return the books and borrow on the working day prior to commencement of holidays. These books can be returned on the reopening day. No book will be issued for use in the summer vacation. All books should be returned on or before the last working day of the college.
9. The librarian can call for return of books at any time with out giving reason.
10. If a student does not return the book when due or called for, a fine of Rs. 1 per day of default will be levied and the defaulting student will not be allowed the use of the library till the book is turned and the fine paid.
11. If a book is lost by a student he/she shall replace it with a copy of the latest edition.

Student Counselling System

1. The welfare of the students is looked after by Principal with the willing-co-operation of the staff. Besides there is a student's Counselling system in the College which aims at:
 - (a) Bringing about intimate contact between the teacher and the taught;
 - (b) Detecting and developing the latent talents in the students;
and
 - (c) Making the student an accomplished, enlightened and useful citizen.
2. The principal desires the co-operation of all the parents and guardians in the progress, education and conduct of the sons/daughters/wards.

Free Easy English Class

Communicative skills in English is an indispensable qualification of this 21st century. To be competitive enough in this arena the students who were not exposed to this area much are spotted out and they are given ample training to meet out the necessities of the job market.

Free Computer Awareness Class

Exposure to Computer is an imperative need to people hailing from all walks of life. To fulfill this need Computer awareness classes are conducted for III year students on all Saturdays between 10 a.m. and 2 p.m.

DEPARTMENTAL ACTIVITIES

1. தமிழ்த்துறை நிகழ்ச்சிகள்

1. “தமிழ் மன்றம்” தொடக்க விழா
2. மாணவர் அரங்கம்
3. முத்தமிழ் விழா - இயல்
4. முத்தமிழ் விழா - இசை
5. முத்தமிழ் விழா - நாடகம்
6. வள்ளலார் விழா
7. பாரதியார் விழா
8. அணைத்துக் கல்லூரி கவிதைப் போட்டி
9. அணைத்துக் கல்லூரி பேச்சுப் போட்டி
10. அணைத்துக் கல்லூரி கட்டுரைப் போட்டி
11. சிறப்புச் சொற்பொழிவு
12. “தமிழ் மன்றம்” நிறைவு விழா

2. Department of English

1. Inauguration of English Association
2. Weekly Quiz Programme in English - Inauguration
3. Essay Competition in English
4. Oratorical Competition in English
5. Inter Collegiate Essay Competition in English
6. Intercollegiate Oratorical Competition in English
7. Weekly Quiz Programme - Valedictory function
8. English Association Valedictory Function

3. Department of Mathematics

1. Inauguration of Mathematics Association
2. Ramanujan's Day
3. Exhibition of Mathematical Designs / Models
4. Quiz Programme
5. Valedictory Meeting of Mathematics Association

4. Department of Economics

1. Inauguration of Economics Association
2. Inter-Departmental Quiz Programme
3. Guest Lecture
4. Seminar (Inter - Departmental)
5. Debate

5. Department of Commerce

1. Entrepreneurial Awareness Programme for III year students
2. Entrepreneurial Motivation and Development for III year students
3. Personality Development Programme for III year students
4. Inauguration of Departmental Association
5. Career guidance for commerce students organised by ICSI, Southern Regional Office, Chennai
6. Inter Collegiate one day Seminar "Jainspire 2012"
7. State Level Seminar
8. Effective Communication skills and strategies
9. HRD Programme to the III year students for the preparation of Bio-Data, Interview and Group Discussion
10. Parents Meeting for the department of Commerce

6. Department of Co-Operation

1. Inauguration of Co-operator's Association
2. Youth and Leadership
3. Co-operative Week Celebration
4. Inter-Collegiate Quiz Competition
5. Valedictory Function - Co-operator's Association

7. Department of Corporate Secretaryship

1. Inauguration of Department Association
2. Entrepreneurial Awareness Programme by EDI / MSME

3. International Conference on Emerging Trends and practices in Management.
4. Entrepreneurial motivation and development programme by EDI / MSME.
5. Personality Development Programme.
6. Talk on Stock Market.
7. Talk on Recent Trends in Banking.
8. Talk on Recent Trends in Corporate Law.
9. Effective Communication Skill.
10. Special Lecture on Public Speaking.
11. HRD programme focussing on preparation of Bio-Data, attending interview and participating in Group Discussion.
12. One day Inter Collegiate Seminar "JAIN CORP 2012".
13. Career guidance organised by ICSI, SIRC, Chennai.
14. Parents Meeting.
15. Inter Collegiate Quiz Programme.
16. Valedictory Function.

