

YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	Dhanraj Baid Jain College (Autonomous)
• Name of the Head of the institution	Dr.C.Murugesan
• Designation	Principal in-charge
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	7200071798
• Alternate phone No.	9841373433
• Mobile No. (Principal)	9444232369
• Registered e-mail ID (Principal)	dbjainprincipal@gmail.com
• Address	Rajiv Gandhi Salai,Jyothi Nagar, IT Corridor, Thoraipakkam
• City/Town	Chennai
• State/UT	Tamil Nadu
• Pin Code	600097
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	11/06/2006
• Type of Institution	Co-education

ndar-2023-2024-compressed-1.pdf

Financial Status	Self-financing
• Name of the IQAC Co-ordinator/Director	Dr B JAGADHESAN
• Phone No.	7200071798
• Mobile No:	9444532133
• IQAC e-mail ID	dbjciqac@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dbjaincollege.org/wp- content/uploads/2024/01/AQAR-2021 -2022-FINAL-REPORT14-08-2023.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://dbjaincollege.org/wp-cont ent/uploads/2024/02/Academic-Cale

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.72	2018	01/08/2018	31/07/2023
Cycle 2	A	3.11	2013	05/01/2013	04/01/2018
Cycle 1	B++	80.15	2005	20/05/2005	19/05/2010

6.Date of Establishment of IQAC

07/07/2006

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Depart ment/Faculty/Sch ool	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the <u>View File</u> composition of the IQAC by the HEI

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions taken uploaded on the institutional website?
- If No, please upload the minutes of the No File Uploaded meeting(s) and Action Taken Report

10.Did IQAC receive funding from anyNofunding agency to support its activities during
the year?No

• If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Interdisciplinary workshops and Conferences on Emerging Trends were successfully organized. • Virtual webinars, seminars and awareness programs were conducted for teaching staff, non-teaching staff and students. • The Placement Cell arranged training programs focusing on aptitude, communication, employability, and domainspecific skills to enhance students' career prospects. • The Women Empowerment Cell held awareness sessions , counselling sessions and workshop for self grooming exclusively for girls. • Voluntary service programs were carried out in collaboration with NSS,YRC,RRC and NCC.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To conduct interdisciplinary workshop	Building Skills and Knowledge for being a good teaching Professional workshop were conducted
National conference to be conducted for the staff	National Business Research conference Business Opportunities in India was organised
Virtual seminars, worshops conducted for teaching and non teaching staff	Online worshops and seminars conducted by departments as a part of academic curriculum
To encourage students participation in extra curriculum to enhance their personality development	Students participated in online Quiz competitions, Poetry and essay competions conducted in college and inter college competitions
Awareness programmes were planned by NSS and NCC	NSS conducted blood donation camps and beach cleaning activities

13.Was the AQAR placed before the statutory Yes body?

• Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	12/03/2024

Yes

14.Was the institutional data submitted to AISHE ?

• Year

Par	•t A
Data of the	Institution
1.Name of the Institution	Dhanraj Baid Jain College (Autonomous)
• Name of the Head of the institution	Dr.C.Murugesan
• Designation	Principal in-charge
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	7200071798
Alternate phone No.	9841373433
Mobile No. (Principal)	9444232369
• Registered e-mail ID (Principal)	dbjainprincipal@gmail.com
• Address	Rajiv Gandhi Salai,Jyothi Nagar, IT Corridor, Thoraipakkam
• City/Town	Chennai
• State/UT	Tamil Nadu
• Pin Code	600097
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	11/06/2006
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
Name of the IQAC Co- ordinator/Director	Dr B JAGADHESAN

Phone No.	7200071798
Mobile No:	9444532133
• IQAC e-mail ID	dbjciqac@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dbjaincollege.org/wp -content/uploads/2024/01/AOAR-20 21-2022-FINAL- REPORT14-08-2023.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://dbjaincollege.org/wp-con tent/uploads/2024/02/Academic-Ca lendar-2023-2024-compressed-1.pd f

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.72	2018	01/08/201 8	31/07/202 3
Cycle 2	A	3.11	2013	05/01/201 3	04/01/201 8
Cycle 1	B++	80.15	2005	20/05/200 5	19/05/201 0

6.Date of Establishment of IQAC

07/07/2006

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Depar tment/Faculty/Sc hool	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI

9.No. of IQAC meetings held during the year	5		
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded		
10.Did IQAC receive funding from any funding agency to support its activities during the year?	ency to support its activities		
• If yes, mention the amount			
11.Significant contributions made by IQAC during the current year (maximum five bullets)			
• Interdisciplinary workshops and Conferences on Emerging Trends were successfully organized. • Virtual webinars, seminars and awareness programs were conducted for teaching staff, non- teaching staff and students. • The Placement Cell arranged training programs focusing on aptitude, communication, employability, and domain-specific skills to enhance students' career prospects. • The Women Empowerment Cell held awareness sessions , counselling sessions and workshop for self grooming exclusively for girls. • Voluntary service programs were carried out in collaboration with NSS,YRC,RRC and NCC.			
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:			

Plan of Action	Achievements/Outcomes		
To conduct interdisciplinary workshop	Building Skills and Knowledge for being a good teaching Professional workshop were conducted		
National conference to be conducted for the staff	National Business Research conference Business Opportunities in India was organised		
Virtual seminars, worshops conducted for teaching and non teaching staff	Online worshops and seminars conducted by departments as a part of academic curriculum		
To encourage students participation in extra curriculum to enhance their personality development	Students participated in online Quiz competitions, Poetry and essay competions conducted in college and inter college competitions		
Awareness programmes were planned by NSS and NCC	NSS conducted blood donation camps and beach cleaning activities		
13.Was the AQAR placed before the statutory body?	Yes		
• Name of the statutory body			
Name of the statutory body	Date of meeting(s)		
Academic Council	12/03/2024		
14.Was the institutional data submitted to AISHE ?	Yes		
• Year	<u>.</u>		
Year	Date of Submission		
2022-2023	04/04/2024		
15.Multidisciplinary / interdisciplinary			

Multidisciplinary course combines several fields of study or academic interests for the benefit of the students to excel in various fields.It can be helpful to consider the curriculum, application requirements, and career possibilities in interdisciplinary courses. With the support of these courses the students are exposed to develop their employability skills.

16.Academic bank of credits (ABC):

ERP system contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and view their results approved by Controller of examination.

