



DHANRAJ BAID JAIN COLLEGE

(AUTONOMOUS)

Co-educational Minority Institution

(Owned & Managed by Tamilnadu Educational & Medical Trust)

Approved by Government of Tamilnadu

Affiliated to University of Madras

RE-ACCREDITED WITH "A" GRADE BY NAAC

Jyothinagar, Oggiam Thorapakkam, Chennai - 600 097.

Phone : 24960889, Fax : 24963435

CALENDAR 2016 - 2017

DAY STREAM / SHIFT - I

Darkness to Light

STUDENT'S PERSONAL PROFILE

Name

Class Roll No.

Examination Register No.

Address

.....

.....

Telephone No. Mobile No.

Date of Birth Blood Group.....

Parent's / Guardian's Name

& Address

.....

.....

Occupation.....

Height..... Weight.....

Blood Group.....

Contact Person / Phone In case of Emergency

.....

.....

STUDENT'S PERSONAL PROFILE

Name

Class Roll No.

Examination Register No.

Address

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Telephone No. Mobile No.

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Parent's / Guardian's Name

& Address

.....

.....

Occupation.....

Height..... Weight.....

Blood Group.....

Contact Person / Phone In case of Emergency

.....

.....

College Prayer

Jain Mahamantra

NAMO Arihantanam

தமிழாக்கம்

நமக்குள்ளிருக்கும் பற்று, வெறுப்பு ஆகிய
எதிரிகளை அழித்து ஜீவன் முக்தர்களாக
விளங்குபவர்களை வணங்குகிறேன்.

NAMO Siddhanam

கர்ம வினைகளை ஒழித்து அமரர்களாகி
விட்ட சித்தர்களை வணங்குகிறேன்.

NAMO Aayariyanam

ஜைன சமயத்தின் தலைசிறந்த
சாதுக்காளாகிய ஆசிரியர்களை
வணங்குகிறேன்.

NAMO Vuvajzhayanam

நமக்கு நல்வழிகாட்டும் கல்வியிற்சிறந்த
குருமார்களை (உபாத்யாயர்களை)
வணங்குகிறேன்.

NAMO Loye Savve Sahunam

இவ்வுலக பந்தங்களினின்று விடுபட்டு,
பேரின்பமாகிய வீடு பேற்றை
(மோட்சத்தை) நாடும் எல்லா
சாதுக்களையும் வணங்குகிறேன்.

Ayso Pancha Namu Karo

இந்த ஜந்து வித நமஸ்காரங்களும்

Savva Paava Pano Sano

எல்லா வித பாவங்களையும் அழிக்கும்

Mangala Nancha Savvesim

எல்லா வித மங்களங்களையும் விட

Padhamam Havai Mangalam

இது மிக உன்னதமான மங்களமாகும்

English Translation:

- To Arhants the perfect souls embodied
Possessed of infinite cognition Knowledge, happiness and power

- To Siddhas, the perfect souls in nirvana
Formless and bodiless, free from all karmic attachments

- To Acharyas, the masters of adepts in spirituality

- To Upadhyayas, the adepts, guiding the scholar - ascetics

- To All the sadhus, the ascetics devoted to the contemplation of self I
make obeisance humble.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்

சீராரும் வதனமெனத் திகழ்பரதக் கண்டமீதில்,

தெக்கணமும் அதிற் சிறந்த திராவிடநல் திருநாடும்

தக்கசிறு பிறைநுதலும் தரித்தநுறுந் திலகமுமே

அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற

எத்திசையும் புகழ்மணக்க இருந்த பெருந் தமிழணங்கே!

- தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து

வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

- மனோன்மணியம் சுந்தரனார்

National Anthem

Jana gana mana adhinayaka jayahe
Bharatha Bhagya Vidhata
Punjaba Sindu Gujaratha Maratha
Dravida Utkala Vanga
Vindhya Himachala Yamuna Ganga
Ucchhala Jaladhi Taranga
Tava Shuba name jage
Tava Shuba asisa mage
Gahe tavajaya gatha
Jana ganamangala dayaka jayahe
Bharatha Bhagya Vidhata
Jaya he, Jaya he, Jaya jaya jaya jaya he

Short Version

Jana gana mana adhinayaka Jaya he Bharata bhagya vidhata
Jaya he, Jaya he, jaya jaya jaya jaya he

Translation

Thou art the ruler of the minds of all people,
Thou dispenser of India's destiny
Thy name rouses the hearts of Punjab, Sindhu Gujarat
and Maratha of Dravid, Orissa and Bengal.

It echoes in the hills of the Vindhyas and Himalayas, mingles in the music of the Jumuna and Ganges and is chanted by waves of the Indian Ocean.

They pray for Thy blessings and sins Thy praise.

Thou Dispenser of India's destiny.

Victory Victory Victory, to thee.

The Pledge

India is my country

All Indians are my brothers and sisters

I love my country,

and I am proud of its rich and varied heritage

I shall always strive to be worthy of it.

I shall give my parents, teachers and

all elders respect

And treat everyone with courtesy

To my country and my people

I pledge, my devotion

In their well-being and prosperity

alone, lies my happiness

தீண்டாமைப் பழக்கத்தைக் கைவிட

மேற்கொள்ளும் உறுதிமொழி

இந்திய அரசியலமைப்பால், இடைவிடாத, உளமார்ந்த பற்றுள்ள இந்தியக் குடிமகனாகிய நான் நமது அரசியலமைப்பின்படி தீண்டாமை ஒழிக்கப்பட்டுவிட்டது, என்பதை அறிவேன். தீண்டாமையை அடிப்படையாகக் கொண்டு, எவர்மீதும் சமூக வேற்றுமையை மனம், வாக்கு, செயல் என்ற எந்த வகையிற் கடைபிடிக்கமாட்டேன் என்று இதனால் உளமார உறுதியளிக்கிறேன். அரசியலமைப்பின் அடிப்படைக் கருத்திற்கிணங்க சாதி, சமய வேறுபாடற்ற சமத்துவ சமுதாயத்தை உருவாக்குவதில் நேர்மையுடனும் உண்மைடனும் பணியாற்றுவது எனது கடமையாகும், மேலும் தீண்டத்தகாதவர்கள் என்ற கொடுமைக்கு ஆளாகியுள்ள மக்களிடையே காணப்படும் தீண்டாமை உணர்வையும் போக்குவது நமது சமூகக் கடமை என்பதையும் உணர்ந்து செயல்படுவேன், இந்திய அரசியலமைப்பின்பால் எனக்குள்ள முழுப்பற்றிற்கு இது என்றென்றும் எடுத்துக்காட்டாக விளங்குமென்றும் இதனால் உளமார உறுதியளிக்கிறேன்.

Our Mission

To instill an everlasting urge in the students to learn and think clearly and objectively; in addition to develop energy and vitality to them and enable them to perform effectively to bring peace and prosperity in the society.

Our Vision

Transformation of Human mind and creation of a new culture that has a patience for rules, laws, code of conduct, moral values, natural courtesies and human dignity.

Our Goals

Life is a constant process of teaching and learning. So, much emphasis is laid on the quality of education being imparted. The quality that shapes, persuades and patterns a person - in to a total human being vibrant with honesty, sincerity and truthfulness and is thus established in goodness both outwardly and inwardly.

Our Quality Policy

To create a powerful army of youth, knowledgeable, sensitive to nature, proactive with a spirit of adventure, scientific temper and a deep inner craving for structuring a Globe of concord and harmony.

HISTORY OF THE COLLEGE

TAMILNADU EDUCATIONAL AND MEDICAL TRUST

The Tamilnadu Educational & Medical Trust was founded in 1972 as a public Charitable Trust with a view to provide high quality technical and medical education in Tamilnadu. Late. Sri.C. Ratanchand Savansukha, the Founder Trustee and Late.Sri.Sundarlal Nahata, Late Sri.S.Suganmull Srisrimal, Late Sri. Dr. C.L.Metha, and Sri.Dayachand Savansukha, all promoter Trustees contributed Rs.101/- each towards and for the purpose of founding and maintaining educational institutions and medical and health centre in the city of Madras and elsewhere together with donations, contributions and collection to be secured and collected and realised by them.

Broad base of Trust:

Subsequently in 1974, Sri. Pukhraj Jain, Sri. Lalchand Munoth, Sri. Nalli Kuppusamy Chetty, Sri. P.G.Chengalvaraya Chetty, Sri. Kushalchand Galada & Sri. S.M.Vasraj Jain were inducted as Life Trustees. To comply with the requirement of a Jain Minority institution Sri. Nalli Kuppusamy Chetty & Sri. P.G.Chengalvaraya Chetty resigned. Sri.Sundarlal Nahata & Sri.S.M.Vasraj Jain also ceased to be Trustees on their demise. In 1981 Sri Vinaychand Galada was inducted as Life Trustee. In 1983 Sri.Mahaveerchand Srisrimal was inducted as Life Trustee on the demise of his father Sri.Suganmal Srisrimal. In 1984 Sri.Shantilal Munoth, brother of Chairman Sri.Lalchand Munoth was inducted as Life Trustee following the establishment of the Misrimal Navajee Munoth Jain Polytechnic. In 1994 Sri.Jaswant Munoth, son of

Chairman Sri.Lalchand Munoth, was inducted as Life Trustee following the upgradation of Polytechnic to Engineering College. In 1995 Dr.Harish L Metha was inducted as Life Trustee on the demise of Dr.C.L.Metha. In February 2015 Sri Dharmendra Savansukha was inducted as Life Trustee on the demise of Sri.C. Ratanchand Savansukha.

Properties:

The Dhanraj Baid Charities gifted to the Trust property and land measuring 12.5 grounds in Mahalingapuram valued at Rs.2.59 Lakhs (TEAM Trust paid Rs. 75,000/- for the property as that sum was unpaid by Dhanraj Baid Charities) in 1972 as part of their Rs.7 lakhs donation. The Trust acquired 25.33 acres of land for Rs.2.5 lakhs in the period 1975 to 1978 and 6.08 acres for Rs.3.60 lakhs in 1981 in Thoraipakkam. The Misrimal Navajee Munoth Jain Engineering College acquired 5 acres of land for Rs.33.25 lakhs in the year 2001. All the institutions belonging to the Trust are located in these lands.

The Institutions:

The Trust established Dhanraj Baid Jain College in 1972. Dhanraj Baid Charities represented by its trustee, Sri.C. Ratanchand Savansukha, came forward with a donation of Rs.7 lakhs partly in the form of property and partly as cash (paid in installments between 1972 and 1988) and made it possible to establish the Arts and Science College in Chennai. The College was named after Sri.Dhanraj Baid. The Trust established Dhanraj Baid Jain Institute of Management in 1976. Both these institutions are located on a land

measuring 17.05 acres with a built up area of over 1,80,000 sq.ft.

The Trust established Misrimal Navajee Munoth Jain Engineering College as a polytechnic institution in the year 1984 and upgraded it into an Engineering College in 1994. Sri.Lalchand Munoth, Chairman of the Trust came forward with a donation of Rs.10 Lakhs in 1984 and a further donation of Rs. 25 Lakhs in 1994 making it possible to realize the dream of late Dr.C.L.Metha, Secretary of the Trust, and himself to establish a technical college in Chennai. The College was named after the Chairman's father Late Sri.Misrimal Navajee. This college is located in an extent of land measuring 16.86 acres with a built up area of over 3,49,000 sq.ft.

The Trust established Misrimal Navajee Munoth Jain School of Architecture in the year 2012. This college is located in an extent of land measuring 2 acres with a built up area of over 50,000 sq.ft

The Trust established Lalchand Leeladevi Munoth Jain Medical Care at Mahalingapuram in the year 2016. Sri. Lalchand Munoth, Chairman of the Trust since 1983 came forward with a donation of Rs.51 Lakhs to establish a State of Art Medical Care. The Medical Care is named after the Chairman and his wife - Lalchand Leeladevi Munoth.

With the background of educational and medical service of which TEAM Trust can well be proud of and with the enthusiasm, co-operation of several donors and well-wishers, the institutions have made all round progress.

Donors:

Apart from the main donors after whom the institutions are named a large number of philanthropists contributed handsomely. In the initial days (1972-1975) of establishment of the Trust, a group of 82 people donated Rs.8,33,186 (including donations from Sri.Champalal Savansukha family Trust, Rs.2,50,000/- Sri.Kushalchand Galada Rs.51,000/-, Sri.Suganmal Srisrimal, Dr. C.L. Metha, Sri.Lalchand Munoth, Sri.S.M.Vasraj Jain, Sri.Pukhraj Jain, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty Rs.10,000/- each and Sri.Sundarlal Nahata Rs.5000/-) for establishment of Dhanraj Baid Jain College.

In 1984 a group of 7 people donated Rs.6,00,000/- (M/s.Kumbhat & Co., M/s. Devraj & Sons, Sri.Sugalchand Jain, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty Rs.1 Lakh each and Sri.Subhashchand Ranka, Sri.Mohanlal Chordia Rs.50,000/- each) for the establishment of the Misrimal Navajee Munoth Jain Polytechnic.