8. Department of Computer Science

1. Inauguration
2. Technical Seminar on Applications of Networking
3. Seminar on personality empowerment
4. Industry visit (Multimedia industry)
5. Art of mind maximization
6. Parent - Teacher meet (MCA)
7. Inter - Departmental meet
8. Talk on emerging trends on IT
9. Lecturer on way to success
10. Mock interview
11. Our Corporate Voice
12. One Day workshop on effective communication
13. State level Conference
14. Discussion Forum
15. Intercollegiate Technical Symposium
16. Reality of IT industry - Special lecture
17. Technical Seminar & Valedictory

**TRAINING & PLACEMENT CELL
ACTIVITIES (2012 - 2013)**

1. Workshop on “Communication Skills”
2. Personality Development Program
3. Guidelines to “Resume Writing”
4. Seminar on “Current Trends & Opportunities in Job Market”
5. Aptitude & Reasoning
6. Workshop on “Speed maths”
7. Job Opportunities in Banking Sector
8. Career opportunities in Multimedia & Animation
9. Interview Tips
10. Mock Group Discussion
11. Mock Interview
12. Workshop on “Employability Skills”
13. Training on BPO Sector
14. How to face the interview Board - Interaction
15. Industrial Visit
16. Job Fair - 2012
17. Placement Day 2012 - 13

Date	Day	CALENDAR June 2012	Day order	No. of Working Days
1	Fri		-	-
2	Sat		-	-
3	Sun		-	-
4	Mon		-	-
5	Tue		-	-
6	Wed		-	-
7	Thur		-	-
8	Fri		-	-
9	Sat		-	-
10	Sun		-	-
11	Mon		-	-
12	Tue		-	-
13	Wed		-	-
14	Thur		-	-
15	Fri		1	1

Innovation is the ability to see change as an opportunity - not a threat

Date	Day	CALENDAR June 2012	Day order	No. of Working Days
16	Sat			
17	Sun			
18	Mon	College Reopens for the Academic Year 2012 -2013	1	1
19	Tue		2	2
20	Wed		3	3
21	Thur		4	4
22	Fri		5	5
23	Sat		-	-
24	Sun		-	-
25	Mon		6	6
26	Tue		1	7
27	Wed		2	8
28	Thur		3	19
29	Fri		4	10
30	Sat		-	-

சுதந்திரம் : நான் யாருக்கும் அழைமையில்லை எனக்கு அழைமை யாருமில்லை.

Date	Day	CALENDAR July 2012	Day order	No. of Working Days
1	Sun			
2	Mon	Chaturmasya Begins		11
3	Tue		5	12
4	Wed		6	13
5	Thu		1	14
6	Fri		2	15
7	Sat		3	-
8	Sun		-	-
9	Mon		4	16
10	Tue		5	17
11	Wed		6	18
12	Thu		1	19
13	Fri		2	20
14	Sat		-	-
15	Sun		-	-

If everyone is moving forward together, then success takes care of itself.

Date	Day	CALENDAR July 2012	Day order	No. of Working Days
16	Mon		3	21
17	Tue		4	22
18	Wed		5	23
19	Thu		6	24
20	Fri		1	25
21	Sat		-	-
22	Sun		-	-
23	Mon		2	26
24	Tue		3	27
25	Wed		4	28
26	Thu		5	29
27	Fri	Varalakshmi Viratham	6	30
28	Sat		1	-
29	Sun		-	-
30	Mon		1	31
31	Tue		2	32

பொறுமை கடலிலும் பெரிது. ஒன்றுபட்டால் உண்டு வாழ்வு

Date	Day	CALENDAR August 2012	Day order	No. of Working Days
1	Wed	Avani Avittam	-	-
2	Thu	Gayathri Japam	3	33
3	Fri		4	34
4	Sat		5	35
5	Sun		-	-
6	Mon		6	36
7	Tue		1	37
8	Wed		2	38
9	Thu		3	39
10	Fri		4	40
11	Sat		-	-
12	Sun		-	-
13	Mon		5	41
14	Tue		6	42
15	Wed	Independence Day	-	-

Service is not a department, it is an attitude.

Date	Day	CALENDAR August 2012	Day order	No. of Working Days
16	Thu		1	43
17	Fri		2	44
18	Sat		-	-
19	Sun		-	-
20	Mon	Ramzan	-	-
21	Tue		3	45
22	Wed		4	46
23	Thu		5	47
24	Fri		6	48
25	Sat		-	-
26	Sun		-	-
27	Mon	MID Semester Examination	1	49
28	Tue	MID Semester Examination	2	50
29	Wed	MID Semester Examination	3	51
30	Thu	MID Semester Examination	4	52
31	Fri	MID Semester Examination	5	53

நல்ல புத்தகத்தை விட நல்ல நண்பன் வேறு எதுவுமில்லை

Date	Day	CALENDAR September 2012	Day order	No. of Working Days
1	Sat		-	-
2	Sun		-	-
3	Mon		6	54
4	Tue		1	55
5	Wed		2	56
6	Thu		3	57
7	Fri		4	58
8	Sat	Srikrishna Jayanthi	-	-
9	Sun		-	-
10	Mon		5	59
11	Tue		6	60
12	Wed	Paryushan Parva Begins	-	-
13	Thu		1	61
14	Fri		2	62
15	Sat		-	-

Commitment turns a Promise into reality.