17.Skill development:

The course focuses on aspects like - Employability Enhancement (Skill Development) and Sustainable Employment (Employment Generation) of students. The Skill Development courses aim to create the demand of the skilled workforce of students in various industries by way of carrying job mapping drives and making the candidates competent and skilled to perform the job. The program encompasses Basic Skill building, Sector Specific training PreEmployment Training, Allied Activities and Regular Assessments, and Feedback.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The objective of this course is to create awareness and commitment of the students to social responsibilities and to inculcate moral values in them, for improving the quality of life through education. The course being interdisciplinary in character, the content has been designed keeping in mind the theoretical as well practical aspects of ethicsValue Education Committee organised a series of online lectures delivered by eminent speakers from different fields. Value Education Committee organised a series of online lectures delivered by eminent speakers from different fields.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Program educational objectives describe the professional accomplishments of the graduates to be attained within a few years of their graduation. Program-specific outcomes are specific statements about what the student should be able to do at the time of graduation concerning cognitive, affective and psychomotor learning domains. Course-specific learning outcomes or Competencies are designed to be a measurable, observable, and specific statement indicating what the student must know and should be able to do at the end of a teachinglearning process.

20.Distance education/online education:

Every class has a structured timetable and sessions allotted for each subject. Each student is kept on track by the staff taking the subjects Attendance through google forms were maintained and intimated to the students Assessments and assignments were posted through classroom and scores were revealed to the students periodically .Parents teachers meet was conducted through zoom platform, Google meet and MS Teams for betterment of the students

Extended Profile

1.Programme		
1.1		12
Number of programmes offered during the year:		
File Description	Documents	
Institutional Data in Prescribed Format		<u>View File</u>
2.Student		
2.1		2614
Total number of students during the year:		
File Description	Documents	
Institutional data in Prescribed format		<u>View File</u>
2.2		872
Number of outgoing / final year students during the year:		
File Description	Documents	
Institutional Data in Prescribed Format		<u>View File</u>

2.3	2274
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
3.Academic	
3.1	696
Number of courses in all programmes during the	year:
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
3.2	81
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
3.3	81
Number of sanctioned posts for the year:	
4.Institution	
4.1	669
Number of seats earmarked for reserved categorie GOI/State Government during the year:	es as per
4.2	56
Total number of Classrooms and Seminar halls	
4.3	369
Total number of computers on campus for acader	nic purposes
4.4	41810503
Total expenditure, excluding salary, during the year (INR in Lakhs):	
Part B	
CURRICULAR ASPECTS	

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Dhanraj Baid Jain College (DBJC), an autonomous institution since 2006, offers undergraduate, postgraduate, and Ph.D. programs tailored to meet employability and entrepreneurial needs. Its curriculum aligns with local, regional, national, and global development demands, emphasizing outcome-based education (OBE). This approach ensures students achieve specific program and course outcomes, preparing them for the job market and entrepreneurial ventures.

DBJC follows the Choice-Based Credit System (CBCS), providing flexibility through interdisciplinary courses, internships, and projects to enhance critical thinking, skills, and creativity. Located in Thoripakkam, Chennai, within the IT corridor, the college collaborates with industry professionals to align its programs with evolving software and IT sector demands. Key offerings include B.Sc. and M.Sc. programs in Computer Science and IT, BCA, and specialized commerce programs such as B.Com. ISM and Computer Applications.

The commerce and management courses cover advanced topics like financial accounting, taxation, marketing, HR management, and entrepreneurial development. Cutting-edge infrastructure, global MoUs, internships, and field visits enrich the curriculum. Valueadded courses prepare students for civil services and professional certifications like CA and ACS. With credit transfer options for online platforms like NPTEL and MOOCs, DBJC fosters self-learning, faculty mentoring, and holistic skill development, enhancing employability and career growth.

File Description	Documents
Upload additional information, if any	<u>View File</u>
Link for additional information	https://www.dbjaincollege.org/wp- content/uploads/2019/12/2.6.1.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

12	
File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>
Details of syllabus revision during the year	<u>View File</u>
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

313

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

186

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Dhanraj Baid Jain College (DBJC) is dedicated to integrating key topics like professional ethics, gender, human values, and environmental sustainability into its curriculum. The institution promotes values such as integrity, honesty, respect, accountability, and discipline, fostering students' comprehensive growth.

Gender Sensitization: DBJC emphasizes gender equality through initiatives led by the Women's Empowerment Cell, which offers counseling, ensures safety, and promotes empowerment for women students and staff. Campus security is enhanced with CCTV monitoring, and separate girls' hostels provide secure accommodations. Gender sensitization programs focus on mental and physical empowerment.

Environment & Sustainability: Environmental awareness is a core focus, with compulsory courses on "Environment and Gender Studies" for all students. The college organizes seminars, workshops, and events like Earth Day, Environment Day, and Ozone Day to promote sustainable practices and responsible resource use.

Human Values and Ethics: DBJC integrates human values and professional ethics into all programs. A mandatory value education course for undergraduates strengthens ethical foundations. Activities by NSS, NCC, the Enviro Club, and other organizations encourage social responsibility and community engagement, fostering all-round development. These initiatives reflect DBJC's commitment to holistic education and societal well-being.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<u>View File</u>
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

19

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1582

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	No File Uploaded
1.4 - Feedback System	
1.4.1 - Structured feedback and syllabus (semester-wise / year-w	

obtained from 1) Students 2) Teachers 3) **Employers and 4) Alumni**

File Description	Documents	
Provide the URL for stakeholders' feedback report	https://www.dbjaincollege.org/feedback/	
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded	
Any additional information	No File Uploaded	
1.4.2 - The feedback system of t comprises the following	the Institution	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents	
Provide URL for stakeholders' feedback report	https://www.dbjaincollege.org/feedback/	
Any additional information	No File Uploaded	
TEACHING-LEARNING AND	EVALUATION	
2.1 - Student Enrollment and P	rofile	
2.1.1 - Enrolment of Students		
2.1.1.1 - Number of students ad	lmitted (year-wi	se) during the year
777		
File Description	Documents	
Any additional information		<u>View File</u>
Institutional data in prescribed format	<u>View File</u>	

per the reservation policy during the year (exclusive of supernumerary seats)

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The capability of the students is diverse in terms of language and standard of understanding with their level of intelligibility. Thus, it would be appropriate to divide the class into sections based on the periodic assessment.