In 1997 a group of 11 people donated Rs.43,00,000/- (M/s.Bhawarlal Bafna & Sons Rs.15 Lakhs, Munoth Communication Ltd, Sri.Harish Uday Metha, M/s.Meghraj Sakaria & Sons, Sri.Ravikant Choudhry, M/s.J.G.Group, Sri.S.Shantilal Jain, Sri.K.Shantilal Jain, Sri.Bherulal R Jain, Sri.K.Subashchand Ranka Rs.3 Lakhs each and Sri.Prithviraj Kawad Rs.1 Lakh) as building fund for the the Misrimal Navajee Munoth Jain Engineering College. The Trust has also received donations from others over a period of time including Rs.1 Lakh from Sri.Manakchand Gouthamchand Bethala.

**Trustees of the
Tamilnadu Educational & Medical Trust
(TEAM Trust)**

Thiru. M. Lalchand Munoth	Chairman
Dr. Harish L Metha	Secretary (Administration)
Thiru. Jaswant Munoth	Secretary (Finance & Secretarial)
Thiru. R. Dayachand Savansukha	Trustee
Thiru. Dharmendra Savansukha	Trustee
Thiru. S. Mahaveerchand Jain	Trustee
Thiru. J. Pukhraj jain	Trustee
Thiru. M. Shantilal Munoth	Trustee
Thiru. K. Vinaychand Galada	Trustee

OFFICE BEARERS

Sri.R.Dayachand SavanSukha
President

Dr.Harish L Metha
Secretary (Administration)

Sri.K.Vinaychand Galada
Secretary (Academic)

Sri.S. Mahaveerchand Jain
Treasurer

GOVERNING BODY MEMBERS

Dr. Harish L Metha	Chairman
Prof. K.K. Vashistaa	UGC Nominee
Thiru. S. Mahaveerchand Jain	Member

Thiru. R. Dayachand Savansukha	Member
Thiru. K. Vinaychand Galada	Member
Thiru. Jaswant Munoth	Member
Thiru. L. Uday Metha	Member
Thiru. M. Lalchand Munoth	Member
Thiru. J. Pukhraj jain	Member
Thiru. Dharmendra Savansukha	Member
Thiru. K. Subashchand Ranka	Member
The Joint Director of Collegiate Education, Chennai Region	GOVERNMENT NOMINEE
Dr. R. Subbulakshmi	University Representative, Member
Dr. K. Minraj	Member
Dr. R.P. Pankaja	Principal, Member Secretary

COLLEGE ACADEMIC ADMINISTRATORS

Dr. R.P. Pankaja	Principal
Dr. M. Sakthivel Murugan	Professor-In-Charge
Prof. T. Murugan	Controller of Examinations
Dr. S. Balaji	Additional COE
Dr. M. Rajesh	Co-ordinator
Prof. G. Vinayagamurthy	Asst. Co-ordinator
Prof. V. Karunakaran	Asst. Co-ordinator

ACADEMIC COUNCIL MEMBERS

Dr. Harish L Metha	Secretary (Admin)
Thiru. Jaswant Munoth	Secretary (Finance & Secretarial)
Thiru. K. Vinaychand Galada	Secretary (Academic)
Dr. R.P. Pankaja	Principal – Chairman
Dr. M. Sakthivel Murugan	Professor-In-Charge
Dr. U. Thirunavukkarasu	HOD of Economics
Dr. Roushinee Leely Pushpam	HOD of Mathematics
Dr. K. Minraj	HOD of Co-operation
Dr. R. Desingurajan	HOD of Physical Education

Dr. M. Rajesh	Department of Corporate Secretaryship
Dr. S. Balaji	HOD of Computer Science
Prof. Monisha Titus	HOD of English
Prof. A. Vijayalakshmi	HOD of Tamil
Dr. B. Jagadhesan	Department of Computer Science
Prof. V. Karunakaran	Asst. Coordinator (Shift II)
Prof. G. Vinayagamurthy	Asst. Coordinator (Shift II)
Dr. E. Viswanathan	NCC Officer
Mr. G.K. Ashok	Librarian
Mr. D.S. Luther	Educationalist
Thiru. C.A.V. Murali	Chartered Accountant
Dr. Grace Rathnam	Principal, C.L. Metha College of Pharmacy, Chennai – 600 097.
Dr. N. Sethu	University Nominee
Dr. A. Gunasekaran	University Nominee
Dr. R. Panchalan	University Nominee

FACULTY

**List of Day College Staff
(AIDED STAFF)**

Mathematics

Dr. P. Roushini Leely Pushpam, M.Sc., B.Ed., M.Phil Ph.D.,
Associate Professor & Head

Economics

Dr. U. Thirunavukkarasu, M.A., M.Phil., B.Ed., B.B.M., MBA, Ph.D.,
Associate Professor & Head

Co-operation

Dr. K. Minraj, M.A., M.Phil., Ph.D., Associate Professor & Head
Dr. C. Nagarajan, M.A., M.Phil., Ph.D. Associate Professor

Physical Education

Dr. R. Desingu Rajan, M.A., M.P.E.S., M.Phil., Ph.D., N.I.S.,
Director of Physical
Education

Administrative Staff (Aided Staff)

Thiru. D. Srinivasan Junior Assistant (Spl. Grade)
Thiru. N. Siddarthan Record Clerk (Spl. Grade)
Thiru. J. Ghousemohideen Office Assitant (Spl. Grade)
Thiru. S. Sambandam Sweeper (Spl. Grade)
Thiru. C. Mani Waterman (Spl. Grade)
Thiru. T. Devendran Marker

Management Faculty

Tamil

Tmt. A. Vijayalakshmi, M.A., M.Phil,	HOD
Tmt. R. Ranitha, M.A., M.Phil,	Lecturer
Tmt. G. Sathya, M.A., D.T.Ed.,	Lecturer

English

Tmt. Monisha Titus, M.A., B.Ed.,	HOD
Tmt. J. Benita Selvakumari, M.A., M.Phil.,	Lecturer
Tmt. K. Shoba, M.A., B.Ed., M.Phil.,	Lecturer
Tmt. K. Vidhya, M.A., D.T.Ed.,	Lecturer

Mathematics

Thiru. V. Karunakaran, M.Sc., M.Phil., MLIS,	HOD (UG)
Tmt. M. Puruchothama Nayaki, M.Sc., M.Phil.,	Lecturer
Tmt. N. Vanitha Jothy, M.Sc., M.Phil.,	Lecturer
Tmt. N. Srilakshmi, M.Sc., M.Phil.,	Lecturer
Tmt. A. Asha Rani, M.Sc., M.Phil.,	Lecturer

Economics

Selvi M. Manjula Devi, M.A., M.Phil.,	HOD (UG)
Thiru. P. Mohan, M.A., M.Phil.,	Lecturer
Tmt. R.L. Poonguzhali, M.A., M.Phil.,	Lecturer
Thiru. K. Gubendiran, M.A., M.Phil., DNCC	Lecturer

Commerce

Dr. E. Viswanathan, M.Com., M.Ed., M.Phil., MBA., Ph.D.,	HOD (UG)
Dr. C. Mekkal Roy, M.Com., M.Phil., B.Ed.,	Lecturer
Thiru. M.D. Palanivel M.Com., MBA., B.L.I.S., M.Phil.,	Lecturer
Mrs. E. Indra Gandhi M.Com., M.Phil., MBA.,	Lecturer
Thiru. E. Paranthaman M.Com., M.Phil., B.Ed.,	Lecturer
Dr. M. Megala M.Com., M.Phil., Ph.D	Lecturer
Thiru. A.S. Motilal Babu M.Com., M.Phil., B.L.,	Lecturer
Mrs. R. Uthra M.Com., MBA., M.Phil.,	Lecturer
Dr. S. Kamaraj M.Com., MBA., M.Phil., Ph.D.,	Lecturer
Mrs. S. Jayanthi, M.Com., MBA., M.Phil.,	Lecturer

Corporate Secretaryship

Dr. M. Rajesh, M.Com., M.Phil., Ph.D.,	HOD
Thiru. G. Vinayagamurthy, M.Com., M.Phil., MBA., PGDCA	Lecturer
Tmt. R. Lavanya M.Com., M.Phil., MBA	Lecturer

Co-operation

Thiru. S. Mahesh Kannan, M.Com., MBA., M.Phil.,	Lecturer
Thiru. K. Iyyappan, M.A., MBA., M.Phil.,	Lecturer

Computer Science

Dr. S. Balaji, M.C.A., M.B.A., M.Phil., Ph.D.,	HOD
Dr. B. Jagadhesan, M.C.A., M.B.A., M.Phil., Ph.D.,	Asst. Professor
Thiru. K. Rajasekaran, M.C.A., M.Phil.,	Lecturer
Thiru. M. Karthik, M.C.A., M.Phil.,	Lecturer
Thiru. P. Saravanan M.Sc., M.Phil.,	Lecturer
Tmt. S. Bhuvanewari, M.Sc., M.Phil.,	Lecturer
Tmt. Durga Siddarth M.C.A., M.Phil.,	Lecturer
Tmt. S. Vijaya Bharathi, M.C.A., M.Phil.,	Lecturer

Library

Thiru. G.K. Ashok, M.A., M.L.I.S., M.Phil.,	Librarian
Thiru. P. Vijayabaskar, M.L.I.S., M.Phil.,	Assistant Librarian
Selvi. K.S. Girija, M.L.I.S., M.Phil.,	Assistant Librarian
Mrs. R. Thenmozhi, B.A.,	Assistant

Training & Placement

Mrs. P. Chandrakala	Placement Officer
Thiru. K. Rajasekaran	ICTACT Coordinator

N.C.C. OFFICER

Capt. Dr.E. Viswanathan, M.Com., M.Ed., M.Phil., Ph.D.,

N.S.S. PROGRAMME OFFICERS

Dr. S. Gothandaraman, M.Com., M.Phil., Ph.D.,
Mr. M.D. Palanivel, M.Com., M.Phil., MBA., B.L.I.S
Mr. E. Paranthaman, M.Com., M.Phil., B.Ed.,
Mr. K. Gubendhiran, M.A., M.Phil., DNCC.,
Mr. G. Vinayagamurthy, M.Com., M.Phil., MBA., PGDCA.,

OFFICE ADMINISTRATION

Thiru. K.R. Rajesh, M.Com., M.Phil., ACA
Thiru. P.J. Velayutham, B.A.,
Tmt. K. Sita, M.A.,
Tmt. K. Latha, B.A.,
Selvi. C. Helen Glady, B.A.,
Thiru. S. Karthik Narayanan, M.C.A., M.Phil.,
Tmt. M.Venkadeswari, M.Com.,
Thiru. M. Suresh Kumar, B.Com.,
Thiru. M. Siva Kumar, M.Com., MBA., M.Phil.,
Tmt. A. Ashwini, B.E.,
Tmt. P. Jeevitha, B.C.A
Tmt. L. Radhika, MBA
Selvi. A. Viji
Selvi. T. Mohana, M.Com.,
Selvi. J. Saranya, B.A.,
Thiru. M. Chinna Thambi
Thiru. G. Krishnan
Thiru. V. Arulselvan

Finance & Admin Manager
Administrative Officer
Administrative Co-ordinator
Senior Assistant
Senior Assistant
Programmer (Exam. Dept.)
Assistant
Assistant
PA to Principal
Assistant
Assistant
Assistant
Accounts Assistant
Assistant
Assistant
Campus Supervisor
Electrician
Electrician

Technical Staff (Computer)

Thiru. T. Sathya Arasu, M.Sc., BEd,
Thiru. A. Sekar, M.C.A.,
Thiru. T.A. Abhinath, B.Sc.,
Thiru. D. Jagadeesh,
Thiru. A. Santhosh
Thiru. N. Anandakumar
Thiru. V. Srikanth
Thiru. N. Balasubramanian

Programmer
Programmer
Programmer
Programmer
Programmer
Programmer
Programmer
Programmer

Contingent Staff

Thiru. K. Ganesh Basker
Thiru. S. Shanmugam
Thiru. A. Ramachandran
Thiru. A. Muthaiya Pandian
Thiru. D.K. Krishnamurthy
Thiru. D. Mohan
Thiru. R. Pandiyan

Office Assistant
Office Assistant
Office Assistant
Office Assistant
Watchman
Watchman
Watchman

Thiru. Tej Bahadur	Watchman
Thiru. N. Balaraman	Marker
Thiru. T. Harikrishnan	Marker
Thiru. R. Paneer	Sanitary Worker
Tmt. Bujamma	Sanitary Worker
Tmt. Sulochana	Sanitary Worker