Date	Day	CALENDAR September 2012	Day order	No. of Working Days
16	Sun		-	-
17	Mon		3	63
18	Tue		4	64
19	Wed	Vinayaka Chathurthi	-	-
20	Thu	Paryushan Paruva Ends	-	-
21	Fri		-	-
22	Sat		-	-
23	Sun		-	-
24	Mon		5	65
25	Tue		6	66
26	Wed		1	67
27	Thu		2	68
28	Fri		3	69
29	Sat		4	70
30	Sun		-	-

“குழந்தை என்னும் மாறுவேடத்தில் கடவுள் உள்ளார்”

Date	Day	CALENDAR October 2012	Day order	No. of Working Days
1	Mon		5	71
2	Tue	Gandhi Jayanthi	-	-
3	Wed		6	72
4	Thu		1	73
5	Fri		2	74
6	Sat		-	-
7	Sun		-	-
8	Mon		3	75
9	Tue		4	76
10	Wed		5	77
11	Thu		6	78
12	Fri		1	79
13	Sat		-	-
14	Sun		-	-
15	Mon		2	80

To be trusted is a greater compliment than being loved.

Date	Day	CALENDAR October 2012	Day order	No. of Working Days
16	Tue		3	81
17	Wed		4	82
18	Thu		5	83
19	Fri		6	84
20	Sat		-	-
21	Sun		-	-
22	Mon		1	85
23	Tue	Ayudha Pooja	-	-
24	Wed	Vijayadasami	-	-
25	Thu		2	86
26	Fri		3	87
27	Sat	Bakrid	-	-
28	Sun		-	-
29	Mon		4	88
30	Tue		5	89
31	Wed		6	90

தந்தை தாய் பேண்

Date	Day	CALENDAR November 2012	Day order	No. of Working Days
1	Thu	Terminal Vacation Begins	-	-
2	Fri		-	-
3	Sat		-	-
4	Sun		-	-
5	Mon		-	-
6	Tue		-	-
7	Wed		-	-
8	Thu		-	-
9	Fri	Dr. C.L. Metha Birth Day	-	-
10	Sat		-	-
11	Sun		-	-
12	Mon		-	-
13	Tue	Deepavali	-	-
14	Wed		-	-
15	Thu		-	-

Beauty is truth

Date	Day	CALENDAR November 2012	Day order	No. of Working Days
16	Fri		-	-
17	Sat		-	-
18	Sun		-	-
19	Mon		-	-
20	Tue		-	-
21	Wed		-	-
22	Thu		-	-
23	Fri		-	-
24	Sat		-	-
25	Sun	Muharam	-	-
26	Mon		-	-
27	Tue	haturmaya Ends	-	-
28	Wed		-	-
29	Thu		-	-
30	Fri		-	-

அன்பினால் ஆகாதது எதுவுமில்லை.

Date	Day	CALENDAR December 2012	Day order	No. of Working Days
1	Sat		-	-
2	Sun		-	-
3	Mon	Even Semester Begins	1	91
4	Tue		2	92
5	Wed		3	93
6	Thu		4	94
7	Fri		5	95
8	Sat		6	96
9	Sun		-	-
10	Mon		1	97
11	Tue		2	98
12	Wed		3	99
13	Thu		4	100
14	Fri		5	101
15	Sat		6	102

Doubt is like darkness, trust is like light.

Date	Day	CALENDAR December 2012	Day order	No. of Working Days
16	Sun		-	-
17	Mon		1	103
18	Tue		2	104
19	Wed		3	105
20	Thu		4	106
21	Fri	Valuation Begins	-	-
22	Sat		-	-
23	Sun		-	-
24	Mon		-	-
25	Tue	Christmas	-	-
26	Wed		-	-
27	Thu		-	-
28	Fri		-	-
29	Sat		-	-
30	Sun		-	-
31	Mon		-	-

இறை பக்தி என்பது உயிர்களின் மூச்சுக்காற்றைப் போன்றது.

Date	Day	CALENDAR January 2013	Day order	No. of Working Days
1	Tue	New Year's Day	-	-
2	Wed		5	107
3	Thu		6	108
4	Fri		1	109
5	Sat		2	110
6	Sun		-	-
7	Mun		3	111
8	Tue		4	112
9	Wed		5	113
10	Thu		6	114
11	Fri		1	115
12	Sat		-	-
13	Sun	Bhogi Festival	-	-
14	Mon	Pongal	-	-
15	Tue	Thiruvalluvar Day	-	-

Love is not a quantity but quality.

Date	Day	CALENDAR January 2013	Day order	No. of Working Days
16	Wed	Uzahvar Thirunal	-	-
17	Thu		2	116
18	Fri		3	117
19	Sat		4	118
20	Sun		-	-
21	Mon		5	119
22	Tue		6	120
23	Wed		1	121
24	Thu		2	122
25	Fri	Milad-Un-Nabi	-	-
26	Sat	Republic Day	-	-
27	Sun		-	-
28	Mon		3	123
29	Tue		4	124
30	Wed		5	125
31	Thu		6	126

இயற்கை வளம் காப்போம்; இன்பமான வாழ்வைப் பெறுவோம்

Date	Day	CALENDAR February 2013	Day order	No. of Working Days
1	Fri		1	127
2	Sat		2	128
3	Sun		-	-
4	Mon		3	129
5	Tue		4	130
6	Wed		5	131
7	Thu		6	132
8	Fri		1	133
9	Sat		-	-
10	Sun		-	-
11	Mon	MID Semester Examination	2	134
12	Tue	MID Semester Examination	3	135
13	Wed	MID Semester Examination	4	136
14	Thu	MID Semester Examination	5	137
15	Fri	MID Semester Examination	6	138

Meditation is the art of transcendence.