The department use mentoring of the slow learners and the students are encouraged with revision classes. Evaluation of Assignments and answer scripts are shared with the students and discussed to improve their difficulties in the subjects. Training and Placement Cell invites Companies and Industries to hold their placement drive at the University and students are encouraged to actively register for the interviews. Proficiency in English classes, Functional Use of English, Personality Development programs are organized to enhanceemployability of the students. Online resources like study materials, notes, assignments, question banks, old university question papers are made available to strengthen the knowledge-base of the students. Students are encouraged to participate in seminars, national and international conferences and workshops conducted by othercolleges. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/10/2023	2614	81

File Description	Documents
Upload any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problemsolving methodologies are used for enhancing learning experiences:

The college conducts various student centric activitiesthroughout the year. The learning becomes more experiential, participatory and socialistic by organizing activities likegroup discussions, industrial visits, debates, quiz, assignments, seminars, project writing, exhibitions, publication of wallpapers, writing articles, poetryrecitation and power point presentation. The college organizes co-curricular activities, extracurricular activities, sports and cultural events which help the students for their allround personality developments. To imbibe patriotic and social values among students variousDays like Teachers Day, Independence Day, Republic Day, NSSDay, NCC Day are celebrated. NSS & NCC conduct activities like Blood Donation Camps, AIDSAwareness Campaigns, Traffic awareness programs, Tree Plantation, Deaddiction Drives, Swachh Bharat Abhiyan, Water Management, Drive for Fund Raising during Natural Disasters in order to make the students responsible citizens.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As aconsequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) ineducation to support, enhance, and optimize the delivery ofeducation. The following tools are used by the Institute.ICT Tools: Projectors -Projectors are available in different Labs. Desktop and Laptops- Arranged at Computer Lab and Facultycabins all over the campus. Printers- They are installed at Labs, HOD

Cabins and allprominent places. Photocopier machines and Scanners - Multifunction printersare available at all prominent places in the institute likein office and in library. Seminar Rooms- Two seminar halls are equipped with alldigital facilities. Auditorium-It is digitally equipped with mike, projector, cameras and computer system. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom. Use of ICT By Faculty: PowerPoint presentations : Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library ,online search engines and websites to prepare effectivepresentations. Industry Connect : Seminar and Conference room are digitally equipped where guest lectures, expert talks and variouscompetitions are regularly organized for students. Video Conferencing : Students are counseled with the help of Zoom / Google meet applications. Classrooms : Classrooms are equipped with smart tv's along with projector facility to enable smart learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.dbjaincollege.org/wp-content/u ploads/4.1.4-INFRASTRUCTURE-AND-LEARMNG- RESOURCES-02.pdf
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

81

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<u>View File</u>
Circulars with regard to assigning mentors to mentees	<u>View File</u>

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

D.B. Jain College follows a structured process to create and adhere to an academic calendar and teaching plan tailored to its specific needs. The process begins with the formation of a committee, consisting of faculty, department heads, academic administrators, and possibly student representatives, to oversee the preparation.

At the start of each academic year or semester, the committee meets to review the previous year's calendar and teaching plan, considering feedback and identifying special events or changes for the upcoming term. The academic calendar is then drafted, outlining important dates like class start and end times, exam periods, holidays, and college events.

Simultaneously, each department develops its teaching plan, which includes course offerings, class schedules, faculty assignments, and learning objectives. The administration allocates resources such as classrooms, laboratories, teaching materials, and faculty support accordingly.

Once finalized, the academic calendar and teaching plans are communicated to students, faculty, staff, and parents. Throughout the term, the college monitors adherence to the calendar, tracks progress, and addresses any issues that arise.

At the end of the term, feedback is collected from students and faculty to evaluate the effectiveness of the plans, leading to continuous improvements for future terms. This process ensures an optimized and responsive academic experience.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

\mathbf{a}	0
_	×
~	0

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

6	7	7

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<u>View File</u>
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Principal, in consensus with the Heads of all departments and faculty, has decided to conduct centralized Continuous Internal Assessment (CIA) tests. The Exam Cell's responsibilities include preparing a checklist for stationary, drafting circulars for question paper templates, submission dates, and required copies, collecting subject and question paper lists from faculty, printing question papers, preparing the examination timetable, and ensuring proper seating arrangements to avoid malpractice. They also manage staff invigilation duties (1:25 ratio), ensure students follow rules (no phones, etc.), circulate attendance sheets, and collect answer scripts along with absentee lists.

With the implementation of a centralized Continuous Assessment System (CCCAS) and ERP, the process becomes more efficient. Common dates, times, and patterns are followed across departments, and room allotment, seating arrangements, and invigilation lists are managed electronically. Answer scripts are collected and handed to faculty with attendance records, and daily reports are generated and provided to the Principal. This system ensures automated, quick report generation, reduced turnaround times, and centralized, secure data access. Minimal data redundancy and high scalability ensure long-term efficiency. This setup supports consistent student performance and helps identify areas for improvement, benefiting both internal assessments and end-semester exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.dbjaincollege.org/wp-content/u ploads/2.5.3-Additional-Information.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

D.B. Jain College ensures academic quality and transparency by integrating learning outcomes, program outcomes, course outcomes, and graduate attributes into its assessment processes. The development of these outcomes involves collaboration between faculty, academic administrators, and stakeholders to define clear, measurable objectives that align with the college's mission and educational goals.

These outcomes are incorporated into the curriculum and assessment practices, with faculty designing courses and assessments that enable students to demonstrate their attainment. The college proactively publicizes these outcomes through its website, course catalogs, and student handbooks, ensuring transparency and accessibility.

Assessment practices at the college include formative and summative methods such as exams, projects, presentations, and portfolios to evaluate students' knowledge and competencies. Feedback is regularly collected from students, faculty, and other stakeholders to evaluate the effectiveness of these outcomes and make necessary improvements to the curriculum and teaching strategies.

D.B. Jain College engages in continuous improvement, regularly reviewing and updating its outcomes to stay relevant to industry standards. The college evaluates students' progress through various tools, using the data to inform decisions on curriculum design and student support services. These practices ensure that students graduate equipped with the necessary knowledge, skills,

and competencies for success in their fields.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<u>View File</u>
Upload any additional information	<u>View File</u>
Link for additional Information	<u>https://www.dbjaincollege.org/wp-</u> <u>content/uploads/2.6.1-index.pdf</u>

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At D.B. Jain College, implementing and publicizing learning outcomes, program outcomes, course outcomes, and graduate attributes is central to ensuring academic quality and transparency. The process begins with collaboration among faculty, academic administrators, and stakeholders to define clear, measurable outcomes that align with the college's mission and educational goals.

These outcomes are integrated into the curriculum and assessments, ensuring students can demonstrate their progress throughout their academic journey. The college actively promotes these outcomes by featuring them on the website, course catalogs, and student handbooks, ensuring accessibility and transparency for all stakeholders.

Assessment practices are designed to evaluate student attainment through a mix of formative and summative methods, such as exams, projects, and presentations. Feedback is gathered from students, faculty, and stakeholders to refine and improve the curriculum and assessment methods. The college also engages in continuous improvement, regularly reviewing and updating outcomes to stay relevant and aligned with industry standards.