NAAC & IQAC Core Committee

Dr. R.P. Pankaja	Chairman
Dr. M. Sakthivel Murugan	Member
Dr. Minraj	Member
Dr. U. Thirunavukkarasu	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. M. Rajesh	Member
Prof. G. Vinayagamurthy	Member
Prof. V. Karunakaran	Member
Thiru G. K. Ashok	Member
Prof S. Ganapathy	Member

NAAC & IQAC Executive Committee

Dr. S. Balaji	Member
Dr. B. Jagadhesan	Member
Dr. E. Viswanathan	Member
Prof. A. Vijayalakshmi	Member
Prof. Manjula Devi	Member
Dr. S. Gothandaraman	Member
Prof. K. Gubendiran	Member
Prof. G. Kalpana	Member
Prof. D. Elangovan	Member
Prof. S. Mahesh Kannan	Member
Prof. S. Ahamed Rasool	Member
Prof. G. Jeyakumar	Member
Dr. T. Sivakumar	Member
Prof. G. Vijayamalathi	Member
Prof. P. Chandrakala	Member
Prof. Monisha Titus	Member

Statutory Admission Committee

Dr. R.P. Pankaja	Convenor
Dr. M. Sakthivel Murugan	Professor In-Charge
Prof. V. Karunakaran	Member
Dr. S. Balaji	Member
Prof. G. Vinayagamurthy	Member
Prof. S. Ganapathy	Member

Calendar Committee

Dr. M. Rajesh	Convenor
Dr. S. Gothandaraman	Member
Dr. T. Sivakumar	Member
Prof. D. Elangovan	Member

Time Table Committee

Prof. V. Karunakaran	Convenor
Prof. G. Vinayagamurthy	Member
Prof. S. Ganapathy	Member
Prof. G. Jeyakumar	Member
Prof. S. Ahamed Rasool	Member

Planning & Evaluation Committee

Dr. R.P. Pankaja	Convenor
Dr. M. Sakthivel Murugan	Professor In-Charge
Dr. K. Minraj	Member
Dr. M. Rajesh	Member

Grievance Appeal Committee

Dr. K. Minraj	Convenor
Dr. M. Rajesh	Member
Dr. K. Latha	Member
Prof. K. Kannan	Member
Prof. N. Hari Singh	Member
Prof. B. Vaishnavi	Member
Prof. P. Prabhakaran	Member
Prof. C. Radha	Member
Prof. S. Preetha	Member
Prof. A. Muruganantham	Member
Prof. G. Anbalagan	Member

Extra-Curricular Activities

Prof. G. Kalpana	Convenor
Prof. M. Shanmugavalli	Member
Prof. R. Malarvizhi	Member
Prof. S. Mari	Member
Prof. M. Ezhilarasi	Member
Prof. M. Neelabai	Member
Prof. S. Rajamani	Member
Prof. A. Narmadha	Member
Prof. S. Sujin Lal	Member
Prof. M. Muthulakshmi	Member
Prof. J. Muralidharan	Member

Library Committee

Dr. R.P. Pankaja	Convenor
Dr. M. Sakthivel Murugan	Professor In-Charge
Prof. G. Vinayagamurthy	Member
Prof. J. Usha	Member
Prof. G. Vijayamalathi	Member
Prof. K. Thiyagarajan	Member
Prof. R. Elanchezhiyan	Member
Prof. S. Karthikeyan	Member

Students Welfare Committee

Dr. R.P. Pankaja	Convenor
Dr. M. Sakthivel Murugan	Professor In-Charge
Dr. M. Rajesh	Member
Dr. S. Balaji	Member
Prof. J. Poovaraghavan	Member
Prof. S. Ahamed Rasool	Member
Prof. G. Kalpana	Member
Prof. D. Devipriya	Member
Prof. G. Purushothaman	Member

Sports Council Committee

Dr. R. Desingurajan	Convenor
Prof. V. Karunakaran	Member
Prof. T. Vetriprabhu	Member
Prof. T. Velayutham	Member
Prof. D.K. Jayakanth	Member
Prof. P. Sabesan	Member

Prof. R. Elanchezhiyan	Member
Prof. V. Nisha	Member
Prof. R. Shalini	Member
Prof. T.K. Nithya Rao	Member

Anti-Ragging Committee

Dr. R. Desingurajan	Convenor
Dr. M. Rajesh	Member
Dr. S. Balaji	Member
Dr. B. Jagadhesan	Member
Prof. G. Vinayagamurthy	Member
Prof. V. Karunakaran	Member
Prof. J. Poovaraghavan	Member
Prof. S. Ganapathy	Member
Dr. S. Gothandaraman	Member
Prof. G. Kalpana	Member
Prof. A. Muruganantham	Member
Prof. G. Jeyakumar	Member
Prof. D. Elangovan	Member
Prof. T. Velayutham	Member
Prof. S. Ahamed Rasool	Member
Prof. M. Shanmugam	Member

Women Students' Forum

Prof. Durga Sidharth	Convenor
Dr. K. Latha	Member
Prof. P. Packialekshmi	Member
Prof. D. Jayabharathi	Member
Prof. R. Malarvizhi	Member
Prof. V. Manjula	Member
Prof. D. Kalaivani	Member
Prof. D. Devipriya	Member
Prof. J. Lysa Eben	Member
Prof. G. Linda Rose	Member
Prof. M. Bharathi	Member
Prof. M. Rengalakshmi	Member
Prof. V. Jayalakshmi	Member
Prof. T.K. Nithya Rao	Member

Entrepreneurial Development Cell (EDC)

Dr. B. Jagadhesan	Convenor
Prof. S. Ganapathy	Member
Prof. T. Velayutham	Member
Prof. T. Vetriprabhu	Member
Prof. M. Shanmugam	Member
Prof. C. Radha	Member
Prof. S. Sujin Lal	Member
Prof. S. Ahamed Rasool	Member
Prof. P. Chandrakala	Member

Health Centre

Dr. A. Kalaiselvan, M.B.B.S.,	Medical Officer
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Discipline Committee Members

Dr. K. Minraj	Chairman (Shift I)
Dr. R. Desingurajan	Member
Dr. U. Thirunaukkarasu	Member
Prof. V. Karunakaran	Member
Dr. E. Viswanathan	Member
Prof. M. Manjula Devi	Member
Prof. G. Vinayaga Murthy	Member
Dr. B. Jagadesan	Member
Dr. M. Rajesh	Chairman (Shift II)
Prof. S Rajamani	Member
Prof. S. Ganapathy	Member
Prof. G. Jayakumar	Member
Prof. S. Sujinlal	Member
Prof. G. Purushothaman	Member
Prof. D. Devipriya	Member
Prof. C. Radha	Member
Prof. S. Ahamed Rasool	Member
Dr. S. Gothandaraman	Member
Dr. T. Sivakumar	Member
Prof. T. Velayutham	Member
Mr. E. Anbu Raj	Member

Courses Offered

Medium of Instruction is **English** for all courses.

A) UNDER GRADUATE

1. B.Com., (General)
2. B.Com., (Corporate Secretaryship)
3. B.Com., (Co-operation)
4. B.Sc., (Mathematics)
5. B.A., (Economics)

B) POST GRADUATE

1. M.Com., (General)
2. M.Sc., (Mathematics)
3. M.A., (Business Economics)

C) MASTER OF COMPUTER APPLICATIONS (MCA) (SELF SUPPORTING)

D) RESEARCH PROGRAMMES

- | | |
|-------------------------------------|-----------------------|
| 1. M.Phil. in Commerce | Full Time |
| 2. M.Phil. in Computer Science | Full time |
| 3. Ph.D. in Commerce | Full time & Part time |
| 4. Ph.D. in Corporate Secretaryship | (Full Time) |
| 5. Ph.D. in Maths | (Part Time) |
| 6. Ph.D in Physical Education | (Part Time) |

No Capitation

No Donation

Autonomous

Our College has a distinction of obtaining the coveted 'A' grade from NAAC in April 2013 for the academic excellence achieved by us for the last four decades.

Our consistent and unflinching effort in attaining nobler heights in the field of higher education led to the autonomous status being conferred on us in June 2006. It has since been renewed for a further period of six years i.e upto 2017-18.

This again is no small honour as we passed through the evaluative gaze and the critical assessment of the Expert Committee of the University Grants Commission.

Autonomy means literally autonomy in the introduction of useful courses that serve as a springboard for students to reach higher level of employment on the one side and to pursue enduring research that vertically takes them to greater heights in academic attainments on the other. It confers on us the province to initiate examination reforms that brings to fore the talents that lie hidden in a student. It is again within our competence to device and practice with success curriculum innovation, conduct of seminars and arranging project work, formulating schemes for the benefit of the State and the Nation, establishing an enduring nexus with leading industrialists to create conduit for the gainful employment of our students.

All these will follow with a redoubled vigour, fervent enthusiasm as a sequel to the autonomous status attained by us.

The special feature of Autonomy is the introduction of Internal Assessment System to continuously assess the academic performance of the students. Adequate attention is focussed on Communication Skills, Personality Development and other skills to tap their potential and to mould them towards work-life balance.

The College is empowered to constitute its own Board of Studies and Academic Council to decide the syllabus, set the Question Papers design the scheme of Evaluation in accordance with the UGC guidelines. Proper credit to each subject could be determined.

The doyens and stalwarts in industry and educational field who represent the Board of studies and Academic Council guide the institution to integrate the curriculum with the needs of the Industry.

Thanks to the autonomous status, all our efforts concentrate on maintaining higher level of excellence in education, accommodating new schemes (courses), introducing new methods of teaching and creating conducive learning environment in the campus.

Fees

1. All items of fees payable to the College must be paid in time on dates as mentioned in the Calender. No extension of time will be granted.
2. If the payment is not made within the dates in the manner indicated in the Calender, the name of the student concerned will be struck off the rolls and he will not be eligible for any of the privileges enjoyed by students of this college, i.e. attendance, participation in extracurricular activities, applying to the University for appearance at the examination, bus or railway concession etc., However, the student can apply for re-admission on payment of a fine of Re.10/- per working day after the first due date and an admission fee of Rs.100. This has to be done before the expiry of one month from the date on which the fees first become due for payment.
3. All fines imposed are payable within a week's time from the date of notice.
4. After Payment of fees, the students should produce the Original challans to the College office for verification. **They should keep the challans (Receipts) in safe custody till the end of the course.**
5. All fees payable to college should be paid in **Indian Bank, in Challan** issued. Students are advised not to pay in cash to any staff for payment of any fees.

Fee Structure for Day College : 2016 - 2017

	M.A	M.Com	M.Sc	All UG Courses
Tuition Fees	Rs. 500	Rs. 750	Rs. 750	Rs. Nil
Special Fees	300	300	300	225
University Fees	410	410	410	410
General Fund	50	50	50	50
Total	1260	1510	1510	685

Eligibility for Under Graduate Courses :

- ♦ A pass in the Higher Secondary (+2) examination of Tamilnadu (or) equivalent examination recognised by the University of Madras.
- ♦ For admission to B.Com (Gen), B.Com (Corporate Secretaryship) courses, the candidate should have studied Commerce and Accountancy in the academic stream or accountancy in the Vocational Stream of the Higher Secondary course.
- ♦ The candidate should not have completed 21 years of age as on 1-7-2016

Eligibility for Post Graduate Courses :

- ♦ A pass in the 3 year Degree course B.Com., B.A., B.Sc in respective major subject.
- ♦ Candidate should not have completed 24 years of age as on 1-7-2016

BUS ROUTES AVAILABLE TO REACH THE COLLEGE

FROM SAIDAPET

19B, 19BCut,

FROM T. NAGAR

5G, 19C, M119A, 519, M19C, M19B,

FROM ADYAR

19K

M-5, 19D

FROM THIRUVANMIYUR

95, 91, A21V

FROM BROADWAY

102, 102C, 102K, 521H, 319B, 221H

FROM KOYAMBEDU

570, 570S

FROM GUINDY

M119, 119B

BY TRAIN ROUTE :

Suburban Electric Trains : Saidapet Station

MRTS Electric Trains : Tiruvanmiyur Station

கல்லூரி விதிமுறைகள் :

1. உடை கட்டுப்பாடு :

மாணவர்களுக்கு :

- ❖ ஆடவர் முழுக்கால் சட்டை மற்றும் மேல் சட்டை அணிந்து வருதல் வேண்டும்.
- ❖ ஜீன்ஸ் & ஷர்ட், கார்ட்கோ மற்றும் இருக்கமான ஆடைகள் அணிந்து வர அனுமதியில்லை.
- ❖ நீண்ட முடி, பங்க் ஆகிய சிகையலங்காரங்கள் தடை செய்யப்பட்டுள்ளது.