Date	Day	CALENDAR February 2013	Day order	No. of Working Days
16	Sat		-	-
17	Sun		-	-
18	Mon		1	139
19	Tue	Dhanraj Baid Jain Birth Day	-	-
20	Wed		2	140
21	Thu		3	141
22	Fri		4	142
23	Sat		5	143
24	Sun		-	-
25	Mon		6	144
26	Tue		1	145
27	Wed		2	146
28	Thu		3	147

யசித்திரு ; தனித்திரு ; விழத்திரு

Date	Day	CALENDAR March 2013	Day order	No. of Working Days
1	Fri		4	148
2	Sat		5	149
3	Sun		-	-
4	Mon		6	150
5	Tue		1	151
6	Wed		2	152
7	Thu		3	153
8	Fri		4	154
9	Sat		5	155
10	Sun		-	-
11	Mon		6	156
12	Tue		1	157
13	Wed		2	158
14	Thu		3	159
15	Fri		4	160

Silence has its own Vibrations.

Date	Day	CALENDAR March 2013	Day order	No. of Working Days
16	Sat		5	161
17	Sun		-	-
18	Mon		6	162
19	Tue		1	163
20	Wed		2	164
21	Thu		3	165
22	Fri		4	166
23	Sat		5	167
24	Sun		-	-
25	Mon		6	168
26	Tue		1	169
27	Wed		2	170
28	Thu		3	171
29	Fri	Good Friday	-	-
30	Sat		-	-
31	Sun		-	-

எல்லா மனிதர்களையும் நம்பி விடுவது ஆபத்து; ஒருவரையும் நம்பாமல் இருப்பதும் பேராபத்து.

Date	Day	CALENDAR April 2013	Day order	No. of Working Days
1	Mon		4	172
2	Tue		5	173
3	Wed		6	174
4	Thu		1	175
5	Fri		2	176
6	Sat		3	177
7	Sun		-	178
8	Mon		4	-
9	Tue		5	179
10	Wed	Last Working Day	6	180
11	Thu	Ugadi - Telugu New Year Day	-	-
12	Fri		-	-
13	Sat		-	-
14	Sun	Tamil New Year Day Dr. Ambedkar Birth Day	-	-
15	Mon		-	-

Truth Cannot be given; it is already in you.

Date	Day	CALENDAR April 2013	Day order	No. of Working Days
16	Tue		-	-
17	Wed		-	-
18	Thu		-	-
19	Fri		-	-
20	Sat		-	-
21	Sun		-	-
22	Mon		-	-
23	Tue	Mahaveer Jayanthi	-	-
24	Wed		-	-
25	Thu		-	-
26	Fri		-	-
27	Sat		-	-
28	Sun		-	-
29	Mon		-	-
30	Tue		-	-

நிம்மதி, என்ற சொல்லின் முதல் கடை எழுத்துக்கள் நிதி.

Date	Day	CALENDAR May 2013	Day order	No. of Working Days
1	Wed		-	-
2	Thu		-	-
3	Fri		-	-
4	Sat		-	-
5	Sun		-	-
6	Mon		-	-
7	Tue		-	-
8	Wed		-	-
9	Thu		-	-
10	Fri		-	-
11	Sat		-	-
12	Sun		-	-
13	Mon		-	-
14	Tue		-	-
15	Wed		-	-

Positive thinking is the key to success in business, education or anything.

Date	Day	CALENDAR May 2013	Day order	No. of Working Days
16	Thu		-	-
17	Fri		-	-
18	Sat		-	-
19	Sun		-	-
20	Mon		-	-
21	Tue		-	-
22	Wed		-	-
23	Thu		-	-
24	Fri		-	-
25	Sat		-	-
26	Sun		-	-
27	Mon		-	-
28	Tue		-	-
29	Wed		-	-
30	Thu		-	-
31	Fri		-	-

கடமையை செய் பலனை எதிர் பார்க்காதே.

List of Restricted Holidays

Hindus / General

1. Varalakshmiratham
2. Aadi Perukku
3. Yajur Upa Karma
4. Rig Upa Karma
5. Gayathri Japam
6. Onam
7. Deepavali Nonbu
8. Karthigai Deepam
9. Vaikundha Ekadasi
10. Aarudra Dharshanam
11. Bhogi
12. Thai Poesam
13. Mahasivarathri
14. Masi Maham
15. Chitra Pournami
16. Sama Upa Karma
17. Sri Gurananak Devji Birthday

Christians

1. All Souls day
2. Christmas Eve
3. New Year Eve
4. Maundy Thursday
5. Easter
6. Ash Wednesday

Muslims

1. Shabe Miraj
2. Shabe Barath
3. Shabe Khader
4. Hijra New Year
5. Mohideen Andavar Urz
6. Arfa

Unique Features

National Cadet Corps (N.C.C)

Aims of NCC

- (a) Development of leadership, character, Comradeship, Spirit of Sportmanship and the idea of Service.
- (b) Stimulating interest in the defence of the country and building up a Reserve of Potential Manpower during emergency.