By evaluating students' achievements with various assessment tools, the college collects valuable data that informs curriculum adjustments and instructional strategies. This comprehensive approach ensures that students graduate with the skills and competencies necessary for success in their careers and contributions to society.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

696

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.dbjaincollege.org/wp-content/u ploads/ANNUAL-REPORT-2023-2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.dbjaincollege.org/wp-content/uploads/Student-Satisfication-Survey-2023-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Dhanraj Baid Jain College (DBJC) have developed well designed Research and Development cell with more than two decades of existence to create dynamic vibrant and innovative cum creative research system. Dhanraj Baid Jain College has created more than hundreds PhD's in Commerce and Corporate secretaryship, Mathematics and Physical Education in which it is next to University of Madras departments. Research is focused under undergraduate level and post graduate level with teaching research methodology as well as in doing their project and institutional training. Research helps the society through new innovative findings to the economic issues, industrial houses, consumes and social problems of society. Motivating staff members to carry out minor and major research projects from various funding agencies and to publish research papers in reputed journals with ISSN and ISBN numbers. The Institutions embarked up on having own research journal titled Dhanraj Baid Jain College of Business Research with ISSN no: 2248 - 9711 since 2011 (Quarterly Journal). This research journal publishes research papers of various Universities, Scholars and Professors from Madras University and Madurai University, Annamalai University, Periyar University, Bharathiar University and Bharathidasan University.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<u>View File</u>
Provide URL of policy document on promotion of research uploaded on the website	https://www.dbjaincollege.org/research- policy/
Any additional information	<u>View File</u>

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0	
File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<u>View File</u>
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution offers an atmosphere that is favourable to the development of innovation and incubation. The Entrepreneur Development Cell of the Dhanraj Baid Jain College serves as a bridge between academia and industry, facilitating meaningful collaborations, technology transfer, and industry mentorship programs. By connecting entrepreneurs with industry experts, investors, and potential collaborators, the EDC aims to enrich the entrepreneurial ecosystem and enhance the prospects of success for emerging ventures.

In addition to supporting individual entrepreneurs, the EDC is committed to fostering a vibrant entrepreneurial ecosystem characterized by collaboration, innovation, and inclusive growth. Through its advocacy efforts, networking events, and community outreach initiatives, the EDC seeks to create an enabling environment that nurtures entrepreneurship and fosters economic development.Institution Innovation council (ICC) of the college working continously in this objective.

The Indian Knowledge System (1KS) is a systematic method of passing down knowledge from one generation to the next. It is an organized system and a means of knowledge transfer, not a custom. In this context, Our college has been offering students to opt Sanskrit and Hindi as language of study in addition to Tamil. Our students celebrate Gandhi Jayanthi, Independence Day, Republic Day, and Martyrs Day with a strong sense of patriotism.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/indian- knowledge-system/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1
Т.

File Description	Documents
Report of the events	<u>View File</u>
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	<u>View File</u>

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the

A. All of the above

following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	<u>View File</u>

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://www.dbjaincollege.org/research- cell-at-db-jain/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

10	
File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	<u>View File</u>

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

32	
File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

2	
File Description	Documents
Any additional information	<u>View File</u>
Bibliometrics of the publications during the year	<u>View File</u>

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<u>View File</u>
Any additional information	<u>View File</u>

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The Student unit, comprising the NSS, NCC, RRC, YRC and various other Clubs and Cells, collaboratively orchestrates outreach extension activities with dedication and conscientiousness aimed at mitigating prevalent socio-economic and environmental challenges. Villages grappling with fundamental socio-economic disparities, including unemployment, poverty, illiteracy, gender inequality, drug awareness, child health, sanitation and hygiene, also environmental sustainability, have been meticulously identified for intervention. Outreach activities are operational in our neighbourhood localities: Triplicane, Mylapore, Kannagi Nagar, Okkiyambakkam, Chengalpattu, Kancheepuram, Alathur, Shollinganallur, Tambaram and so on. Further, the L.E.A.P. Value Education Club, Electoral Literacy Club & Citizen Consumer Club have contributed immensely for the betterment of the society.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/nss/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1	
File Description	Documents
Number of awards for extension activities in during the year	<u>View File</u>
e-copy of the award letters	<u>View File</u>
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

File Description	Documents
Reports of the events organized	<u>View File</u>
Any additional information	<u>View File</u>

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1911

File Description	Documents
Reports of the events	<u>View File</u>
Any additional information	<u>View File</u>

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

3

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	<u>View File</u>

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<u>View File</u>
Any additional information	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution prioritizes the continuous enhancement of its physical infrastructure, supported by an established system to monitor the utilization of its facilities. Annual budgetary allocations are earmarked for infrastructural support, maintenance, and expansion. The campus comprises seven blocks, including the Main Block, CoE Block, MBA Block, Alumni Block, Indoor Stadium, Skill Training Institute Block, Vis.com Block, and a Women's Hostel. Separate wings accommodate the Office of CoE, Administrative Office, IQAC Office, and Physical Education Department.

Spacious, ventilated classrooms, many equipped with ICT

facilities, support modern teaching methodologies. The campus includes a Seminar Hall, Savansukha Auditorium (seating 500), a smaller auditorium (capacity 100), Principal's Office, Placement Cell, Counseling Room, NSS and NCC Rooms, and an Apollo Health Care Centre. Comprehensive 24/7 CCTV surveillance ensures campus safety.

Laboratories are equipped with 369 computers, five computer labs, a 100-system computer center, and 150 Mbps Wi-Fi. A Language Lab facilitates communication skills. The Library, accommodating over 450 users, offers 45,115 books, e-resources (DELNET, N-LIST, INFLIBNET), and TURNITIN software for plagiarism checks.

The college supports athletics and sports, with a spacious ground for track and field events, games like cricket, football, and basketball, and indoor facilities for badminton, table tennis, chess, and carrom.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Yoga is integrated into the curriculum at Dhanraj Baid Jain College (Autonomous) with academic credit. In 2020, the college signed a Memorandum of Understanding with Krishnamacharya Yoga Mandiram to enhance its yoga program. During the pandemic, online yoga and meditation sessions were conducted for both students and staff, helping them manage stress, anxiety, and improve interpersonal relationships, ethical values, and professional conduct.

The college also offers a well-equipped gymnasium with a variety of bodybuilding and fitness equipment. The gym remains accessible to students and staff during college hours on all working days, promoting physical fitness and well-being. These facilities support the holistic development of students by encouraging both mental and physical health.