மாணவியருக்கு :

- ❖ மாணவிகள் புடவை, சல்வார் கமீஸ் ஆகியன அணிந்து வருதல் வேண்டும்.
 - ❖ துப்பட்டா சரியான முறையில் பிணைக்கப்பட வேண்டும்.
 - ❖ லெக்கின்ஸ் ஜீன்ஸ் அணிதல் தடை செய்யப்பட்டுள்ளது.
 - ❖ கையில்லாத குறுகிய மேல் சட்டை அணிதல் தடை செய்யப்பட்டுள்ளது.
 - ❖ கூந்தலை கட்டாமல் பிண்ணி முடிந்து வருதல் வேண்டும்.
2. மாணாக்கர் கல்லூரி **அடையாள அட்டை** இல் லாமல் கல்லூரி வளாகத்திற்குள் நுழைய அனுமதியில்லை. மாணாக்கரின் அடையாள அட்டை நூலக அட்டை களவு போனாலோ, தொலைந்துவிட்டாலோ உடனடியாக கல்லூரி நிர்வாகத்திற்கு தெரியப்படுத்த வேண்டும். இவற்றை ரூ.25 செலுத்தி மீண்டும் பெறலாம்.
 3. மாணாக்கர் கல்லூரிக்கும், வகுப்பறைக்கும் உரிய நேரத்தில் வருதல் வேண்டும்.
 4. மாணாக்கர் கல்லூரியின் முதல் மணி ஒலித்தவுடன் வகுப்பறையில் இருத்தல் வேண்டும்.
 5. பேராசிரியர்கள் அனுமதியின்றி மாணாக்கர் பாடவேளையில் வெளியே வரவும், உலாவுதற்கும் அனுமதியில்லை. தகுந்த காரணமின்றி மாணாக்கர் 5 நிமிடத்திற்குமேல் தாமதமாக வந்தால் வகுப்பறைக்குள் அனுமதிக்கப்படமாட்டார்கள். பாடவேளையில் வகுப்பில் இல்லாதோர் / ஒழுங்கீன நடவடிக்கையுடையோர் கண்காணிக்கப்பட்டு இடைநீக்கம் / நிரந்தர நீக்கம் செய்யப்படுவர்.
 6. மாணாக்கர்கள் வகுப்பு நேரங்களில் வகுப்பில் கண்டிப்பாக அமைதி காக்க வேண்டும்.

7. மாணாக்கர்கள் பேராசிரியர்கள் வகுப்பினுள் நுழைந்தவுடன் அமைதியாக எழுந்து நின்று பின் போராசிரியர் அமரக் கூறிய பின் அமர்தல் வேண்டும்.
8. பாட புத்தகமின்றி வரும் மாணாக்கர் வகுப்பறைக்குள் அனுமதிக்கப்படமாட்டார்கள்.
9. வகுப்பு நேரத்தில் விடுப்பு வேண்டின், வகுப்பு தொடங்கும் முன்பே அந்த வகுப்பு ஆசிரியரிடம் முன் அனுமதி பெற வேண்டும்.
10. முதல்வரின் அனுமதி பெறாமல் எந்த அறிவிப்புகளையும் தகவல் பலகைகளில் ஒட்டுதல் கூடாது.
11. கல்லூரி வளாகத்திற்குள் மாணாக்கர் கூட்டம் கூட அனுமதியில்லை. முதல்வர் அனுமதியின்றி எந்த கூட்டமோ, விழாவோ கல்லூரி வளாகத்திற்குள் நடத்த அனுமதியில்லை.
12. மாணாக்கர்கள் தங்களுக்குள் எந்தவிதமான சுற்றறிக்கைகளை அனுப்புவதோ அல்லது நிர்வாக அனுமதி இல்லாமல் தகவல் பலகைகளில் ஒட்டுதலோ நிச்சயமாக தடைசெய்யப்படுகிறது.
13. மிதிவண்டி மற்றும் இருசக்கர வாகனங்களும் அதற்கென ஒதுக்கப்பட்ட இடத்தில் மட்டுமே நிறுத்த வேண்டும். தேவையற்ற இடங்களில் நிறுத்துவது தண்டனைக்குரியது.
14. சமூக உணர்வுகள் மேலோங்க விளையாட்டு நிகழ்வுகளை காணவும், விளையாளவும், விளையாட்டு உணர்வுகளை பலப்படுத்தவும் வேண்டும்.
15. மாணாக்கர்கள் கல்லூரி நடைபெறும் நிகழ்ச்சியிலோ அல்லது கல்லூரி சம்பந்தப்பட்ட பொது நிகழ்ச்சிகள் நடத்தப்படும்போதோ கல்லூரியின் பெருமையை பேனிக்காத்தல் வேண்டும்.
16. மாணாக்கர்கள் எந்தவிதமான தன்னிச்சையான அமைப்புகளாக ஏற்படுத்தி நடைமுறைப்படுத்தவோ அல்லது வழி நடத்தவோ அனுமதி இல்லை. மீரினால் ஒழுங்கு நடவடிக்கைக்கு உட்படுத்தப்படுவர்.
17. மாணாக்கர் எந்த விதமான அரசியல் மற்றும் பொது கூட்டங்களில் பங்கேற்க அனுமதியில்லை. ஊடகங்களில் கருத்து பரிமாற அல்லது தகவல்களை அனுப்ப முன் அனுமதி கல்லூரி முதல்வரிடமிருந்து பெறுதல் வேண்டும்.
18. மாணாக்கர்கள் வகுப்பு புறக்கணிப்புகளில் ஈடுபடுவது மற்றும் கல்லூரி புறக்கணிப்பு போராட்டங்களில் ஈடுபடுவது முற்றிலும் தண்டனைக்குரியது. இதனை முன்னின்று செயல்படுத்துபவர்கள் மீது முதல்வர் அவர்கள் நேரடியாக ஒழுங்கு நடவடிக்கைக்கு உட்படுத்த முழு உரிமை உண்டு.
19. தொடர்ச்சியான வருகைப்பதிவு மற்றும் அவ்வப்பொழுது சமர்ப்பிக்க வேண்டிய எழுத்து ஒப்படைவு (Assignment) போன்றவைகளை கட்டாயம் செய்தல் வேண்டும். மீறும் மாணாக்கர்கள் மீது ஒழுங்கு நடவடிக்கை எடுக்கப்படும்.

20. கல்லூரி வருகைப்பதிவு :

மாணாக்கர்கள் முன்னறிவிப்புடன் விடுப்பு விண்ணப்பம் அளித்து விடுப்பு எடுக்க அனுமதிக்கப்படுவர். விடுப்பு விண்ணப்பங்கள், பெற்றோர் அல்லது பாதுகாவலர் கையொப்பத்துடன் துறைப் பொறுப்பாசிரியரிடம் முன்சுட்டியே அளிக்கவேண்டும். அவ்வாறு செய்ய இயலாவிட்டால் திரும்ப வருகைத்தரும் முதல் நாளிலேயே விடுப்பு விண்ணப்பத்தை சமர்ப்பிக்க வேண்டும்.

மூன்று நாட்களுக்குமேல் விடுப்பு எடுக்க நேரிட்டால் மருத்துவ சான்றிதழுடன் விடுப்பு விண்ணப்பத்தை சமர்ப்பிக்க வேண்டும்.

மாணாக்கர் 15 நாட்களுக்கு மேல் முன்னறிவிப்பின்றி, தகுந்த காரணங்களின்றி வகுப்பிற்கு செல்ல அனுமதிக்கப்படமாட்டார்.

கல்லூரியில் நடத்தப்படும் அனைத்து தொடர் மதிப்பீட்டுத்தேர்வுகள் மற்றும் சிறப்பு வகுப்புகளுக்கு வராமல் இருந்தால் அபராதத் தொகை வசூலிக்கப்படும். மறுதேர்வுகள் நடத்தப்பட மாட்டாது.

21. கேலிவதை :

மத்திய / மாநில அரசு, பல்கலைக்கழக மானியக்குழு மற்றும் சென்னைப் பல்கலைக் கழகம் ஆகியன கேலிவதைகளுக்கு எதிராக, கடுமையான சட்டங்களை வகுத்துள்ளன. கல்லூரிகள் அந்த விதிமுறைகளை கடுமையாக பின்பற்றமாறு அறிவுறுத்தப்பட்டுள்ளது

மாணாக்கர் கேலிவதை செயல்களில் ஈடுபட்டால், அது பற்றி புகார் பெறப்பட்டவுடன் கல்லூரி நிர்வாகம் காவல் துறைக்கு புகார் தெரிவிக்க அறிவுறுத்தப்பட்டுள்ளது. மேற்படி, மாணாக்கர்கள் மீது காவல்துறை நடவடிக்கை மேற்கொள்ளும் பட்சத்தில் அவர்கள் கல்லூரியிலிருந்து நீக்கப்படுவார்கள்.

பெண்களுக்கான கேலிவதை செயல்களில் ஈடுபடும் மாணவர்கள் மீது பாராளுமன்றத்தின் பெண்களுக்கான பாதுகாப்பு சட்டத்தின் மீது நடவடிக்கை எடுக்கப்படும்.

22. கல்லூரிக்கு கைப்பேசி கொண்டுவருதல் மற்றும் உபயோகப்படுத்துதல் தடை செய்யப்பட்டுள்ளது. கல்லூரி வளாகத்திற்குள் மாணாக்கரிடமிருந்து கைப்பேசி கைப்பற்றப்பட்டால், அக்கைப்பேசியை மாணாக்கரின் முழு கல்வியாண்டும் (3 ஆண்டுகள்) முடிந்தபின் பெற்றோரிடம் ஒப்படைக்கப்படும்.

23. மாணாக்கர்கள் சக மாணவர்களை தீயவார்த்தைகள் கூறி அவமானப்படுத்துவது, வன்முறை ரீதியிலான செயல்களில் ஈடுபடுவது மற்றும் மிரட்டுதல் போன்றவை முற்றிலும் தண்டனைக்கு உட்பட்டது. அவர்கள்மீது கல்லூரி நிர்வாகம் உடனடியாக ஒழுங்கு நடவடிக்கை எடுக்கும்.

24. மது அருந்துதல், போதை பொருட்கள் மற்றும் புகையிலைப் பொருட்கள் பயன்படுத்துதல் தடை செய்யப்பட்டுள்ளது. அவ்வாறு கண்டறியப்பட்டால் அம்மாணாக்கர் மீது ஒழுங்கு நடவடிக்கை மற்றும் விசாரணைக்கு உட்படுத்தப்பட்டு கல்லூரியிலிருந்து நீக்கப்படுவர்.
25. கல்லூரி வளாகத்திற்குள் எந்தவித அறிக்கையும், துண்டுச் சீட்டும் ஓட்டுதல் கூடாது. கல்லூரிச் சொத்துக்களுக்கு சேதம் விளைவிக்கும் மாணாக்கர் ஒழுங்கு நடவடிக்கைக்கு உட்படுத்தப்பட்டு, அதற்குரிய அபாராதத் தொகையும் வசூலிக்கப்படும். கல்லூரி வளாகம், வகுப்பறை, ஓய்வறை, ஆய்வுக் கூடங்கள், விளையாட்டு மைதானம் ஆகிய இடங்களை தூய்மையாக வைத்துக் கொள்ளவேண்டும்.
26. மாணாக்கர்கள் கல்லூரியின் அனைத்து விதிமுறைகளையும் அவ்வப்போது கொண்டு வரப்படும் கட்டுப்பாடு நடவடிக்கைகளையும் கட்டாயமாக பின்பற்ற வேண்டும். மேற்கண்டவைகளை முழுமையாக பின்பற்றும் மாணாக்கர்கள் மட்டுமே பருவத்தேர்வு எழுத அனுமதிக்கப்படுவர். மேலும் உதவித்தொகை பெறுதல், வேலை வாய்ப்பு முகாமில் பங்கேற்றல் மற்றும் எல்லா விதமான சான்றிதழ்களும் பெற பரிந்துரை செய்யப்படுவார்கள். கல்லூரி விதிமுறைகளை மீறும் மாணாக்கர்கள் மீது ஒழுங்கு நடவடிக்கை எடுத்து இடைநீக்கம் செய்ய அல்லது மாற்றுச் சான்றிதழ் அளித்து முழு நீக்கம் செய்ய முதல்வர் அவர்களுக்கு முழு உரிமை உண்டு.
27. சான்றிதழ்கள் தேவைப்படும் மாணாக்கர் இரண்டு நாட்களுக்கு முன்பே முதல்வருக்கு சான்றிதழ் வேண்டி விண்ணப்பிக்க வேண்டும். கல்லூரியிலிருந்து பெறப்படும் சான்றிதழ்களுக்கும், பல்கலைக்கழகத்திலிருந்து பெறப்படும் சான்றிதழ்களுக்கும் நிர்ணயிக்கப்பட்ட தொகையை செலுத்திப் பெற்றுக் கொள்ளலாம்.
28. கல்லூரி விதிமுறைகளை அவ்வப்பொழுது உள்ள சூழ்நிலைக்கேற்ப மாற்றம் செய்ய, திருத்தம் செய்ய அல்லது கூடுதலாக இணைக்க நிர்வாகத்திற்கு உரிமை உண்டு.
29. மாணவர்கள் பேருந்து நிறுத்தங்களிலும் பேருந்துகளிலும் ஒழுங்காக நிற்கவும், பயணிக்கவும் அறிவுறுத்தப்படுகிறார்கள். சகபயணிகளுக்கு பாதிப்பு விளைவித்தால் கடுமையான தண்டனைக்கு ஆளாகுவார்கள். பேருந்தில் ஆடல், பாடல், விவாத செயல்களில் ஈடுபடுதல் கூடாது.