Incentives to NCC Cadets:

- (a) Preference is given to NCC Cadets at the time of recruitment in Police, B.S.F., CISF and Para Military Forces.
- (b) NCC 'C' Certificate holders will be given preference at the time of recruitment into Indian Armed Forces (Infantry, Navy and Air Force) under Direct Recruitment category.
- (c) Preference is being given to NCC Cadets at the time of recruitment in more than 250 corporate houses.
- (d) 5% to 10% seats are reserved for NCC Cadets in universities and colleges for professional courses.
- (e) Director General NCC Scholarship is being given to meritorious NCC cadets at the state level.

Utilities of NCC

- (a) Guard of Honour to visiting V.I.Ps & dignitaries to the college.
- (b) Participation in various social service activities in and around the college.

National Service Scheme (N.S.S.)

The aims of National Service Scheme may be broadly listed as follows:

1. To be actively and constructively involved in the needs and problems of the community particularly be working with the poor around the college.

2. To instill a feeling of social concern for the under-privileged.
3. To create respect for the dignity of labour, specially through participation in manual work.
4. To train students towards responsible and responsive leadership, by making them familiar with skills, social work tools and techniques answerable to the needs of modern times.

These aims are to be carried out by a wide variety of service projects, and selected and operated by the students themselves under the guidance and supervision of the staff.

Realizing the importance of their role of NSS, the College is making an attempt to integrate it into the curriculum, so that work, service and education go hand in hand. It expects every student to be involved in any one of its various development projects and thus fulfil its objective of being an agent of social change.

Scouts and Guides Unit

Bharath Scouts & Guides Unit of Dhanraj Baid Jain College was started in the year 1975, with the initiative of Late Shri Dr. C.L. Metha, the Founder Secretary of the College. It was formed with the motive of inculcating healthy practices in students.

The main aim of the unit is to develop a “service bond” among the student community.

This unit conducts various programmes to initiate the leadership quality and to highlight the hidden talents of the students.

Departmental Associations

Associations of English, Tamil, Telugu, Hindi, Mathematics, Computer Science, Economics, Commerce, Corporate Secretaryship, Co-operation and Cultural are held and students should take active part in the programmes arranged on behalf of these associations.

Identity Cards

Each student of this College is expected to possess an identity card with his photograph affixed on it duly attested by the Principal. No Student is permitted to enter in the campus without ID Card. Some of the specific use of the ID Card are given below.

1. To get concessional tickets to travel by Bus, Rail or Air.
2. To become a member of the U.S.I.S. Library, British Council Library, Connemara Library or Local Library Authority to enable the students to borrow books.
3. For postal identity.
4. To get the magazine, campus FORUM etc.
5. For the receipt of payment of fee concession, Scholarship etc, at the College counter.
6. As a general identity card.
7. To get hall tickets for the University Autonomous Examinations.

Students should meet their Heads of the Department to get their identity card.

College Union Composition

All students of the College are “ipso facto” members of the College Union. The Union will have a Chairman, a Vice-Chairman, a Secretary and a Joint-secretary. The Union office bearers are elected from among the students of the College. The Union will have an Executive body known as Students’ Council. The students council will consist of the principal, four vice presidents and the student office bearers of the College Union. The Vice-presidents are members of the faculty nominated by the Principal.

Functions:

It is the responsibility of the office bearers of the union to arrange for monthly meeting inviting eminent persons from all walks of life. The Union will have a simple inaugural function in August. All other associations and clubs will be inaugurated immediately after that. The Union activities for the year will end with a valedictory function in the first week of February. All activities and programmes of the college union shall have the students council which will meet once in three months to review the functioning of the union. The union office bearers are accountable to the students council.

Eligibility:

Students should have appeared and passed all the papers of the University examination meant for them held before the date of filing the nomination. They should not be in arrears of payment of fees to the college.

Conduct:

The office bearers of the college union shall conduct themselves with dignity and responsibility. In addition to the general rules of attendance and discipline, the college union office bearers had be governed by the code of conduct issued by the Government. If Tamilnadu, produced below for their guidance.

“Help us to keep the premises clean. Do not throw any loose paper or spit in the class rooms. Do not crowd in veranda or gallery.”

The above, College Union composition & rules can be altered, necessary, with the approval of the college council.

கல்லூரி கல்வி இயக்குநர் அவர்களின்
செயல்முறைகள்
சென்னை - 600 006.