File Description	Documents
Geotagged pictures	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/wp-content/u ploads/4.1.4-INTRASTRUCTUR-AND-LEARNING- RESOURCES-03.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

34

File Description	Documents
Upload any additional information	<u>View File</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1,33,01,571.00

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<u>View File</u>
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library offers open access to students, faculty, and researchers during library hours. The OPAC (Online Public Access Catalog) allows users to check the availability of books and resources. The ERP system was upgraded during the academic year, and an attendance tracking system was introduced to monitor library users. Detailed reports on book issues, stock verification, and usage by students, staff, and scholars can be generated through the ILMS. The library also posts newspaper clippings on the notice board to keep the community informed.

The library is partially automated using KOHA software and features E-resources like DELNET, N-LIST, and INFLIBNET for student benefit. Free Wi-Fi is available, and the library houses 45,115 books, 9 journals, 31 magazines, and 9 newspapers in both Tamil and English. Books are barcoded, and transactions are processed with laser scanners at the circulation counter. The library also preserves theses, dissertations, projects, and materials related to competitive exams.

A digital library, NDLI, is accessible via desktop and mobile within the library. TURNITIN software is available for plagiarism checks. The RFID system has recently been implemented for more efficient book management. The library plays a crucial role in supporting teaching, learning, and research activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/wp-content/u ploads/4.2.1-Additional-Information- index.pdf

Α.	Any	4	or	more	of	the	above
	Α.	A. Any	A. Any 4	A. Any 4 or	A. Any 4 or more	A. Any 4 or more of	A. Any 4 or more of the

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	<u>View File</u>

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

44257

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

543

File Description	Documents
Upload details of library usage by teachers and students	<u>View File</u>
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

he institution provides well-equipped computer labs with highspeed internet (500 Mbps) to support academic activities. Computers are available in staff rooms, all laboratories, and computer centers, with a total of 100 computers. These systems, procured from brands like LENOVO, HCL, and DELL, are equipped with updated software and applications, ensuring a user-friendly experience for both students and faculty. The campus has a reliable power backup system, including UPS and generators, to ensure uninterrupted access.

For effective ICT-enabled teaching and learning, each department is equipped with projectors, smartboards, and printers with scanning and copying capabilities. The computer facilities also support online exams, such as Ph.D. VIVA-VOCE, webinars, and various online government exams like TNPSC and other group exams. System Engineers maintain all the computers in the labs.

The campus offers free Wi-Fi, provided by BSNL and JIO with a separate leased line offering 500 Mbps speed. All departments are connected to the internet through intelligent switches, and Wi-Fi

access points are password-protected. This enables students and faculty to stay updated with academic resources. The campus is under 24/7 CCTV surveillance to ensure security, and the network is protected by NETFOX FIREWALL, K7, and Vibranium Antivirus software.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/wp-content/u ploads/4.3.1 additional information- index.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2614	369

File Description I	Documents
Upload any additional information	<u>View File</u>
4.3.3 - Bandwidth of internet con	nection in A. ?50 Mbps

4.5.5 - Bandwidth of internet connection in	А.
the Institution and the number of students on	
campus	

File Description	Documents		
Details of bandwidth available in the Institution	<u>View File</u>		
Upload any additional information	<u>View File</u>		
4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing		A. All four of the above	

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/wp- content/uploads/4.3.3-main-index.pdf
List of facilities for e-content development (Data Template)	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3,13,02,995.00

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college ensures optimal utilization of classrooms, accommodating students from various programs, including the Self-Supporting stream from 9:00 am to 2:30 pm. The library operates on working days from 9:00 am to 2:30 pm, providing open access to students, faculty, and researchers, with e-gate entry and plagiarism checks using TURNITIN. The computer labs, equipped with 285 computers across five labs, support teaching and learning through CMS-ERP software.

The college maintains its sports facilities, including a courtyard and play fields, which are cleaned and marked before the academic year. Classrooms are equipped with LED lights, fans, and RO drinking water, ensuring a comfortable environment for learning.

A systematic process is followed for the purchase, maintenance, and utilization of equipment in computer labs, the Physical Education Department, library books, and other facilities. The library is partially automated, with resources classified by subject and sections dedicated to reference materials, periodicals, research, and e-resources. The sports department trains students for national and international competitions and organizes various tournaments.

The college ensures a student-computer ratio of 10:1, with maintenance by system engineers and power backup using UPS and generators. Campus maintenance, including equipment, is managed through regular AMCs, and the campus is under CCTV surveillance for security.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/wp-content/u ploads/4.4.2-Additional-Information- index.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

228

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

23

File Description	Documents
Upload any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>
5.1.3 - The following Capacity D	evelopment A. All of the above

and Skill Enhancement activities are	
organised for improving students'	
capabilities Soft Skills Language and	
Communication Skills Life Skills (Yoga,	
Physical fitness, Health and Hygiene)	
Awareness of Trends in Technology	

File Description	Documents
Link to Institutional website	https://www.dbjaincollege.org/wp-content/u ploads/capacity-development- programme-2023-24.pdf
Details of capability development and schemes	<u>View File</u>
Any additional information	<u>View File</u>

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

-	

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>
5.1.5 - The institution adopts th mechanism for redressal of stue grievances, including sexual ha ragging: Implementation of gui statutory/regulatory bodies Cre awareness and implementation with zero tolerance Mechanism submission of online/offline stue grievances Timely redressal of through appropriate committee	dents' rassment and idelines of eating of policies i for dents' grievances

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti- ragging committee	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

723

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

25

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<u>View File</u>
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

07

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

At DBJC, we are deeply committed to the holistic development of our students, recognizing that their growth extends beyond academics to include intellectual, social, and emotional wellbeing. The Tirthankara Student's Senate (TSS), our student council, plays a central role in this mission. Elected by their peers, TSS advocates for student rights, facilitates communication between students and administration, and leads initiatives to enhance campus life. Through TSS, students actively engage in shaping policies, organizing events, and addressing welfare concerns.

A safe and inclusive campus is a top priority. The Anti-Sexual Harassment Cell, with both faculty and student members, works to prevent harassment and promote respect for all. The Grievances Redressal Cell provides a platform for students to raise concerns and seek resolution, ensuring transparency and prompt action.

Our Discipline Committee enforces campus regulations, encouraging responsible behavior and mutual respect. We also champion gender equality through the Yuvathi Women Empowerment Cell, offering mentorship and leadership opportunities to women students. The Entrepreneurship Development Cell fosters innovation and supports aspiring entrepreneurs with resources, workshops, and networking opportunities. At DBJC, we create a collaborative environment where student voices are valued, ensuring every student has the opportunity to thrive academically, personally, and professionally.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni play a critical role in the growth and success of their alma mater, offering their expertise, networks, and support to enrich students' educational experiences. Their contributions are wide-ranging, from organizing industry visits and internships that provide students with real-world exposure, to serving as resource persons, judges, and motivational speakers at various events and reunions.