Faculty Mentorship:

A faculty member is assigned to every student as a Mentor. The Mentor acts as de-facto guardian for the student in providing guidance and mentorship in both academic as well as individual-based needs of the student. The Mentor/Class In-Charge will also stay in correspondence with parents and guardians of the respective student.

Students Discipline and Campus Norms

1. All students admitted to the College are subject to the discipline and control of the College authorities. The students are required to adhere strictly to the rules and regulations that may be framed from time to time by the College authorities. Proper observance of College discipline, good conduct and participation in games and other events play an important role in recommendation for final College examination/scholarship/placement/award of certificates, when leaving the College. In case of breach of discipline the Principal shall have the power to fine, suspend or even expel the concerned student(s) from the College.
2. All Students should be neat, clean, tidy and smartly dressed.
3. Students should wear Identity Card (ID) issued by the College at all times while on campus. In case of loss of identity card, the student must inform the College office to get a new ID card by paying Rs. 25/-.
4. Student should be regular and punctual in attending the classes and all other activities of the College.
5. The first bell announcing commencement of the session shall find them seated in their respective class rooms.
6. During class hours gathering in groups at entrance and exit pathways, playfield, garden, gateways and lobby (veranda) is strictly prohibited.
7. Strict silence should be observed inside the class room.
8. Student should get up quietly when staff enters the class and keep standing till the latter sits or desires them to be seated.
9. Students will not be permitted to attend the classes without the text books and note books.
10. Student should not leave the classroom without the permission of the staff.

11. Students are expected to read notices display on the College notice board. Ignorance of any notice thus displayed will not be accepted as an excuse for failing to comply with directions contained in it.
12. Students should not hold meeting for criticizing the authorities of the College. Such meeting will be deemed unlawful and the Principal may take such severe action as he/she may feel necessary under the rules.
13. Notice of any kind should not be circulated among the students or pasted on the notice-board without the previous written approval from the Principal.
14. Bicycles and Two wheelers must be parked safely in the allocated places only. Vehicles found parked in unauthorized placed shall be impounded.
15. Students witnessing games are expected to show sportsmanship in their appreciation and encouragement. They must not indulge in jeering or shouting that will distract any player in the team.
16. When attending College or any other public function they will conduct themselves in such a way as to bring credit to themselves and to the institution.
17. Students are forbidden from collecting any donation for any purpose without the permission of the Principal.
18. Students should not address public meetings, media or take part in the political activities of any kind. No information or report should be sent to press or broadcasting agencies without the permission and approval of the Principal.
19. The Principal will deal strictly with students who play a leading part by organizing or assisting in strikes.
20. Regular attendance in the class room as well as in the submission of periodical assignments is expected from the students. Any irregularity in this regard or absence without prior permission will be strictly viewed by the College affect adversely the evaluation of the student concerned and may entail disciplinary action.
21. The Principal can suspend a student for irregular attendance for habitual neglect of homework, indolence, disobedience and disrespect towards teachers and office staff and for indecorous conduct.
22. Students should not indulge in misbehavior such as ragging, eve-teasing, etc., Such students shall be strictly dealt with as per

law and may be dismissed from the College. (See Tamil Nadu Government Act in the upcoming pages).

23. Cell phones are strictly banned inside the College campus. Students are not permitted to use cell phones at any time or in any place in the College campus.
24. Students should avoid using any insulting, inciting, threatening language when talking with fellow students and should abstain themselves from violence.
25. Spitting Smoking, Alcohol strictly Prohibited the campus in any form is Consumption.
26. Consumption of alcohol, tobacco and tobacco products or any other which is hazardous to health in and around the College is strictly prohibited.
27. Students are prohibited from damaging the building or any other property of the College in any way. The cost of any damage so caused will be collected from the students.
28. For certificates that are to be collected from the Principal's Office, the request letter must be submitted through Class-In-Charge & HOD giving two days in advance of the date of requirement.
29. The College reserves the right to delete, to add or amend the rules & regulations given above as and when deemed necessary.
30. Students are expected to maintain discipline in bus & bus stops and other public places.

Dress Code

Both men and women students are to dress modestly.

- ❖ Men students are expected to wear Neat and Formal dresses only. Students should not wear T.Shirts and Jeans while coming to the college.
- ❖ Girl students are permitted to wear chudidhars with their duppattas pinned, or sarees only. Sleeveless is not permitted. They are expected to braid their hair properly. Tight and transparent fittings are strictly prohibited. Students are requested to avoid wearing precious and costly jewellery. The college authorities will not hold any responsibility for the loss of any personal belonging.

MOST IMPORTANT

TAMIL NADU GOVERNMENT GAZETTE EXTRAORDINARY

The following Act of the Tamil Nadu Legislative Assembly received assent of the Governor on the 14th February 1997 and is hereby published for general information.

Act No. 7 of 1997

An Act to prohibit ragging in educational institutions in the State of Tamil Nadu. Be it enacted by the Legislative Assembly of the State of Tamil Nadu the Forty eighth year of Republic of India as follows.

Short title, extent and commencement:

1. 1. The Act may be called the Tamil Nadu prohibition of Ragging Act 1997
2. It extends to the whole of the State of Tamil Nadu.
3. It shall be deemed to have come into force on the 19th day of December 1996.

Definitions

2. In this Act unless context otherwise requires, “ragging” means display of noisy disorderly conduct during any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear shame or embarrassment to a student in any educational institution and includes.
 - a. Teasing, abusing of, playing practical jokes on, or causing hurt to such student or.
 - b. Asking the student to do any or perform something which such a student will not in the ordinary course willingly do.

Prohibition of Ragging

3. Ragging within or without any educational institution is prohibited.

Penalty for Ragging

4. Whoever directly or indirectly commits, participates in, abets or propagates “ragging” within or without any educational institution shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

Dismissal of Student

5. Any student convicted of an offense under section I shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

Suspension of Student

6. 1. Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an educational institution, or to any other person responsible for management of the educational institution, such head of the educational institution or person responsible for the management of the educational institution shall inquire into the same immediately and if found true shall suspend the student, who has committed the offense, from the educational institution.
2. The decision of the Head of the Educational institution or the person responsible for the management of the educational institution that any student has indulged in ragging under sub section (1) shall be final.

Deemed abetment

7. If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in sub-section(l) of section 6 when a complaint of ragging is made, such person shall be deemed to have abetted the offense of ragging and shall be punished as provided for in section.

Power to make rules

8. 1. The state Government may make rules for carrying out all any of the purposes of the Act.
2. All rules made under this Act shall be published in the Tamil Nadu •Government Gazette and unless they are expressed to come in to force on a particular day, shall come into force on the day on which they are published.
3. Every rule under this Act, shall, as soon as possible after it is made, be placed on the table of the Legislative Assembly and if, before the expiry of the session in which it is so placed or the next session the Assembly makes any modification in any such rule, or the Assembly decides that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be, so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

Repeal and Saving-Tamil Nadu Ordinance 10 of 1996

9. 1. The Tamil Nadu Prohibition of Ragging Ordinance 1996 is hereby repealed.
2. Notwithstanding such repeal anything done or any action taken under the Ordinance shall be deemed to have been done or taken under this act.

(By Order of the Government)

A.K. Rajan

Secretary to Govt. Law Dept.

Student Attendance & Leave Procedure

1. University and College rules require Regular Attendance in all classes.
2. Student can appear for the Autonomous Examination if he or she has (a) attended 75% of the working days and (b) satisfied the college by his or her conduct and academic progress, (c) The College expects the students to attend classes regularly.
3. **The decision of the Principal shall be final in all matters concerning attendance.**
4. The absentees must submit their application for leave to the HOD through the class faculty as early as possible following the absence and in any case within three days. Late leave applications will not be considered.
5. Student's leave applications should be in the prescribed format and should be countersigned by the parent/guardian, Class Teacher and H.O.D.
6. Application for medical leave for more than 3 days must be accompanied by a Medical certificate. **The Medical Certificate must be submitted on the day the student returns to the class.**
7. A student who goes on leave / on duty for any occasion (NSS, NCC, Sports, Cultural etc.) **must submit the application well in advance and that should be approved by the Principal through the HOD the concerned faculty.**
8. If a student is absent without leave for **more than 10 working days** at a stretch **his name will be removed from the rolls.**

Model Leave Application Form

Name of the Student :

Class and Section :

Roll No :

Day/Date of absence :

Cause of absence :

Signature of the Student.

Signature of the Parent/Guardian

Signature of Class-in-charge

Signature of Head of the Dept.

Principal's Order

Issue of Certificates

1. A notice of **two working days** is necessary for the issue of the any Certificates.
2. T.C. and CC will be issued only after the payment of all fees and dues payable to the College.
3. For obtaining a TC, mark-lists & Provisional certificates after a period of one year from the date of leaving the college, a fee of Rs. 100/- for each year has to be paid. In the event of loss of original T.C., Mark-List the applicant has to produce a the complaint given to the Police for the loss of the original T.C.
4. For the issue of a Bonafide Certificate a fee of Rs.50/- has to be paid.
5. Students should collect their, Semester Mark Statements from Examination department within six months from the conclusion of their Exams, othwise a penalty of fee Rs. 100/- will be charged for each mark statement.

LIBRARY AND THE STUDENTS

1. Library books are the assets of the college and its is the responsibility of all the students to handle them carefully.
3. All students are required to sign in the register placed at the entrance of the library.
2. Access to the library including entering into the reading room is strictly on the basis of the students IDENTITY CARD. Entry into the library, and borrowing of library books shall be allowed only on production of the Identity Card.
4. Personal belongings are to be kept outside the library. The library staff are not responsible for any loss theft of this students belongings.
5. No student shall deface the library books by underlining, scribbling notes, in the margin. Any damage, mutilation, theft and mal practice will be severely dealt with including imposing fine and suspension.
6. Printed books, note books are NOT allowed inside the library other than library books. If necessary only papers are allowed for reference to write notes.
7. Do not disturb the furniture in the library in any way.
8. All the UG students are permitted to take 2 books, PG students 3 books, for M.Phil and Research scholars 4 books at a time. The students can retain the books for a maximum period of 15 days only. If the students are desirous of extending the period, they shall do so only with the approval of the librarian, such extension shall be granted only for 15 days after which they have to return the books. If the due date falls on a holiday he/she should return it on the next working day. However, if a student wants to keep a book during the holiday (Except summer holidays) he/she has to return the books and borrow on the working day prior to commencement of holidays. These books can be returned on the reopening day. No book will be issued for use in the summer vacation. All books should be returned on or before the last working day of the college.
9. The Librarian can call for return of books at any time with out any giving reason.

10. If a student does not return the book when due or called for, a fine of Rs. 2 per day of default will be levied and the defaulting student will not be allowed the use of the library till the book is turned and the fine paid.
11. If a book is lost by a student he/she shall replace it with a **copy of the latest edition or pay the double the amount of book.**

Student Counselling System

1. The welfare of the students is looked after by Principal with the willing-co-operation of the staff. Besides there is a student's Counselling system in the College which aims at:
 - (a) Bringing about intimate contact between the teacher and the taught;
 - (b) Detecting and developing the latent talents in the students; and
 - (c) Making the student an accomplished, enlightened and useful citizen.
2. The Principal desires the co-operation of all the parents and guardians in the progress, education and conduct of the sons/daughters/wards.

Free Easy English Class

Communication skills in English is an indispensable qualification of this 21st century. To be competitive enough in this arena the students who were not exposed to this area much are spotted out and they are given ample training to meet out the necessities of the job market.

Free Computer Awareness Class

Exposure to Computer is an imperative need to people hailing from all walks of life. To fulfill this need Computer awareness classes are conducted for students on all Saturdays between 10 a.m. and 2 p.m.