ந.க. எண். 57638/ஜே 6/82 நாள் (20.09.1992)
தீர்வுள்ளவராண்டு 2013, துந்துபி, புரட்சி 4
பொருள் : கல்லூரிகள் பொது விதிமுறைகள் குறித்து

மாணவப் பேரவை அலுவலர்க்குரிய வழிகாட்டு விதிகளின் தொகுப்பு (ஆங்கிலம் மற்றும் தமிழ்) அனைத்துக் கல்லூரி முதல்வர்களுக்கும் உரிய நடவடிக்கைகளுக்கு அனுப்பலாகிறது. முதல்வர்கள் அதனைத் துணை கொள்ளுமாறு வேண்டப்படுகின்றனர்.

இச்சுற்றறிக்கையைப் பெற்றுக் கொண்டதற்கான ஒப்புதலை அளிக்குமாறு அனைவரும் கோரப்படுகின்றனர்.

நா. அனந்தபத்மநாபன்
கல்லூரி கல்வி இயக்குனருக்காக

பெறுநர்

அனைத்துக் கல்லூரி முதல்வர்கள்
தமிழ்நாடு அனைத்து மண்டலத் துணைக்
கல்லூரிக் கல்வி இயக்குநர்கள்

உண்மை நகல்/உத்தரவுப் படி/அனுப்பலாகிறது
ஓம்/.....
கண்காணிப்பாளர்.

கல்லூரிகளில் தேர்ந்தெடுக்கப்பெற்ற மாணவர்
அலுவலர்க்குரிய வழிகாட்டி விதிகளின் தொகுப்பு

1. பேரவை அலுவலர்கள், மாணவரின் நுண்ணறிவும் மக்கட் பண்பும், மேலோங்குவதற்குரிய பணிகளைக் கல்லூரி முதல்வரும் பணியாளரும் மேற்கொள்ளும் போது இணைந்து ஒத்து செயல்படுவர்.
2. பேரவை அலுவலர்கள், கல்லூரி வளாகத்தின் இயல்பான நடைமுறையைக் குலைக்கும் எவ்வித ஒழுக்கமற்ற செயலிலும் தம்மை ஈடுபடுத்திக்கொள்ள மாட்டோம் என்ற பொறுப்பினைத் தாமே தம்மீது வரம்பாக ஏற்றுக் கொள்வர்.
3. கல்லூரியல் ஏற்படும் சிக்கல்களுக்கு / முரண்களுக்கு முரையிட்டு, பேச்சு வார்த்தை நெறிகளிலேயே தீர்வுகாண வேண்டும். பிற வழிகலை மேற்கொள்ளலாகாது.

4. கல்லூரிப் தொடர்பில்லாத புறம்பான பிரச்சனைகளில் தலையடக்கூடாது.
5. கல்லூரிப் பேரவையில் வரம்புக்குள் வராத பொருள்களையும் காரணங்களையும் பொறுப்புடையவர போல் எடுத்து மொழிவது எவ்விதச் சூழ்நிலையும் தம்முடைய கடமை எனக் கருதக் கூடாது.
6. தனிப்பட்டவரின் அக்கறைக்குரிய பொருள் பற்றி அன்றி பெரும்பாலான மாணவர்களின் அக்கறைக்குரிய பொருள்களைப் பற்றியே பேரவை அலுவலர்கள் முதல்வரிடம் எடுத்துமொழிவர்.
7. முதல்வர் பொறுப்பில் அடங்கிய ஒழுக்கம், அதன் மீது எழும் நடவடிக்கை ஆகியவற்றில் நேர்முகமாகவோ மறைமுகமாகவோ பேரவை அலுவலர்கள் தலையிடக் கூடாது.
8. துறைமன்றங்களின் அலுவலர்களும் ஆசிரிய அறிவுரையாளர்களும் கொண்ட பரிந்துரையினையும் முதல்வரின் ஏற்பு அனுமதியினையும் பெறாத எந்த ஒரு நிகழ்வினையோ செய்யக்கூடாது.
9. கல்லூரி ஒப்பும் ஏற்பும் பெறாமல் வெளியாரைக் கல்லூரிக் கூட்டங்களுக்கும் விழாக்களுக்கும் பேரவை அலுவலர்கள் வரவழைத்தல் கூடாது.
10. முதல்வரின் தனித்த இசைவு பெற்றதற்கு அன்றி பேரவை அலுவலர்கள் தம்மை எவ்வித நிதி திரட்டும் செயலிலும் ஈடுபடுத்திக் கொள்ளக் கூடாது.
11. மேற்கூறப்பட்ட நெறிகளைக் கடைப்பிடித்தல் வேண்டும். இவற்றிலிருந்து பிறழ்வோர் மீது தக்க நடவடிக்கை எடுக்கப்படும்.

Code of Conduct for the elected student - Office Bearers.

1. The office bearers of the college union shall co-operate fully with the principal and staff of the college in promoting intellectual and Cultural activities amongst students.
2. The college union office bearers shall impose on themselves the responsibility of not involving in any act of indiscipline leading to disruption of normal life in the campus,
3. The problems/issues in the college shall be resolved by representation and negotiations and not by resorting to any other method.