Financial contributions from alumni allow deserving students to pursue their studies without the burden of financial constraints, opening up opportunities for those who might otherwise struggle. Beyond academics, alumni also contribute to holistic student development through soft skills training and career guidance, helping students build essential skills such as communication, leadership, and teamwork.

Alumni serve as inspiring role models, sharing their success stories to motivate students along their career paths. Their involvement extends to providing valuable feedback on curriculum and teaching methods, and participating in grievance redressal meetings with institutional leaders to suggest improvements.

Through alumni associations, a vibrant network is created, facilitating the exchange of ideas, resources, and solutions. This collaboration helps ensure the institution stays aligned with industry demands and continues to provide high-quality education, while also fostering continuous growth and strengthening the bond between alumni and the institution.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil
5.4.2 - Alumni's financial contrib	C. 5 Lakhs - 10 Lakhs

5.4.2 - Alumni's financial contribution C. during the year

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Transforming the human mind and fostering a new culture grounded in patience, adherence to rules, regulations, ethical principles, common courtesy, and respect for human dignity is essential for empowering individuals with the energy and vitality needed to thrive and contribute to societal peace and prosperity.

A strong emphasis is placed on delivering quality education that nurtures individuals with honesty, sincerity, truthfulness, and knowledge.

• The goal is to build a robust generation of young people who are well-informed, environmentally conscious, adventurous, scientifically inclined, and deeply committed to creating a world of peace and harmony.

The institution's governance operates within a hierarchical structure, starting with the secretary, followed by the principal, professor-in-charge, heads of departments, staff, students, and non-teaching personnel.

The primary role of this structure is to inspire trust and confidence among all stakeholders, including students, faculty, institutional leaders, and the broader community. Governance responsibilities, both internal and external, are carried out with accountability and efficiency.

Employees establish a strong connection with the organization, which enhances their performance. Each staff member is actively involved in one or more committees, contributing to the institution's development and growth.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- The principal, heads of departments, teaching and nonteaching staff, student union members, and class representatives work collaboratively to advance the institution's progress. They share responsibilities, actively contribute to its growth, and align their efforts with the institution's goals and objectives.
- The principal, governing body, faculty members, and the Internal Quality Assurance Cell (IQAC) collectively define policies and procedures, establish guidelines, and formulate rules and regulations related to admissions, examinations, codes of conduct, discipline, grievance redressal, support services, finances, and more.
- Role of Department Heads: Department heads oversee their respective departments, ensuring smooth day-to-day operations. They provide leadership, manage and train staff, set goals, and may engage in research activities to further

the department's objectives.

- Role of Senior Staff: Senior staff members participate in various committees and cells, as nominated by the principal and governing body. They also serve in the IQAC and other institutional committees. To promote the academic and professional growth of faculty, the composition of committees is revised annually, ensuring equitable exposure to responsibilities.
- Student Representatives: Student representatives play a vital role in ensuring the smooth functioning of daily activities. Their responsibilities include effective communication, regular monitoring and feedback, and implementing initiatives introduced by class mentors.

File Description	Documents
Upload strategic plan and deployment documents on the website	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.dbjaincollege.org/wp-content/u ploads/2022/08/strategic-deployment.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

- Teaching and Learning Process
- Leadership and Collaborative Management
- Effective Governance
- Staff Welfare and Professional Development
- Financial Administration
- Student Development and Engagement
- Internal Quality Assurance Mechanism
- Alumni Engagement
- Community Outreach Services
- Physical Infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.dbjaincollege.org/wp-content/u ploads/2022/08/strategic-deployment.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Dhanraj Baid Jain College has consistently embraced decentralization and participative management in its leadership functions since its inception. The governing body oversees the institution's overall functioning, with the College Committee, formed by the Governing Body, managing academic and non-academic responsibilities. This committee comprises the President, Secretary, Trustee members, academic administrators, academic council members, and senior teaching staff.

The Examination Section, led by the Controller of Examinations, an Additional Controller, and a team of five staff members, ensures a seamless and efficient examination process. The principal provides leadership across various activities and formulates policies aligned with the institution's vision.

Department heads, coordinators, and faculty committees are entrusted with specific roles and have the autonomy to organize developmental programs. The college actively supports faculty in attending and organizing seminars, conferences, and other quality initiatives. Recognizing research as a cornerstone of institutional excellence, the college encourages and supports faculty in developing, presenting, and implementing research projects.

The institution fosters participatory governance and quality assurance through accessible committees and a well-structured tutorial system. With autonomy, NAAC accreditation, and ISO certification, the college stays attuned to current trends in education, motivating faculty to pursue continuous quality enhancement and successfully address emerging challenges.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.dbjaincollege.org/wp- content/uploads/2024/02/organogram.pdf
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Details of implementation of e- governance in areas of operation	<u>View File</u>
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- Casual Leave(CL), Sick Leave(SL), Medical Leave(ML), Maternity Leave, Religious Leave(RL) is
- House Rent Allowance is granted and accessible.
- Festival bonus are provided to both teaching and non-teaching staff.
- On an event of successful completion of Ph.D., NET, SET incentives will be provided for the particular qualified staffby the management.
- Financial Support for Staff members to attend Various Conference /seminar/ workshops / Faculty development program.
- On-duty is provided for faculty for attending Refresher/Orientation courses, Faculty Development Program, Professional Development Program, and Management Development Program, Seminars, Workshops and Presenting paper in conference.

- Smart class Rooms & LCD screens are available for ICT enabled teaching and learning process for effective Teaching and Learning environment.
- Employee Provident fund scheme and gratuity benefits are applicable for all the employees as per service rules.
- The Employee State Insurance (ESI) is being applicable for eligible employees at Dhanraj Baid Jain College.
- Medical Insurance is provided to the faculty for 2 Lakhs Per annum.
- Apollo Shine Medical Centre operates on all working days to aid anyone that is in need of the same Covid support camps was provided at required times.
- Various Health awareness camps and Covid vaccination camps were organized for the employees of the college.
- The performance appraisal system is applicable to both academic and administrative staff of the college.
- Free Tea and refreshments are provided for both teaching and non-teaching staff.
- Free noon meal scheme is available for Non-teaching staff.
- Children of teaching and non-teaching staff are granted concession on fees.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

18

File Description	Documents
Summary of the IQAC report	<u>View File</u>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college's financial management strategy is carefully designed to ensure fiscal prudence, transparency, and compliance. At its core is the finance committee, chaired by the governing body's chairman and including the principal as secretary. This committee meets regularly to oversee financial matters, including budget planning and expenditure management.