DEPARTMENTAL ACTIVITIES

1. தமிழ்த்துறை நிகழ்ச்சிகள்

1. “தமிழ் மன்றம்” தொடக்க விழா
2. மாணவர் அரங்கம்
3. முத்தமிழ் விழா - இயல்
4. முத்தமிழ் விழா - இசை
5. முத்தமிழ் விழா - நாடகம்
6. வள்ளலார் விழா
7. பாரதியார் விழா
8. அனைத்துக் கல்லூரி கவிதைப் போட்டி
9. அனைத்துக் கல்லூரி பேச்சுப் போட்டி
10. அனைத்துக் கல்லூரி கட்டுரைப் போட்டி
11. சிறப்புச் சொற்பொழிவு
12. “தமிழ் மன்றம்” நிறைவு விழா

2. Department of English

1. Inauguration of English Association
2. Weekly Quiz Programme in English
3. Essay Competition in English
4. Oratorical Competition in English
5. Inter Collegiate Essay Competition in English
6. Inter Collegiate Oratorical Competition in English
7. English Association Valedictory Function

3. Department of Mathematics

1. Inauguration of Mathematics Association
2. Ramanujan's Day
3. Exhibition of Mathematical Designs / Models
4. Quiz Programme
5. Valedictory Meeting of Mathematics Association

4. Department of Economics

1. Inauguration of Economics Association
2. Inter-Departmental Quiz Programme
3. Guest Lecture
4. Seminar (Inter - Departmental)
5. Debate

5. Department of Commerce

1. Entrepreneurial Awareness Programme for III year students
2. Entrepreneurial Motivation and Development for III year students
3. Personality Development Programme for III year students
4. Inauguration of Departmental Association
5. Career guidance for commerce students organised by ICSI, Southern Regional Office, Chennai
6. Inter Collegiate One day Seminar “Jainspire”
7. State Level Seminar
8. Effective Communication skills and strategies
9. HRD Programme to the III year students for the preparation of Bio-Data, Interview and Group Discussion
10. Parents Meeting for the Department of Commerce

6. Department of Co-Operation

1. Inauguration of Co-operator’s Association
2. Youth and Leadership
3. Co-operative Week Celebration
4. Inter-Collegiate Quiz Competition
5. Valedictory Function - Co-operator’s Association

7. Department of Corporate Secretaryship

1. Inauguration of Department Association
2. Personality Development Programme.

3. Talk on Stock Market.
4. Talk on Recent Trends in Banking.
5. Talk on Recent Trends in Corporate Law.
6. Effective Communication Skill, Development Programme
7. Special Lecture on Public Speaking.
8. HRD programme focussing on preparation of Bio-Data, attending interview and participating in Group Discussion.
9. One day Inter Collegiate Seminar "JAIN CORP".
10. Career guidance organised by ICSI, SIRC, Chennai.
11. Parents Meeting.
12. Valedictory Function.

8. Department of Computer Science

1. Inauguration
2. Technical Seminar on Applications of Networking
3. Seminar on personality empowerment
4. Industry visit (Multimedia industry)
5. Art of mind maximization
6. Parent - Teacher meet
7. Inter - Departmental meet
8. Talk on emerging trends on IT
9. Lecturer on way to success
10. Mock interview
11. Our CorporateVoice
12. One Day workshop on effective communication
13. State level Conference
14. Discussion Forum
15. Intercollegiate Technical Symposium
16. Reality of IT industry - Special lecture
17. Technical Seminar & Valedictory

9. Training & Placement Cell Activities

1. Workshop on “Communication Skills”
2. Personality Development Program
3. Guidelines to “Resume Writing”
4. Seminar on “Current Trends & Opportunities in Job Market”
5. Aptitude & Reasoning
6. Workshop on “Speed maths”
7. Job Opportunities in Banking Sector
8. Career opportunities in Multimedia & Animation
9. Mock Group Discussion
10. Mock Interview
11. Workshop on “Employability Skills”
12. Training on BPO Sector
13. Industrial Visit
14. Job Fair
15. On-Campus & off-Campus Drives
15. Placement Day

Date	Day	June 2016	Day order	No. of Working Days
1	Wed		-	-
2	Thu		-	-
3	Fri		-	-
4	Sat		-	-
5	Sun	World Environment Day	-	-
6	Mon		-	-
7	Tue		-	-
8	Wed		-	-
9	Thu		-	-
10	Fri		-	-
11	Sat		-	-
12	Sun		-	-
13	Mon		-	-
14	Tue		-	-
15	Wed		-	-

Success is a journey not a destination.

Date	Day	June 2016	Day order	No. of Working Days
16	Thur	College Re-opens for the academic year 2016-2017	1	1
17	Fri		2	2
18	Sat		-	-
19	Sun		-	-
20	Mon		3	3
21	Tue		4	4
22	Wed	Last date for payment of College fees	5	5
23	Thur		6	6
24	Fri		1	7
25	Sat		-	-
26	Sun		-	-
27	Mon		2	8
28	Tue		3	9
29	Wed		4	10
30	Thu		5	11

சுதந்திரம் : நான் யாருக்கும் அழமையில்கலை எனக்கு அழமை யாருமில்லை.

Date	Day	July 2016	Day order	No. of Working Days
1	Fri		6	12
2	Sat		-	-
3	Sun		-	-
4	Mon		1	13
5	Tue		2	14
6	Wed		3	15
7	Thu	Ramzan (Holiday)	-	-
8	Fri		4	16
9	Sat		-	-
10	Sun		-	-
11	Mon		5	17
12	Tue		6	18
13	Wed		1	19
14	Thu		2	20
15	Fri		3	21
16	Sat		-	-

A smile is an inexpensive way to improve your looks.

Date	Day	July 2016	Day order	No. of Working Days
17	Sun		-	-
18	Mon	Chaturmasya begins	-	-
19	Tue		4	22
20	Wed		5	23
21	Thu		6	24
22	Fri		1	25
23	Sat		-	-
24	Sun		-	-
25	Mon		2	26
26	Tue		3	27
27	Wed		4	28
28	Thu		5	29
29	Fri		6	30
30	Sat		1	31
31	Sun		-	-

பொறுமை கடலிலும் பெரிது. ஒன்றுபட்டால் உண்டு வாழ்வு

Date	Day	August 2016	Day order	No. of Working Days
1	Mon		2	32
2	Tue		3	33
3	Wed		4	34
4	Thu		5	35
5	Fri		6	36
6	Sat		1	37
7	Sun		-	-
8	Mon	Issue of Examination Application form	2	38
9	Tue		3	39
10	Wed		4	40
11	Thu		5	41
12	Fri		6	42
13	Sat		-	-
14	Sun	Independence Day Cup-State Level Inter Collegiate Volleyball & Kabaddi Tournaments	-	-
15	Mon	Independence Day (Holiday)	-	-
16	Tue		1	43

Change is the law of nature. Those who change survive, Those who dont perish.

Date	Day	August 2016	Day order	No. of Working Days
17	Wed		2	44
18	Thu		3	45
19	Fri	Last date for payment of exam fees without fine	4	46
20	Sat		-	-
21	Sun		-	-
22	Mon		5	47
23	Tue		6	48
24	Wed		1	49
25	Thu	Sri Krishna Jayanthi (Holiday)	-	-
26	Fri	Last date for payment of exam fees with fine	2	50
27	Sat		-	-
28	Sun		-	-
29	Mon	Paryushan Parva begins	-	-
30	Tue		-	-
31	Wed		-	-

நல்ல புத்தகத்தை விட நல்ல நண்பன் வேறு எதுவுமில்லை

Date	Day	September 2016	Day order	No. of Working Days
1	Thu		-	-
2	Fri		-	-
3	Sat		-	-
4	Sun		-	-
5	Mon	Teachers Day/Vinayaga Chathurthi (Holiday)	-	-
6	Tue	Paryushan parva Ends	-	-
7	Wed		3	51
8	Thu		4	52
9	Fri		5	53
10	Sat		6	54
11	Sun		-	-
12	Mon	Bakrid (Holiday)	-	-
13	Tue		1	55
14	Wed		2	56
15	Thu		3	57

Quality is never an accident. It is always an outcome of intelligent work.

Date	Day	September 2016	Day order	No. of Working Days
16	Fri		4	58
17	Sat		-	-
18	Sun		-	-
19	Mon		5	59
20	Tue		6	60
21	Wed		1	61
22	Thu		2	62
23	Fri		3	63
24	Sat		-	-
25	Sun		-	-
26	Mon		4	64
27	Tue		5	65
28	Wed		6	66
29	Thu		1	67
30	Fri		2	68

“குழந்தை என்னும் மாறுவேடத்தில் கடவுள் உள்ளார்”

Date	Day	October 2016	Day order	No. of Working Days
1	Sat		3	69
2	Sun	Gandhi Jayanthi, (Holiday)	-	-
3	Mon		4	70
4	Tue		5	71
5	Wed	Practical Exams Begin	6	72
6	Thu		1	73
7	Fri		2	74
8	Sat		-	-
9	Sun		-	-
10	Mon	Ayudha Pooja (Holiday)	-	-
11	Tue	Vijaya Dasami (Holiday)	-	-
12	Wed	Moharam (Holiday)	-	-
13	Thu		3	75
14	Fri		4	76
15	Sat	Dr. A.P.J. Abdul Kalam's Birthday	5	77
16	Sun		-	-

Learning is a treasure that accompanies its owner everywhere.

Date	Day	October 2016	Day order	No. of Working Days
17	Mon	Model Exam Begins	6	78
18	Tue		1	79
19	Wed		2	80
20	Thu		3	81
21	Fri		4	82
22	Sat	Model Exam Ends	5	83
23	Sun		-	-
24	Mon		6	84
25	Tue		1	85
26	Wed		2	86
27	Thu		3	87
28	Fri	Deepavali (Eve)	-	-
29	Sat	Deepavali (Holiday)	-	-
30	Sun		-	-
31	Mon		4	88

தந்தை தாய் பேன்

Date	Day	November 2016	Day order	No. of Working Days
1	Tue		5	89
2	Wed	Semester Exam begins	6	90
3	Thu		1	91
4	Fri		2	92
5	Sat		3	93
6	Sun		-	-
7	Mon		4	84
8	Tue		5	95
9	Wed	Dr. C.L. Metha Birth day (Holiday)	-	-
10	Thu		-	-
11	Fri		-	-
12	Sat		-	-
13	Sun	Chaturmasya ends (Holiday)	-	-
14	Mon	Children's Day	-	-
15	Tue		-	-

Be the change that you wish to see in this world.

Date	Day	November 2016	Day order	No. of Working Days
16	Wed		-	-
17	Thu		-	-
18	Fri		-	-
19	Sat		-	-
20	Sun		-	-
21	Mon		-	-
22	Tue		-	-
23	Wed		-	-
24	Thu	College Re-opens for Even Semester	1	96
25	Fri		2	97
26	Sat		3	98
27	Sun		-	-
28	Mon		4	99
29	Tue		5	100
30	Wed		6	101

அன்பினால் ஆகாதது எதுவுமில்லை.

Date	Day	December 2016	Day order	No. of Working Days
1	Thu		1	102
2	Fri		2	103
3	Sat		3	104
4	Sun		-	-
5	Mon		4	105
6	Tue		5	106
7	Wed		6	107
8	Thu		1	108
9	Fri		2	109
10	Sat	Human Rights Day	-	-
11	Sun		-	-
12	Mon	Milad-un-nabhi (Holiday)	-	-
13	Tue		3	110
14	Wed		4	111
15	Thu		5	112
16	Fri		6	113

Manage yourself, lead others.

Date	Day	December 2016	Day order	No. of Working Days
17	Sat		1	114
18	Sun	College closed for University Valuation	-	-
19	Mon		-	-
20	Tue		-	-
21	Wed		-	-
22	Thu		-	-
23	Fri		-	-
24	Sat		-	-
25	Sun	Christmas (Holiday)	-	-
26	Mon		-	-
27	Tue		-	-
28	Wed		-	-
29	Thu		-	-
30	Fri		-	-
31	Sat	New Year (Eve)	-	-

இறை பக்தி என்பது உயிர்களின் மூச்சுக்காற்றைப் போன்றது.

Date	Day	January 2017	Day order	No. of Working Days
1	Sun	New Year's Day (Holiday)	-	-
2	Mon		2	115
3	Tue		3	116
4	Wed		4	117
5	Thu		5	118
6	Fri		6	119
7	Sat		-	-
8	Sun		-	-
9	Mon		1	120
10	Tue		2	121
11	Wed		3	122
12	Thu	National Youth Day (Swamy Vivekananda Birthday)	4	123
13	Fri	Bhogi (Holiday)	-	-
14	Sat	Pongal (Holiday)	-	-
15	Sun	Thiruvalluvar Day (Holiday)	-	-
16	Mon	Uzhavar Thirunal (Holiday)	-	-

Great works are performed, not by strength but by perserverance.