4. The office bearers shall not involve in any issues not connected with the college.
5. The office bearers shall under no circumstances, deem it as a part of their duty to represent to the authorities on matters and causes which do not fall under the purview of the college union.
6. The office bearers may make their representations to the Principal on matters pertaining to the general interest of the students only and not on individual cases.
7. The office bearers shall not interfere directly or indirectly in matters involving discipline and action thereon which are the responsibilities of the Principal.
8. No decision on the activities/programmes of the college union shall be taken by the union office bearers except with the recommendation of the Student's Council consisting of the class representatives and staff advisers and approval of the Principal.
9. It shall be obligatory on the part of the College union office bearers to present the statement of accounts twice a semester to the Student's Council.
10. The office bearers shall not invite anyone not connected with the college for meetings and functions except with the specific approval and consent of the principal.
11. The union office bearers shall not issue any press statement pertaining to the college matters without the permission of the Principal.
12. The union office bearers shall not involve themselves in any kind of fund raising campaigns except with the specific approval of the principal.
13. The above said instructions shall be followed and those who violate shall be dealt with suitably.

Scholarships and Concessions

The Government of India and the State Government award fee concession and scholarships to poor and deserving students, For each of these fee concession and scholarships, students have to apply on the prescribed forms which will be made available. The trustees of the late Maharani Vidyavathi Devi Estate offer a few scholarships to poor deserving students of the College.

The fee concessions and scholarships are liable to be withdrawn for poor attendance and progress, anti-social or subversive activities.

All kinds of scholarships will be sanctioned subject to 90% attendance of the student. The payment of the scholarships amount is dependent on maintenance of 90% of the attendance and no relaxation of this rule will be granted to anybody.

Given below are few details regarding scholarships available to students of Arts and science Colleges. For further details the students are advised to contact the College Office.

1. National Merit Scholarship

Based on X Standard marks for Plus 2 and Degree classes and undergraduate marks for P,G. Courses. Minimum marks 60% in aggregate. Income for parents should not exceed Rs.25,000/- per annum.

2. State Scholarship for the Children of School Teachers

Available only to children of all working teachers of recognised primary and secondary schools. Parental income should not exceed Rs.1,000/- per mensem. Minimum marks 60% in the aggregate in the qualifying examination.

3. State Government Merit Scholarship Scheme

This Scholarship is available to meritorious students who come first in the state in S.S.L.C. / Matriculation / AISLC / India Council for Secondary Education / C.B.S.E. Whose parental income does not exceed Rs.25,000/- per annum.

4. Scholarship in Jawaharlal Nehru University School of International Students, New Delhi : The Scholarship is available to a bonafide resident

of Tamil Nadu intending to take up M.Phil/Ph.D. Course for Advance Studies of International affairs at the school & the Candidates should be below 25 years of age.

5. Scholarship at the Rashtriya Indian Military College Dehradun : These Scholarships are available to candidates natives of Tamil Nadu or domiciled there in who secure admission in the Rashtriya Indian Military College.

6. **Award of Scholarship to cadets belonging to Tamil Nadu in National Defence Academy, Khadakvasla : PUNE.**

These Scholarships are available to cadets belonging to Tamil Nadu in the Defence Academy, Khadakvasla Maharashtra State.

7. **Educational Concession and Scholarship to the children of Repatriates from Sri Lanka :**

Students of degree classes should have secured 50% marks. They should be children of Repatriates of Sri Lanka. Income of parents should be not more than Rs.500/- per month.

8. Scheme of Scholarship to students from Non-Hindi speaking state for Post Matric studies in Hindi :

These scholarships are available to students of Higher Secondary/ pre-degree/Intermediate or equivalent examinations.

9. First degree courses on the basis of Higher Secondary/Indian school certificate/Intermediate or equivalent examinations, M.A., (Hindi) on the basis of B.A., B.Sc., B.Com., or equivalent examinations.

Only candidates whose mother tongue is not Hindi and who belong to non-Hindi speaking states and who take Hindi as a subject their course of study are eligible for this scholarship. The state Government offers the following concessions also.

10. Educational concessions and scholarships to the children of Freedom Fighters.

11. Educational concessions and scholarships to the children/ dependents of Defence Service Personnel.

12. Jawaharlal Nehru Science Talent Book Scheme. Science Books worth Rs.2000/- is given to boys and girls of first year B.Sc., degree class on basis of merit.
- 13. National Loan Scholarships**
About 1500 scholarships are allocated to Tamil Nadu every year. Students who pass the qualifying examination with atleast 50% marks and whose parental income does not exceed Rs.12,000/- per annum are eligible to apply.
- 14. State Collegiate Scholarships**
The scholarship under this scheme is open only to students belonging to Tamil Nadu or domiciled therein. These are awarded on the basis of the results of the qualifying examinations to students whose parental income does not exceed Rs.6,000/- per annum.
- 15. Award of Anglo-Indian Scholarship**
these are available to Anglo-Indian students doing their studies in Tamil Nadu.
- 16. Adhoc Merit Grant Scheme**
SC/ST students of first year degree who have 60% and above in Higher Secondary Examinations are eligible for a book grant of Rs.300/-. This is not renewable.
- 17. Under Rule 92 TNER**
- (a) Half fee concession to Backward class (subjects to income limit specified)
 - (b) Full fee concession to Most Backward classes and denotified tribes (subject to income limit specified)
 - (c) Full fee concessions for SC (subject to income limit specified)
- 18. Educational concessions to the children of Government servants who die in harness**
Tuition fee, special fee and cost of the books purchased reimbursed.
19. Residential non-residential state scholarship for BC and MBC (subject to the income limit and merit)
- 20. Residential and non-residential scholarship for SC and ST.**