The finance committee collaborates with departmental heads and coordinators to draft the institution's financial budget, aligning it with strategic objectives. A chartered accountant serves as finance manager, overseeing financial operations and leveraging ERP systems for efficiency. Under the administration and finance secretaries' guidance, the finance manager ensures proper management of receipts and payments, maintaining robust financial controls.

Internal audits are integral to governance, with monthly audits conducted by a reputable Chartered Accountant firm. These audits

meticulously review financial transactions, statutory compliance, and potential risks. The process involves the finance manager, senior accounts staff, and the audit team working collaboratively to address and resolve audit objections, fostering transparency and continuous improvement.

Audit reports, submitted to management, provide actionable insights into financial health and compliance. Any issues identified are resolved, ensuring accountability and informed decision-making.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Financial Planning:

At the core of DBJC's fund mobilization strategy is meticulous financial planning. The institution forecasts its financial requirements on a granular level, spanning monthly, quarterly, half-yearly, and annual periods. This proactive approach enables the college to anticipate its financial needs and allocate resources accordingly, thereby mitigating the risk of budget shortfalls or financial crises.

Allocation of funds:

DBJC adopts a prudent approach to fund allocation, aligning expenditures with both financial and resource mobilization objectives. This strategic allocation ensures that funds are directed towards priority areas, thereby maximizing the impact of investments in academic and infrastructural development.

Mobilization of Funds :

Fund mobilization at DBJC encompasses diverse revenue streams, including fee collections, other sources of income, and management contributions. These funds are channeled towards supporting both capital and revenue expenditures, facilitating the college's growth and enhancement initiatives. By diversifuing its revenue sources and leveraging internal contributions, DBJC strengthens its financial resilience and reduces dependency on external funding sources.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

To enhance students' communication skills, a fully equipped 100-system language lab with appropriate software should be established, offering regular modules to support their development.

To promote environmental sustainability, students could engage in tree plantation drives across the campus and along the entrance road, while the college entrance road could be blacktopped for better infrastructure.

Faculty development programs, intercollegiate initiatives, and nonteaching staff training sessions may be organized, fostering faculty exchange as part of the cluster approach.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC consistently reviews and implements measures to enhance the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed, circulated within the institute, and strictly adhered to.

All newly admitted students are required to attend an Orientation Programme, where they are introduced to the institute's philosophy, unique education system, teaching-learning process, continuous evaluation methods, compulsory core courses, cocurricular activities, discipline, and culture. Students are also informed about the timetable, program structure, and course syllabi before the semester begins.

Important announcements are made during the morning assembly, and the Deans, Heads of Departments (HODs), and class proctors monitor attendance and class conduct. The Chief Proctor and Discipline Committee conduct random inspections to ensure smooth functioning of classes.

Regular class committee meetings are held with students to gather feedback, and appropriate actions are taken to improve the teaching-learning process. Teachers collect individual course feedback from students, while additional feedback is obtained through Proctors, the AAAC, and directly via the IQAC. Students are also encouraged to share feedback and suggestions directly with the Director of the institute.

File Description	Documents					
Upload any additional information	<u>View File</u>					
Paste link for additional information	Nil					
6.5.3 - Quality assurance initiat institution include Regular mee						

IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.dbjaincollege.org/wp-content/u ploads/ANNUAL-REPORT-2023-2024.pdf
Upload e-copies of accreditations and certification	<u>View File</u>
Upload details of quality assurance initiatives of the institution	<u>View File</u>
Upload any additional information	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution demonstrates a strong commitment to gender equity through comprehensive initiatives and policies. The Gender Audit Team, comprising five faculty members and two student coordinators from the Tirthankara Student Senate, ensures women's safety and monitors gender-focused programs.

The curriculum promotes gender sensitivity, with the Department of English offering courses like Gender Studies and Women's Writing, while the Department of Corporate Secretaryship includes Principles of Management and Entrepreneurial Development. The Department of Tamil integrates gender-themed works such as Breath of Life by Arivumathi. Additionally, third-year students engage in a value education course facilitated by the L.E.A.P Value Education Club.

Committees like the Women Empowerment Cell and Anti-Ragging Cell, along with a life skills program by Thozhamai NGO, ensure student safety and empowerment. Clubs such as YRC, RRC, and NSS promote gender awareness, health, and hygiene. Resources like Lady Security Guards, a Women's Helpline, and healthcare support through Apollo Shine Clinic further enhance student well-being.

Programs on cyber-security, women's health, and mental well-being, complemented by impactful sessions by notable speakers, foster inclusivity. Events like National Nutrition Week and Voice of Values underscore the institution's dedication to creating a fair and empowering environment

File Description	Documents									
Upload any additional information	<u>View File</u>									
Paste link for additional Information	Nil									
7.1.2 - The Institution has facili alternate sources of energy and conservation: Solar energy plant Wheeling to the Grid Se energy conservation Use of LEI power-efficient equipment	energy Biogas nsor-based	A. 2	Any	4 0	r A	All	of	the	above	

File Description	Documents
Geotagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Dhanraj Baid Jain College of Arts and Science (DBJC) prioritizes sustainable solid waste management practices to minimize environmental impact. Designated waste collection points are strategically placed throughout the campus to segregate biodegradable and non-biodegradable waste. Waste bins are available for responsible disposal, and awareness among students and staff is actively promoted. Recyclable waste such as paper, plastic, and glass is collected separately and sent to partnered recycling agencies, while non-recyclable waste is disposed of in adherence to municipal guidelines. The college ensures efficient liquid waste management through robust drainage systems, sewage treatment plants, and effluent disposal mechanisms. Wastewater generated across the campus is processed in the sewage treatment plant to meet environmental standards. Treated water is recycled and repurposed for watering plants on campus, supporting sustainable water conservation practices. Regular maintenance and inspections of the treatment infrastructure ensure continued compliance with environmental norms.

DBJC has implemented a systematic e-waste management program. Collection points are established for discarded electronic items like computers and printers. The institution collaborates with certified e-waste recycling agencies to ensure eco-friendly disposal. Comprehensive recycling systems for paper, plastic, and glass encourage waste reduction. Regular awareness programs motivate active participation, reinforcing the institution's commitment to environmental sustainability

File Description	Documents				
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded				
Geotagged photographs of the facilities	<u>View File</u>				
Any other relevant information		No File Uploaded			
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		A. Any 4 or all of the above			
File Description	Documents				
Geotagged photographs / videos of the facilities	<u>View File</u>				
Any other relevant information	No File Uploaded				
7.1.5 - Green campus initiatives	en campus initiatives include				
7.1.5.1 - The institutional initiat greening the campus are as foll	-				

- **1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles
- **3.** Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:	в.	Any	3	of	the	above
 Green audit Energy audit Environment audit Clean and green campus recognitions/awards 						
5. Beyond the campus environmental promotional activities						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.7 - The Institution has a dis and barrier-free environment: for easy access to classrooms a	Ramps/lifts

Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution plays a vital role in shaping societal values and fostering an inclusive environment that embraces diversity in all its forms. Promoting unity amidst cultural, regional, linguistic, communal, and socioeconomic diversities is essential to building an inclusive society. Through our students, faculty, management, and stakeholders, we celebrate and enrich these diversities, contributing to students' overall progress and molding them into responsible citizens.