Date	Day	January 2017	Day order	No. of Working Days
17	Tue		5	124
18	Wed		6	125
19	Thu		1	126
20	Fri		2	127
21	Sat		3	128
22	Sun		-	-
23	Mon		4	129
24	Tue		5	130
25	Wed	Republic Day Cup-Inter-Collegiate Football & Cricket Tournament	6	131
26	Thu	Republic Day (Holiday)	-	-
27	Fri		1	132
28	Sat		-	-
29	Sun		-	-
30	Mon		2	133
31	Tue		3	134

இயற்கை வளம் காப்போம்; இன்பமான வாழ்வைப் பெறுவோம்

Date	Day	February 2017	Day order	No. of Working Days
1	Wed		4	135
2	Thu		5	136
3	Fri		6	137
4	Sat		-	-
5	Sun		-	-
6	Mon		1	138
7	Tue		2	149
8	Wed	Issue of Examination Application form	3	140
9	Thu		4	141
10	Fri		5	142
11	Sat		6	143
12	Sun		-	-
13	Mon		1	144
14	Tue		2	145
15	Wed		3	146

Your attitude determines your attitude

Date	Day	February 2017	Day order	No. of Working Days
16	Thu		4	147
17	Fri		5	148
18	Sat		-	-
19	Sun	Dhanraj Baid Jain Birth Day (Holiday)	-	-
20	Mon		6	149
21	Tue		1	150
22	Wed	Last date for Payment of Exam., fees without fine	2	151
23	Thu		3	152
24	Fri		4	153
25	Sat		-	-
26	Sun		-	-
27	Mon		5	154
28	Tue		6	155

யசித்திரு : தனித்திரு : விழத்திரு

Date	Day	March 2017	Day order	No. of Working Days
1	Wed	Last date for Payment of Exam fees with fine	1	156
2	Thu		2	157
3	Fri		3	158
4	Sat		-	-
5	Sun		-	-
6	Mon		4	159
7	Tue		5	160
8	Wed	International Women's Day	6	161
9	Thu	Practical Exam Begins	1	162
10	Fri	Annual Sports Day	2	163
11	Sat	Consumer Rights Day	3	164
12	Sun		-	-
13	Mon		4	165
14	Tue		5	166
15	Wed		6	167
16	Thu		1	168

Learn from the mistakes of others, instead of making your own.

Date	Day	March 2017	Day order	No. of Working Days
17	Fri		2	169
18	Sat		3	170
19	Sun		-	-
20	Mon		4	171
21	Tue		5	172
22	Wed		6	173
23	Thu		1	174
24	Fri	Good Friday (Holiday)	-	-
25	Sat		-	-
26	Sun		-	-
27	Mon	Model Exam Begins	2	175
28	Tue		3	176
29	Wed		4	177
30	Thu		5	178
31	Fri		6	179

எல்லா மனிதர்களையும் நம்பி விடுவது ஆபத்து; ஒருவரையும் நம்பாமல் இருப்பதும் பேராபத்து.

Date	Day	April 2017	Day order	No. of Working Days
1	Sat	Model Exam Ends	1	180
2	Sun		-	-
3	Mon		2	181
4	Tue		3	182
5	Wed		4	183
6	Thu		5	184
7	Fri		6	185
8	Sat	Telugu New years day	-	-
9	Sun		-	-
10	Mon	Semester Exam Begins	1	186
11	Tue		2	187
12	Wed		3	188
13	Thu		4	189
14	Fri	Tamil New Year Day & Dr. Ambedkar Birth Day (Holiday)	-	-
15	Sat		-	-

Do not give up, the beginning is always the hardest.

Date	Day	April 2017	Day order	No. of Working Days
16	Sun		-	-
17	Mon		5	190
18	Tue		6	191
19	Wed		1	192
20	Thu		2	193
21	Fri		3	194
22	Sat		4	195
23	Sun		-	-
24	Mon		5	196
25	Tue		6	197
26	Wed		1	198
27	Thu		2	199
28	Fri	Last working Day	3	200
29	Sat		-	-
30	Sun		-	-

நிம்மதி, என்ற சொல்லின் முதல் கடை எழுத்துக்கள் நிதி.

-

Date	Day	May 2017	Day order	No. of Working Days
1	Mon	May Day (Holiday)	-	-
2	Tue		-	-
3	Wed		-	-
4	Thu		-	-
5	Fri		-	-
6	Sat		-	-
7	Sun		-	-
8	Mon		-	-
9	Tue		-	-
10	Wed		-	-
11	Thu		-	-
12	Fri		-	-
13	Sat		-	-
14	Sun		-	-
15	Mon		-	-
16			-	-

If you want to test a man's character, give him power.

Date	Day	May 2017	Day order	No. of Working Days
17	Tue		-	-
18	Wed		-	-
19	Thu		-	-
20	Fri		-	-
21	Sat		-	-
22	Sun		-	-
23	Mon		-	-
24	Tue		-	-
25	Wed		-	-
26	Thu		-	-
27	Fri		-	-
28	Sat		-	-
29	Sun		-	-
30	Mon		-	-
31	Tue		-	-

கடமையை செய் பலனை எதிர் பார்க்காதே.

List of Restricted Holidays

Hindus / General

1. Varalakshmiviratham
2. Aadi Perukku
3. Yajur Upa Karma
4. Rig Upa Karma
5. Gayathri Japam
6. Onam
7. Deepavali Nonbu
8. Karthigai Deepam
9. Vaikundha Ekadasi
10. Aarudra Dharshanam
11. Bhogi
12. Thai Poosam
13. Mahasivarathri
14. Masi Maham
15. Chitra Pournami
16. Sama Upa Karma
17. Sri Gurunanak
Devji Birthday

Christians

1. All Souls day
2. Christmas Eve
3. New Year Eve
4. Maundy Thursday
5. Easter
6. Ash Wednesday

Muslims

1. Shabe Miraj
2. Shabe Barath
3. Shabe Khader
4. Hijra New Year
5. Mohideen Andavar Urz
6. Arfa

Unique Features

National Cadet Corps (N.C.C)

Aims of NCC

- (a) Development of leadership, character, Comradeship, Spirit of Sportmanship and the idea of Service.
- (b) Stimulating interest in the defence of the country and building up a Reserve of Potential Manpower during emergency.

Incentives to NCC Cadets:

- (a) Preference is given to NCC Cadets at the time of recruitment in Police, B.S.F., CISF and Para Military Forces.
- (b) NCC 'C' Certificate holders will be given preference at the time of recruitment into Indian Armed Forces (Infantry, Navy and Air Force) under Direct Recruitment category.
- (c) Preference is being given to NCC Cadets at the time of recruitment in more than 250 corporate houses.
- (d) 5% to 10% seats are reserved for NCC Cadets in universities and colleges for professional courses.
- (e) Director General NCC Scholarship is being given to meritorious NCC cadets at the State level.

Utilities of NCC

- (a) Guard of Honour to visiting V.I.Ps & Dignitaries to the college.
- (b) Participation in various social service activities in and around the college.

National Service Scheme (N.S.S.)

The aims of National Service Scheme may be broadly listed as follows:

1. To be actively and constructively involved in the needs and problems of the community particularly be working with the poor around the college.

2. To instill a feeling of social concern for the under-privileged.
3. To create respect for the dignity of labour, specially through participation in manual work.
4. To train students towards responsible and responsive leadership, by making them familiar with skills, social work tools and techniques answerable to the needs of modern times.

These aims are to be carried out by a wide variety of service projects, and selected and operated by the students themselves under the guidance and supervision of the staff.

Realizing the importance of their role of NSS, the College is making an attempt to integrate it into the curriculum, so that work, service and education go hand in hand. It expects every student to be involved in any one of its various development projects and thus fulfil its objective of being an agent of social change.

Scouts and Guides Unit

Bharath Scouts & Guides Unit of Dhanraj Baid Jain College was started in the year 1975, with the initiative of Late Shri Dr. C.L. Metha, the Founder Secretary of the College. It was formed with the motive of inculcating healthy practices in students.

The main aim of the unit is to develop a “service bond” among the student community.

This unit conducts various programmes to initiate the leadership quality and to highlight the hidden talents of the students.

Health Centre

A health centre has been functioning in our college to cater to the health needs of the Staff and the Students Dr. A. Kalai Selvan, M.B.B.S., visits health centre on Monday, Wednesday & Friday between 12.00 Noon to 2.00 PM. Staff and Students can make use of the Health Centre for their general ailments and for emergency medicare

Departmental Associations

Associations of English, Tamil, Mathematics, Computer Science, Economics, Commerce, Corporate Secretaryship and Co-operation are held and students should take active part in the programmes arranged on behalf of these associations.

Identity Cards

Each student of this College is expected to wear the identity card issued by the college. No Student is permitted to enter in the campus without ID Card. Some of the specific uses of the ID Card are given below.

1. To get concessional tickets to travel by Bus, Rail or Air.
2. To become a member of the U.S.I.S. Library, British Council Library, Connemara Library or Local Library Authority and to enable the students to borrow books.
3. For postal identity.
4. To get the magazine, campus FORUM etc.
5. For the receipt of payment of fee concession, Scholarship etc, at the College counter.
6. As a general identity card.
7. To get hall tickets for the University Autonomous Examinations.

Students should meet their Heads of the Department to get their identity card.

College Union Composition

All students of the College are “ipso facto” members of the College Union. The Union will have a Chairman, a Vice-Chairman, a Secretary and a Joint-secretary. The Union office bearers are elected from among the students of the College. The Union will have an Executive body known as Students’ Council. The students council will consist of the principal, four vice presidents and the student office bearers of the College Union. The Vice-presidents are members of the faculty nominated by the Principal.

Functions:

It is the responsibility of the office bearers of the union to arrange for monthly meeting inviting eminent persons from all walks of life. The Union will have a simple inaugural function in August. All other associations and clubs will be inaugurated immediately after that. The Union activities for the year will end with a valedictory function in the first week of February. All activities and programmes of the college union shall have the students council which will meet once in three months to review the functioning of the union. The union office bearers are accountable to the students council.

Eligibility:

Students should have appeared and passed all the papers of the University examination meant for them held before the date of filing the nomination. **They should not be in arrears of payment of fees to the college.**

Conduct:

The office bearers of the college union shall conduct themselves with dignity and responsibility. In addition to the general rules of attendance and discipline, the college union office bearers had be governed by the code of conduct issued by the Government of Tamilnadu.

கல்லூரி கல்வி இயக்குநர் அவர்களின்
செயல்முறைகள்
சென்னை - 600 006.

ந.க. எண். 57638/ஜே 6/82 நாள் (20.09.1992)
தீர்வுள்ளவராண்டு 2013, துந்துபி, புரட்சி 4
பொருள் : கல்லூரிகள் பொது விதிமுறைகள் குறித்து

மாணவப் பேரவை அலுவலர்க்குரிய வழிகாட்டு விதிகளின் தொகுப்பு (ஆங்கிலம் மற்றும் தமிழ்) அனைத்துக் கல்லூரி முதல்வர்களுக்கும் உரிய நடவடிக்கைகளுக்கு அனுப்பலாகிறது. முதல்வர்கள் அதனைத் துணை கொள்ளுமாறு வேண்டப்படுகின்றனர்.

இச்சுற்றறிக்கையைப் பெற்றுக் கொண்டதற்கான ஒப்புதலை அளிக்குமாறு அனைவரும் கோரப்படுகின்றனர்.

நா. அனந்தபத்மநாபன்
கல்லூரி கல்வி இயக்குனருக்காக

பெறுநர்

அனைத்துக் கல்லூரி முதல்வர்கள்
தமிழ்நாடு அனைத்து மண்டலத் துணைக்
கல்லூரிக் கல்வி இயக்குநர்கள்

உண்மை நகல்/உத்தரவுப் படி/அனுப்பலாகிறது
ஒம்/.....
கண்காணிப்பாளர்.

கல்லூரிகளில் தேர்ந்தெடுக்கப்பெற்ற மாணவர்
அலுவலர்க்குரிய வழிகாட்டி விதிகளின் தொகுப்பு

1. பேரவை அலுவலர்கள், மாணவரின் நுண்ணறிவும் மக்கட்பண்பும், மேலோங்குவதற்குரிய பணிகளைக் கல்லூரி முதல்வரும் பணியாளரும் மேற்கொள்ளும் போது இணைந்து ஒத்து செயல்படுவர்.
2. பேரவை அலுவலர்கள், கல்லூரி வளாகத்தின் இயல்பான நடைமுறையைக் குலைக்கும் எவ்வித ஒழுக்கமற்ற செயலிலும் தம்மை ஈடுபடுத்திக்கொள்ள மாட்டோம் என்ற பொறுப்பினைத் தாமே தம்மீது வரம்பாக ஏற்றுக் கொள்வர்.
3. கல்லூரியல் ஏற்படும் சிக்கல்களுக்கு / முரண்களுக்கு முரையிட்டு, பேச்சு வார்த்தை நெறிகளிலேயே தீர்வுகாண வேண்டும். பிற வழிகலை மேற்கொள்ளலாகாது.