21. Tamil Harijan welfare loan scholarship Residential SC/ST students (besides Post-Metric scholarship)
22. Scholarship for the physically handicapped For the natives of Tamil Nadu subject to the income limit and merit specified,
- 23. Post-Metric Scholarship**
SC/ST students subject to the progress and promotion.
- 24. Physically handicapped scholarship**
To, blind, deaf and orthopedically handicapped children.
- 25. Scholarship from amalgamated Funds, Directorate of Ex-Servicement Welfare.**
To dependents of ex-servicemen whose income does not exceeds Rs.650/- per month and in special cases to bright students whose parental income is less than Rs.750/- per month.
- 26. Maharani Vidyavathi Devi of Vizianagaram Endowment Scholarship,**
Value of Scholarship : Rs. 960/-for year.
Eligibility : All, I, II and III years students without arrears
Income limit : 2,000/- per month,
27. In the name of former Principal K.S. Nagarajan an endowment for Rs. 20,000 has been created for granting scholarship to students.
28. In the name of Shri. Shanthi Rajaiah, our retired staff Prof. K.N. Vasupaliah donated Rs. 50,000 for granting scholarship to students of Economics,
- 29. Sultan Chand Dropadi Devi Memorial Scholarship Endowment:**
An award of Rs. 250 per month for a II B.Com. (General) student.

Prizes

ACADEMIC

1. Sri. Ladmal Bhandari Rolling Cup for the best team in inter collegiate oratorical contest in Hindi.
2. Donated by Kalyanmal Prakashmal Chordia Trust Misrimal Kalyanmal Chordia Memorial Medal for the student who secures the highest aggregate marks in B.Com., Final Examination.
3. Rolling Cup for the best team in inter-Collegiate Oratorical contest in Telugu.
4. Rolling Shield for the best team in the inter-Collegiate oratorical contest in Tamil donated "by SUTTY" Monthly Magazine Chennai.
5. Cash Prize by Sri. champalal savansukha Charitable Trust for the Best three students of our college who secure ranks in the University examinations in any subject.

SPORTS AND ATHLETICS

1. Sri. Ramana Rao Rolling Shield for sports and Athletics donated by Sri. P.M. Gopalakrishna.
2. Thiagaradha Rolling Shield for Volley Ball donated by Sri. T. Rajendran.
3. Surana Rolling Shield for Cricket donated by Proprietor of Surana & Co.
4. Surana Rolling Shield for Badminton donated by the Proprietor of Surana & Co.
5. Surana Rolling Shield for Basket Ball and Dhanraj Baid Memorial Rolling Trophy for inter-Collegiate Kabadi Tournament donated by the Proprietor of Surana & Co.

Alumni Association

Student who are coming out of the college after Graduation or Post Graduation can become members of the Alumni Association. The Association aims at instilling a sense of belonging and togetherness even after years of separation. Frequent meetings under the auspices of the Association will offer a platform for the members to interact each other. Mutual help, if any, can be had of. Constructive suggestions can be brought to the attention of the college authorities. It will help to formulate policies for implementation.

Responding to the old students and keeping the welfare of the present students in mind, the college could strive to do all that is good for the future students which will catapult the college to the summit of fame and name.

The college has a well knit Alumni Association which is very much active. The Alumni Association of D.B. Jain College has towering personalities such as I.P.S. Officers, State and Central Govt. Officers, Bank Officers, Cine Actors and Directors, Educationists, Industrialists, Editors of leading Magazines, MLA's, Panchayat Chairman and Councillors.

The Association makes all out efforts to improve the development of the college. It is gratifying to note that the present Secretary and Correspondent of the college Thiru. Harish L Metha - the illustrious son of Late. Dr. C. L. Metha - the founder secretary of our college, was an alumnus of our college and incidentally a dynamic member of the Alumni Association of the college.

Time Table (Odd Semester)

	1st Hour	2nd Hour	3rd Hour	4th Hour	5th Hour
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

Time Table (Even Semester)

	1st Hour	2nd Hour	3rd Hour	4th Hour	5th Hour
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

STUDENT'S LEAVE RECORD SHEET

Month	No. of Working Days	No. of Days Present	No. of Days Absent	Reason for Absence
June 2012	10			
July 2012	22			
Aug 2012	21			
Sep 2012	17			
Oct 2012	20			
Nov 2012	00			
Dec 2012	16			
Jan 2013	20			
Feb 2013	21			
Mar 2013	24			
Apr 2013	09			
Grand Total	180			

D.B. JAIN COLLEGE

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