Cultural diversity, a hallmark of humanity, is honored through the celebration of festivals such as Samathuva Pongal and Thiruvonam, which represent the cultural richness of Tamil Nadu and Kerala, respectively. These celebrations foster mutual respect and understanding among diverse cultural identities.

Our students also promote social awareness, such as creating drug awareness by riding bicycles through nearby communities, with one student, Mr. Sarath Roshan, riding from Chennai to Kanyakumari as an inspiring example.

The institution also supports interfaith dialogue and religious

respect through initiatives like the University of Madras Endowment Lectures. Programs like the Jain Cultural Meet celebrate India's diverse cultures and traditions.

The institution recognizes and values other forms of diversity, such as gender, age, and abilities, by honoring great leaders ,promoting education as a tool for unity, empathy, and understanding across various cultural, regional, and linguistic backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution is dedicated to promoting justice and ethics among its staff and students, emphasizing the importance of constitutional duties, rights, and responsibilities. Through awareness programs, the college aims to nurture responsible citizens committed to national sovereignty. The curriculum includes courses on Human Rights, Value Education, the Indian Constitution, and Modern Indian Government, focusing on inclusivity and humanism to shape an ideal society.

Key national events like Independence Day and Republic Day are celebrated with fervor, honoring the contributions of freedom fighters and highlighting the nation's cultural diversity and history. Additionally, National Voters Day is observed by the Electoral Literacy Club, raising awareness about the importance of voting and civic participation.

The college also promotes consumer rights through the Citizen Consumer Club and educates students on combating corruption during Vigilance Awareness Week. On National Unity Day, students take a pledge to support national integration and unity.

In line with the Swachh Bharat Abhiyan, the institution organizes cleanliness drives in public spaces like Marina Beach and small towns. The International Day of Yoga is celebrated annually to encourage physical, mental, and spiritual well-being. These initiatives foster civic responsibility, encouraging students to become active, accountable citizens who uphold democratic values.

File Description	Documents		
Details of activities that inculcate values necessary to transform students into responsible citizens		View	File
Any other relevant information		No File	Uploaded
7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized		A. All of	the above
File Description	Documents		
Code of Ethics - policy document		<u>View</u>	File
Details of the monitoring committee composition and minutes of the committee		View	File

7.1.11 - Institution celebrates / organizes	national and international commemorative days, events
and festivals	

No File Uploaded

meeting, number of programmes

Any other relevant information

organized, reports on the various programmes, etc. in

support of the claims

Our institution plays a vital role in shaping societal values and fostering an inclusive environment that embraces diversity in all its forms. Promoting unity amidst cultural, regional, linguistic, communal, and socioeconomic diversities is essential to building an inclusive society. Through our students, faculty, management, and stakeholders, we celebrate and enrich these diversities, contributing to students' overall progress and molding them into responsible citizens.

Cultural diversity, a hallmark of humanity, is honored through the celebration of festivals such as Samathuva Pongal and Thiruvonam, which represent the cultural richness of Tamil Nadu and Kerala, respectively. These celebrations foster mutual respect and understanding among diverse cultural identities.

Our students also promote social awareness, such as creating drug awareness by riding bicycles through nearby communities, with one student, Mr. Sarath Roshan, riding from Chennai to Kanyakumari as an inspiring example.

The institution also supports interfaith dialogue and religious respect through initiatives like the University of Madras Endowment Lectures. Programs like the Jain Cultural Meet celebrate India's diverse cultures and traditions.

The institution recognizes and values other forms of diversity, such as gender, age, and abilities, by honoring great leaders ,promoting education as a tool for unity, empathy, and understanding across various cultural, regional, and linguistic backgrounds.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<u>View File</u>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

DBJCprioritize the holistic development of student-athletes by offering various forms of support. Understanding the time demands of sports, we provide remedial classes for missed lessons, fee concessions, and travel allowances for competitions. Special exam sessions are arranged for students who miss practical or semester exams due to sports commitments, ensuring academic opportunities are not compromised. Key advantages include admission preference for students with exceptional sports records, specialized coaching, and opportunities to represent the university at regional, national, and international levels. Sports activities also boost confidence, communication skills, and provide access to government job opportunities through the sports quota.

The college offers supportive nutrition during practice sessions and provides networking opportunities with trained athletes, enriching students' sporting journeys. Despite challenges like time constraints and funding issues, DBJC teams continue to excel, winning numerous medals.

The institution also emphasizes skill development through programs offered by various cells like the Training and Placement Cell, Women Empowerment Cell, and partnerships with organizations such as Magic Bus and Thozhamai NGO. Students receive training in communication, software tools, and programming languages, preparing them for the workforce. Additionally, faculty development programs ensure high-quality instruction, contributing to overall institutional success

File Description	Documents
Best practices in the Institutional website	https://www.dbjaincollege.org/best- practice/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

At Dhanraj Baid Jain College (DBJC), we are dedicated to raising awareness about the importance of education, especially for our students who are largely first-generation learners. Our goal is to shape successful, knowledgeable, and socially responsible citizens who are sensitive to nature, proactive, adventurous, and possess a scientific mindset, all while nurturing a deep desire for creating a harmonious and peaceful world. To achieve this, we offer a variety of programs, including webinars, guest lectures, and developmental activities, aimed at empowering our students to excel in society. Our vision is to transform the human mind and cultivate a new culture that values patience, respect for rules, laws, ethical conduct, moral values, and human dignity. Through continuous moral and value-based classes, we strive to instill these principles in our students with the support of our dedicated faculty.

At DBJC, our mission is to ignite a lasting urge in students to think clearly and objectively. We firmly believe that education is a powerful tool for societal upliftment and encourage our students to focus on developing essential life skills that will sustain them throughout their lives.

File Description	Documents
Appropriate link in the institutional website	https://www.dbjaincollege.org/institutiona l-distinctiveness-of-dbjc/
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To recruit and retain well qualified motivated faculty.

2. To provide amenities and sports facilities in harmony with nature.

3. To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of corporate world.

4. To arrange career guidance programmes.

5. To obtain better NIRF Ranking .

6. To Focus to get topgrades in NAAC Accreditation in Fourth Cycle.