4. கல்லூரிப் தொடர்பில்லாத புறம்பான பிரச்சனைகளில் தலையடக்கூடாது.
5. கல்லூரிப் பேரவையில் வரம்புக்குள் வராத பொருள்களையும் காரணங்களையும் பொறுப்புடையவர போல் எடுத்து மொழிவது எவ்விதச் சூழ்நிலையும் தம்முடைய கடமை எனக் கருதக் கூடாது.
6. தனிப்பட்டவரின் அக்கறைக்குரிய பொருள் பற்றி அன்றி பெரும்பாலான மாணவர்களின் அக்கறைக்குரிய பொருள்களைப் பற்றியே பேரவை அலுவலர்கள் முதல்வரிடம் எடுத்துமொழிவர்.
7. முதல்வர் பொறுப்பில் அடங்கிய ஒழுக்கம், அதன் மீது எழும் நடவடிக்கை ஆகியவற்றில் நேர்முகமாகவோ மறைமுகமாகவோ பேரவை அலுவலர்கள் தலையிடக் கூடாது.
8. துறைமன்றங்களின் அலுவலர்களும் ஆசிரிய அறிவுரையாளர்களும் கொண்ட பரிந்துரையினையும் முதல்வரின் ஏற்பு அனுமதியினையும் பெறாத எந்த ஒரு நிகழ்வினையோ செய்யக்கூடாது.
9. கல்லூரி ஒப்பும் ஏற்பும் பெறாமல் வெளியாரைக் கல்லூரிக் கூட்டங்களுக்கும் விழாக்களுக்கும் பேரவை அலுவலர்கள் வரவழைத்தல் கூடாது.
10. முதல்வரின் தனித்த இசைவு பெற்றதற்கு அன்றி பேரவை அலுவலர்கள் தம்மை எவ்வித நிதி திரட்டும் செயலிலும் ஈடுபடுத்திக் கொள்ளக் கூடாது.
11. மேற்கூறப்பட்ட நெறிகளைக் கடைப்பிடித்தல் வேண்டும். இவற்றிலிருந்து பிறழ்வோர் மீது தக்க நடவடிக்கை எடுக்கப்படும்.

Code of Conduct for the elected student - Office Bearers.

1. The office bearers of the college union shall co-operate fully with the principal and staff of the college in promoting intellectual and Cultural activities amongst students.
2. The college union office bearers shall impose on themselves the responsibility of not involving in any act of indiscipline leading to disruption of normal life in the campus,
3. The problems/issues in the college shall be resolved by representation and negotiations and not by resorting to any other method.

4. The office bearers shall not involve in any issues not connected with the college.
5. The office bearers shall under no circumstances, deem it as a part of their duty to represent to the authorities on matters and causes which do not fall under the purview of the college union.
6. The office bearers may make their representations to the Principal on matters pertaining to the general interest of the students only and not on individual cases.
7. The office bearers shall not interfere directly or indirectly in matters involving discipline and action thereon which are the responsibilities of the Principal.
8. No decision on the activities/programmes of the college union shall be taken by the union office bearers except with the recommendation of the Student's Council consisting of the class representatives and staff advisers and approval of the Principal.
9. It shall be obligatory on the part of the College Union office bearers to present the statement of accounts twice a semester to the Student's Council.
10. The office bearers shall not invite anyone not connected with the college for meetings and functions except with the specific approval and consent of the principal.
11. The union office bearers shall not issue any press statement pertaining to the college matters without the permission of the Principal.
12. The union office bearers shall not involve themselves in any kind of fund raising campaigns except with the specific approval of the principal.
13. The above said instructions shall be followed and those who violate shall be dealt with suitably.

Scholarships and Concessions

The Government of India and the State Government award fee concession and scholarships to poor and deserving students, For each of these fee concession and scholarships, students have to apply on the prescribed forms which will be made available.

The fee concessions and scholarships are liable to be withdrawn for poor attendance and progress, anti-social or subversive activities.

All kinds of scholarships will be sanctioned subject to 90% attendance of the student. The payment of the scholarships amount is dependent on maintenance of 90% of the attendance and no relaxation of this rule will be granted to anybody.

Given below are few details regarding scholarships available to students of Arts and science Colleges. For further details the students are advised to contact the College Office.

1. National Merit Scholarship

Based on X Standard marks for Plus 2 and Degree classes and undergraduate marks for P,G. Courses. Minimum marks 60% in aggregate. Income for parents should not exceed Rs.25,000/- per annum.

2. State Scholarship for the Children of School Teachers

Available only to children of all working teachers of recognised primary and secondary schools. Parental income should not exceed Rs.1,000/- per month. Minimum marks 60% in the aggregate in the qualifying examination.

3. State Government Merit Scholarship Scheme

This Scholarship is available to meritorious students who come first in the state in S.S.L.C. / Matriculation / AISLC / India Council for Secondary Education / C.B.S.E. Whose parental income does not exceed Rs.25,000/- per annum.

4. Scholarship in Jawaharlal Nehru University School of International Students, New Delhi : The Scholarship is available to a bonafide

resident of Tamil Nadu intending to take up M.Phil/Ph.D. Course for Advance Studies of International affairs at the school & the Candidates should be below 25 years of age.

5. Scholarship at the Rashtriya Indian Military College Dehradun : These Scholarships are available to candidates natives of Tamil Nadu or domiciled there in who secure admission in the Rashtriya Indian Military College.
6. **Award of Scholarship to cadets belonging to Tamil Nadu in National Defence Academy, Khadakvasla : PUNE.**
These Scholarships are available to cadets belonging to Tamil Nadu in the Defence Academy, Khadakvasla Maharashtra State.
7. **Educational Concession and Scholarship to the children of Repatriates from Sri Lanka :**
Students of degree classes should have secured 50% marks. They should be children of Repatriates of Sri Lanka. Income of parents should be not more than Rs.500/- per month.
8. Scheme of Scholarship to students from Non-Hindi speaking state for Post Matric studies in Hindi :
These scholarships are available to students of Higher Secondary/ pre-degree/Intermediate or equivalent examinations.
9. First degree courses on the basis of Higher Secondary/Indian school certificate/Intermediate or equivalent examinations, M.A., (Hindi) on the basis of B.A., B.Sc., B.Com., or equivalent examinations.
Only candidates whose mother tongue is not Hindi and who belong to non-Hindi speaking states and who take Hindi as a subject their course of study are eligible for this scholarship. The state Government offers the following concessions also.
10. Educational concessions and scholarships to the children of Freedom Fighters.
11. Educational concessions and scholarships to the children/ dependents of Defence Service Personnel.

12. Jawaharlal Nehru Science Talent Book Scheme. Science Books worth Rs.2000/- is given to boys and girls of first year B.Sc., degree class on basis of merit.
13. **National Loan Scholarships**
About 1500 scholarships are allocated to Tamil Nadu every year. Students who pass the qualifying examination with atleast 50% marks and whose parental income does not exceed Rs.12,000/- per annum are eligible to apply.
14. **State Collegiate Scholarships**
The scholarship under this scheme is open only to students belonging to Tamil Nadu or domiciled therein. These are awarded on the basis of the results of the qualifying Examinations to students whose parental income does not xceed Rs.6,000/- per annum.
15. **Award of Anglo-Indian Scholarship**
these are available to Anglo-Indian students doing their studies in Tamil Nadu.
16. **Adhoc Merit Grant Scheme**
SC/ST students of first year degree who have 60% and above in Higher Secondary Examinations are eligible for a book grant of Rs.300/-. This is not renewable.
17. **Under Rule 92 TNER**
 - (a) Half fee concession to Backward class (subjects to income limit specified)
 - (b) Full fee concession to Most Backward classes and denotified tribes (subject to income limit specified)
 - (c) Full fee concessions for SC (subject to income limit specified)
18. **Educational concessions to the children of Government servants who die in harness**
Tuition fee, special fee and cost of the books purchased reimbursed.
19. Residential non-residential state scholarship for BC and MBC (subject to the income limit and merit)
20. **Residential and non-residential scholarshipfor SC and ST.**

21. Tamil Nadu Harijan welfare loan scholarship Residential SC/ST students (besides Post-Metric scholarship)
22. Scholarship for the physically handicapped For the natives of Tamil Nadu subject to the income limit and merit specified,
- 23. Post-Metric Scholarship**
SC/ST students subject to the progress and promotion.
- 24. Physically handicapped scholarship**
To, blind, deaf and orthopedically handicapped children.
- 25. Scholarship from amalgamated Funds, Directorate of Ex-Servicement Welfare.**
To dependents of ex-servicemen whose income does not exceeds Rs.650/- per month and in special cases to bright students whose parental income is less than Rs.750/- per month.
- 26. Maharani Vidyavathi Devi of Vizianagaram Endowment Scholarship,**
Value of Scholarship : Rs. 960/-for year.
Eligibility : All, I, II and 111 years students without arrears
Income limit : 2,000/- per month,
27. In the name of former Principal K.S. Nagarajan an endowment for Rs. 20,000 has been created for granting scholarship to students.
28. In the name of Shri. Shanthi Rajaiah, our retired staff Prof. K.N. Vasupaliah donated Rs. 50,000 for granting scholarship to students of Economics,
- 29. Sultan Chand Dropadi Devi Memorial Scholarship Endowment:**
An award of Rs. 250 per month for a II B.Com. (General) student.

Prizes

ACADEMIC

1. Sri. Ladmal Bhandari Rolling Cup for the best team in inter collegiate oratorical contest in Hindi.
2. Donated by Kalyanmal Prakashmal Chordia Trust Misrimal Kalyanmal Chordia Memorial Medal for the student who secures the highest aggregate marks in B.Com., Final Examination.
3. Rolling Cup for the best team in inter-Collegiate Oratorical contest in Telugu.
4. Rolling Shield for the best team in the inter-Collegiate oratorical contest in Tamil donated "by SUTTY" Monthly Magazine Chennai.
5. Cash Prize by Sri. Champalal Savansukha Charitable Trust for the Best three students of our college who secure ranks in the University examinations in any subject.

SPORTS AND ATHLETICS

1. Sri. Ramana Rao Rolling Shield for sports and Athletics donated by Sri. P.M. Gopalakrishna.
2. Thiagaradha Rolling Shield for Volley Ball donated by Sri. T. Rajendran.
3. Surana Rolling Shield for Cricket donated by Proprietor Surana & Co., Chennai.
4. Surana Rolling Shield for Badminton donated by the Proprietor of Surana & Co.
5. Surana Rolling Shield for Basket Ball and Dhanraj Baid Memorial Rolling Trophy for inter-Collegiate Kabadi Tournament donated by the Proprietor of Surana & Co.

Alumni Association

Students who are coming out of the college after Graduation or Post Graduation can become members of the Alumni Association. The Association aims at instilling a sense of belonging and togetherness even after years of separation. Frequent meetings under the auspices of the Association will offer a platform for the members to interact with each other, Mutual help, if any, can be had of. Constructive suggestions can be brought to the attention of the college authorities. It will help to formulate policies for implementation.

Responding to the old students and keeping the welfare of the present students in mind, the college could strive to do all that is good for the future students which will catapult the college to the summit of fame and name.

The college has a well knit Alumni Association which is very much active. The Alumni Association of D.B. Jain College has towering personalities such as I.P.S. Officers, State and Central Govt. Officers, Bank Officers, Cine Actors and Directors, Educationists, Industrialists, Editors of leading Magazines, MLA's, Panchayat Chairman and Councillors.

The Association makes all out efforts to improve the development of the college. It is gratifying to note that the present Secretary and Correspondent of the college Dr. Harish L Metha - the illustrious son of Late. Dr. C. L. Metha - the founder secretary of our college, was an alumnus of our college and incidentally a dynamic member of the Alumni Association of the college.

Time Table (Odd Semester)
June to November

	1st Hour	2nd Hour	3rd Hour	4th Hour	5th Hour
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

Time Table (Even Semester)
December to April

	1st Hour	2nd Hour	3rd Hour	4th Hour	5th Hour
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

STUDENT'S LEAVE RECORD SHEET

Month	No. of Working Days	No. of Days Present	No. of Days Absent	Reason for Absence
June 2016	11			
July 2016	20			
Aug 2016	19			
Sep 2016	18			
Oct 2016	20			
Nov 2016	13			
Dec 2016	13			
Jan 2017	20			
Feb 2017	21			
Mar 2017	24			
Apr 2017	21			
Grand Total	200			



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विरविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Dhanraj Baid Jain College (Autonomous)

Place : Thorapakkam, Chennai, Tamil Nadu

Criteria	Weightage (W _i)	Criterion-Wise Grade Point Averages (C _r , GPA)	W _i X C _r , GPA
I. Curricular Aspects	100	3.50	350
II. Teaching-Learning and Evaluation	350	3.00	1050
III. Research, Consultancy and Extension	150	2.87	431
IV. Infrastructure and Learning Resources	100	3.20	320
V. Student Support and Progression	100	3.00	300
VI. Governance and Leadership	150	3.37	506
VII. Innovative Practices	050	3.00	150
Total	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 W_i \times C_r \text{ GPA} = 3107$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times C_r \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{3107}{1000} = \boxed{3.11}$$

Grade = **A**

Descriptor = **VERY GOOD**

Date : January 05, 2013



H. R. Ramesh
Director

- This certification is valid for a period of Five years with effect from January 05, 2013
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer

D.B. Jain College

NOTES